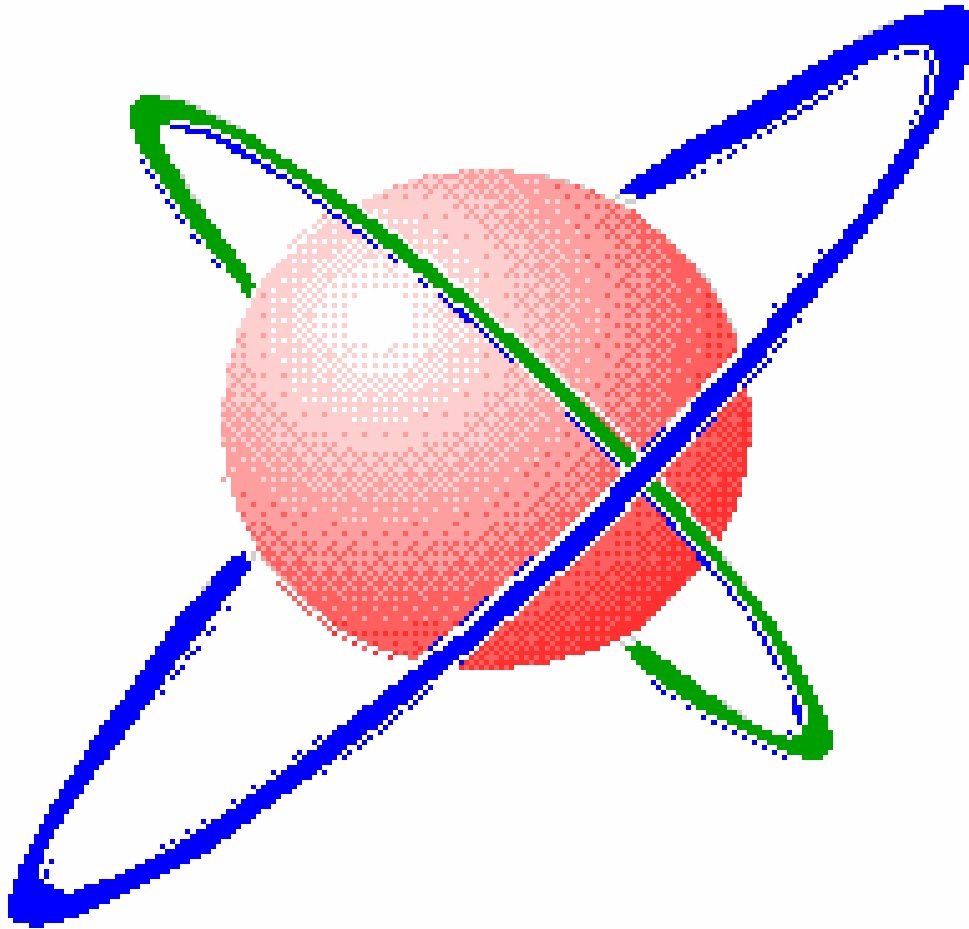


ATOMS to Web ATOMS Migration Guide (USAF)



V1 20 JUNE 2006

ATOMS to Web ATOMS Migration Guide

Having problems with your TO account, contact aac.wmbc.jcalsadmin@eglin.af.mil for assistance.

20 JUNE 2006

ATOMS to Web ATOMS Migration

The following Training Aid was developed to provide visual instructions for correcting your ATOMS database and sending it via the FTP to be migrated into Web ATOMS. This aid is to be used in conjunction with the established ATOMS 2000 Users Guide published out of the offices of Wright-Patterson AFB. This training aid is in no way intended to be a stand-alone instruction. This material is intended to provide users with the minimal requirements necessary to reconcile Account Reconciliation Report. When the user becomes familiar with these screens the more advanced functions of this program can be utilized.

These instructions are based on the following assumptions:

1. The user has completed/reviewed one or all of the following: an AETC TODO Training course, an IDE ATOMS Training Workshop, ATOMS Web Based Tutorial http://www.pdsm.wpafb.af.mil/toprac/Tutorial2000/tutorial2000_index.htm, or a locally devised TODO training program.
2. The user is familiar with current USAF TO System policy and practices governing the management of a TO account IAW TO 00-5-series TOs and 21-3xx publications.
3. User must have **ATOMS Version 2.3 (SP1)** or later installed.

Having problems with this process, ATOMS, or your TODO account please contact the:

ATOMS/JCALs HELP DESK:

View the web site at:

<https://afkm.wpafb.af.mil/ASPs/CoP/OpenCoP.asp?Filter=OO-LG-TO-HP>,

Phone: DSN 872-9300
COM 850-882-9300

E-mail: jcalsaac@eglin.af.mil

Prior to starting this process, the following steps must be taken.

1. Request an out of cycle Account Reconciliation Report (ARR).

A. E-mail to csrl@tinker.af.mil (include the TODO code/TM account number).

B. Contact the HDRC Help Desk at:

DSN 872-9300

Comm 850-882-9300

Email jcalaac@eglin.af.mil

2. Establish an Air Force Portal account. You will not be able to access Web ATOMS without it. Your portal username is a vital part of the migration process. You may access the portal and apply for an account at the following link:

<https://www.my.af.mil/gcss-af/afp40/USAF/ep/home.do>

3. Download and Install Version 2.3 (SP1) of ATOMS 2000 from

<https://www.ide.wpafb.af.mil/toprac/atoms2000.htm>

1. Using Internet Explorer or another browser go to

<https://www.ide.wpafb.af.mil/toprac/atoms2000.htm>

2. Follow the instructions to download and install Version 2.3 (SP1). There are different instructions based on the ATOMS version previously installed (none, 4.3, or ATOMS 2000).

3. After installation, perform normal ATOMS 2000 verifications for new installation.

FOLLOW THIS GUIDE STEP-BY-STEP. This will prevent you from duplicating your efforts or creating discrepancies that have been fixed previously in the process.

Index for Guide Sections

**Note: For best results with this guide, use it from start to finish.
This will ensure the data migrated to Web ATOMS is as correct as possible.**

<u>Section 1 Subaccount Data</u>	Pg 5
<u>Section 2 Library Validation</u>	Pg 9
<u>Section 3 TCTO & Series Header Clean Up</u>	Pg 17
<u>Section 4 CPIN and Local Items Clean Up</u>	Pg 25
<u>Section 5 Reconciliation with the ARR</u>	Pg 31
<u>Section 6 Reconciliation with the AFTOX</u>	Pg 37
<u>Section 7 Increment Clean Up</u>	Pg 47
<u>Section 8 Purging Database</u>	Pg 51
<u>Section 9 Master TO Report for Discrepancies Only</u>	Pg 55
<u>Section 10 Data Migration Into Web ATOMS</u>	Pg 65
<u>Section 11 Possible Firewall Issues and Corrections</u>	Pg 67

1. Subaccount Contacts Data

Section 1 will be used to ensure that the data in your Subaccount Contact Listing is compatible for the migration process to Web ATOMS.

In this section we will access your contact listing and modify the contact names to meet the criteria for the GCSS-AF User ID using your Air Force Portal username.

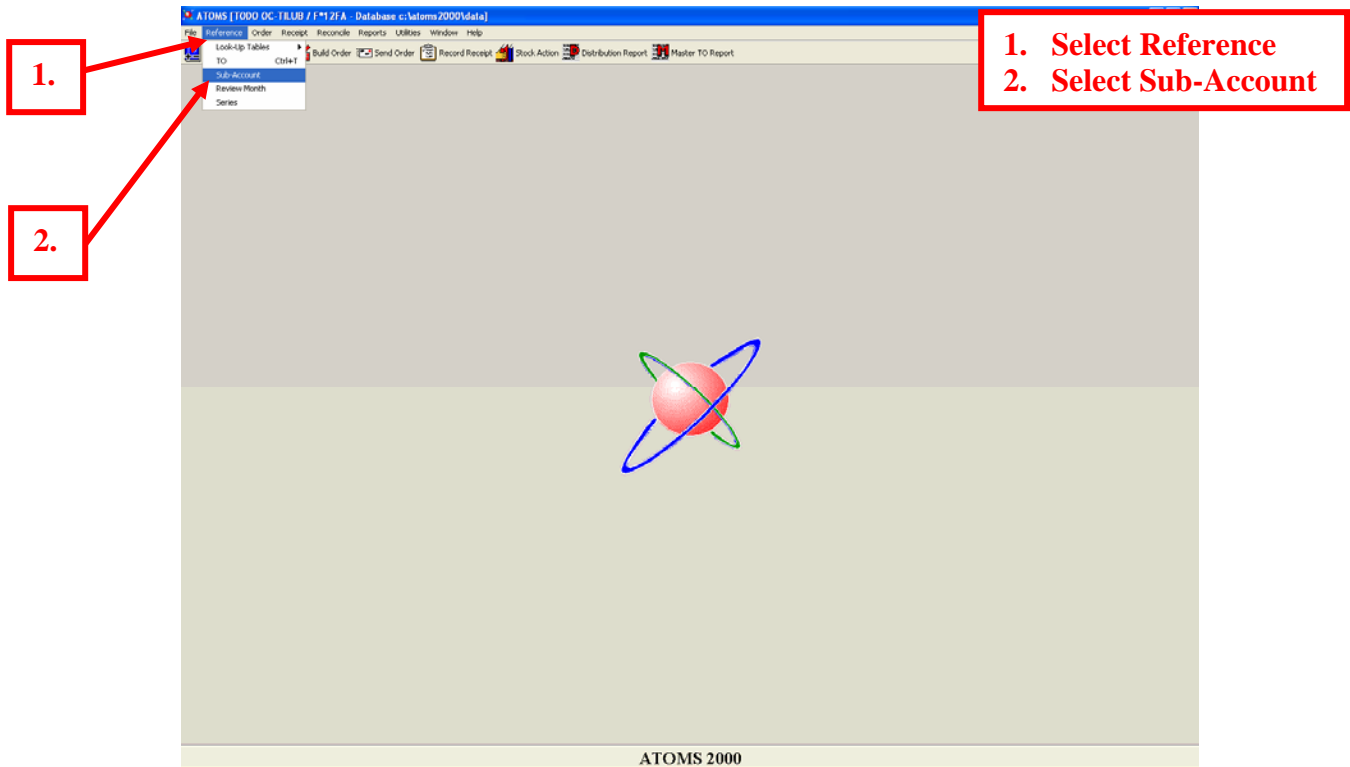


Figure 1

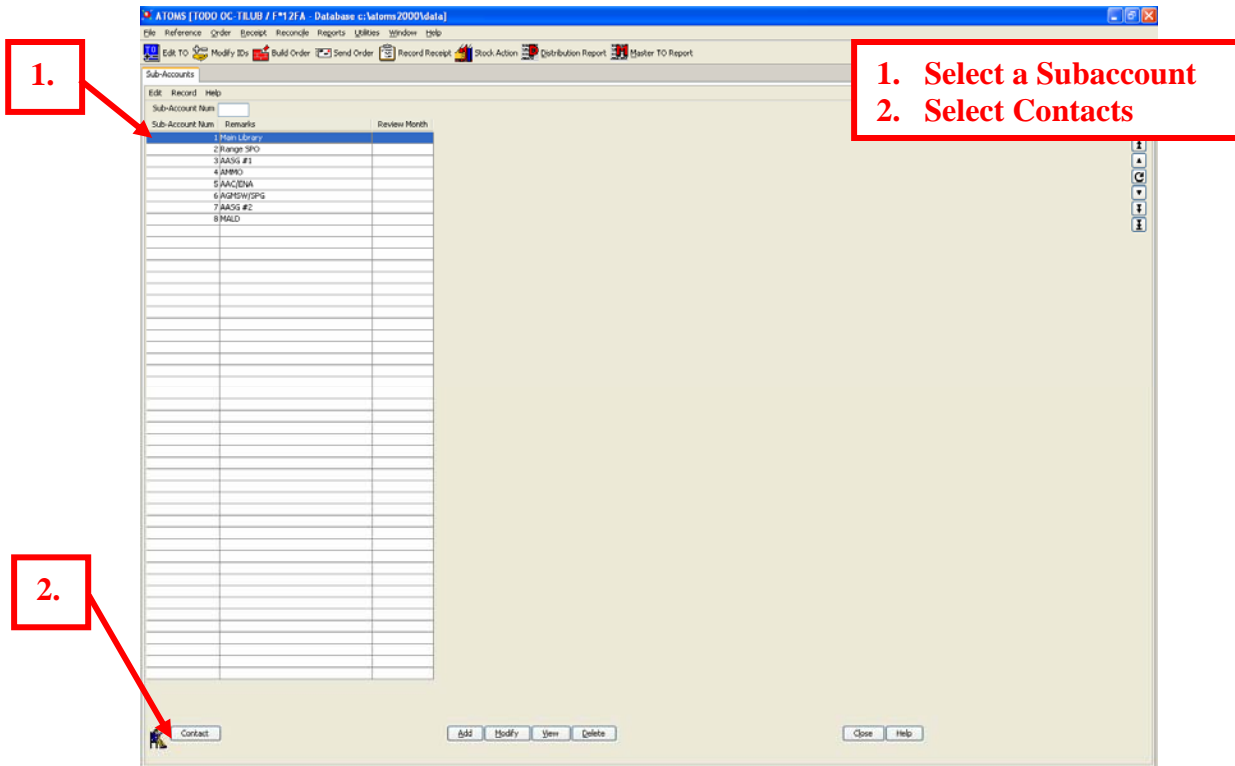


Figure 2

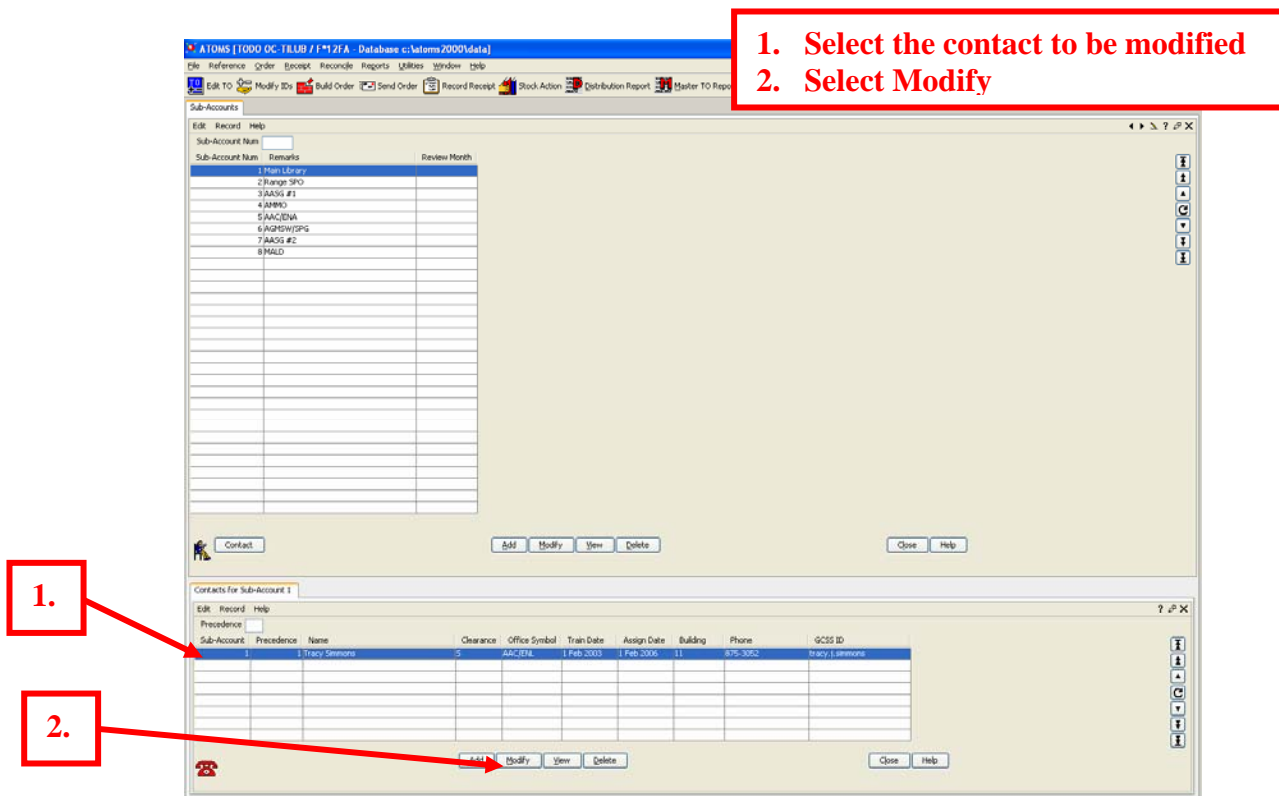


Figure 3

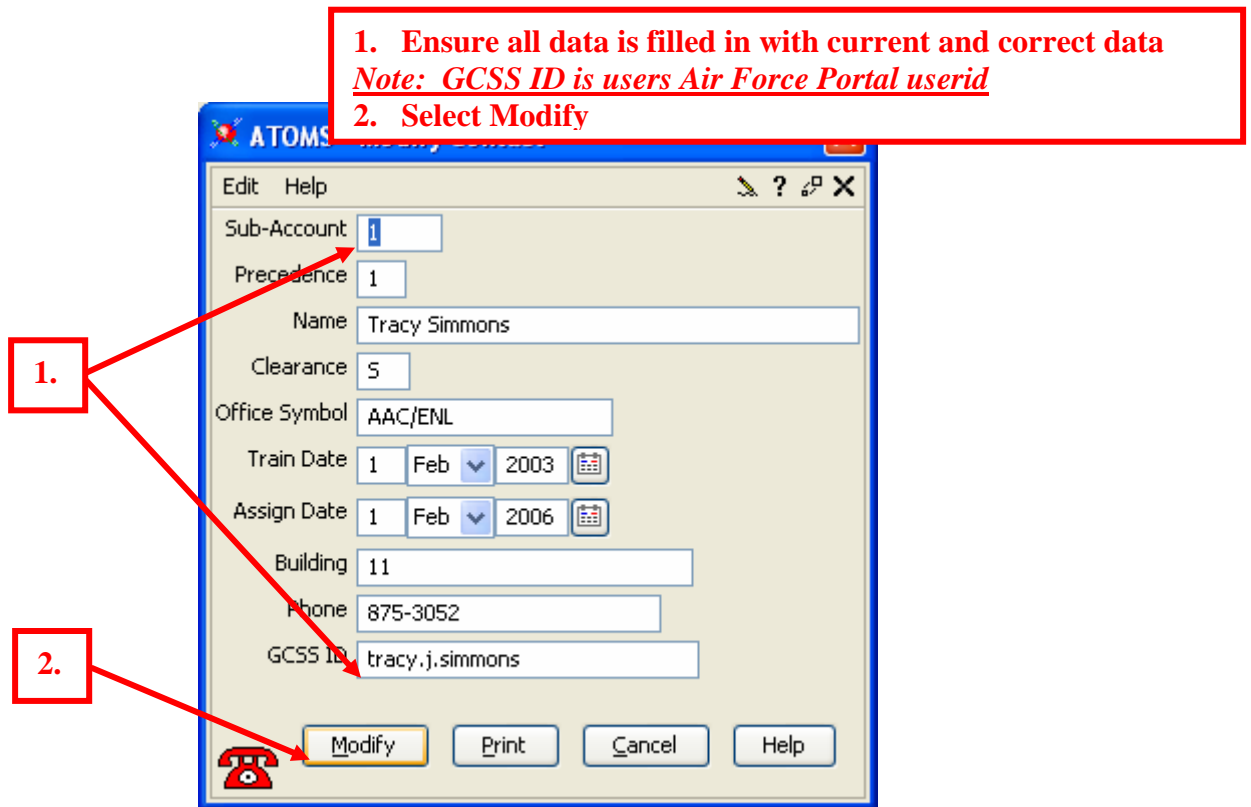


Figure 4

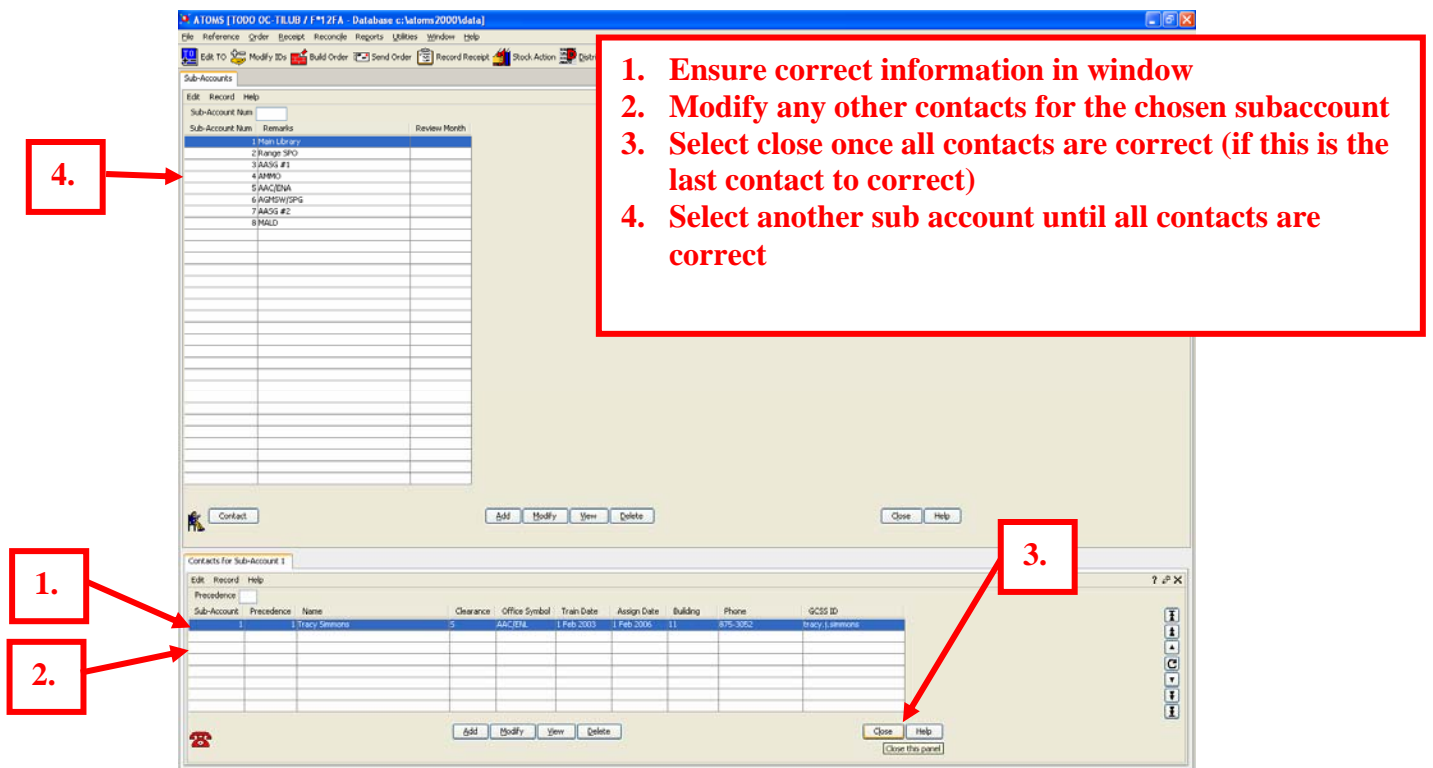


Figure 5

BLANK PAGE

2. Library Validation

Section 2 will be used to ensure that actual TO Libraries match the data in your ATOMS 2000 database. If this is done correctly it will greatly speed up the rest of the migration process, as well as ensure there are no errors during the migration process into Web ATOMS.

In this section we will run a Master TO Report for your database, save the report as individual reports, print these reports, and use them to validate your TO Libraries.

We suggest you save the reports rather than print them from the program. This will allow you to e-mail the reports to your subaccounts, and they can use them to help you validate the library.

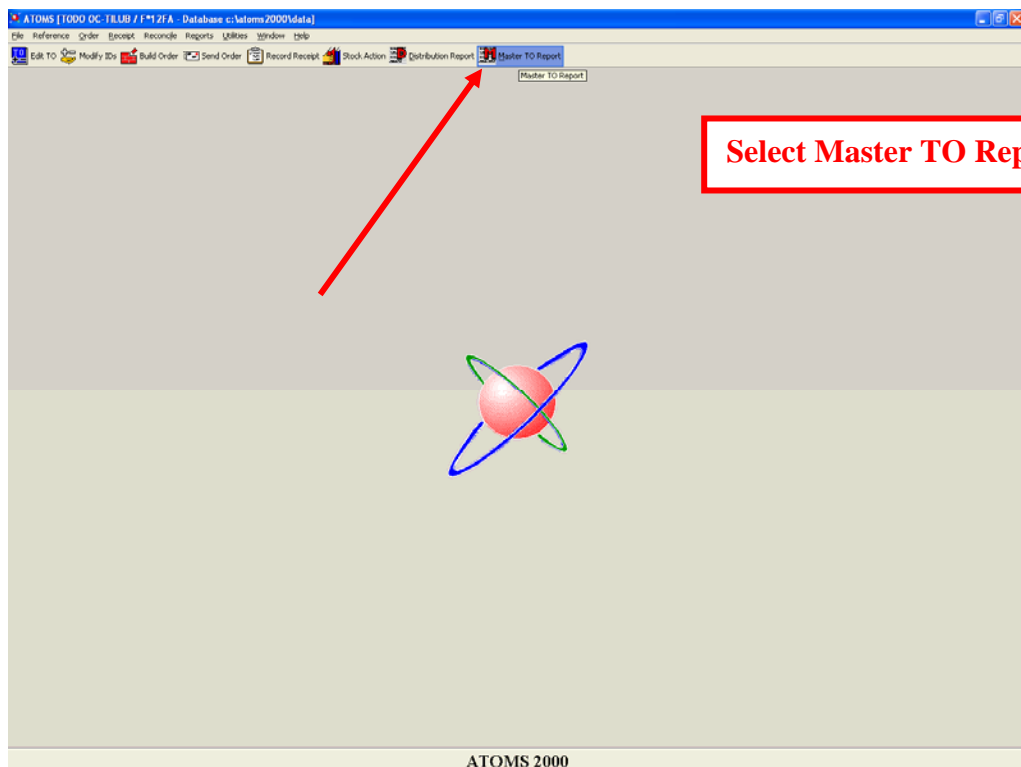


Figure 1

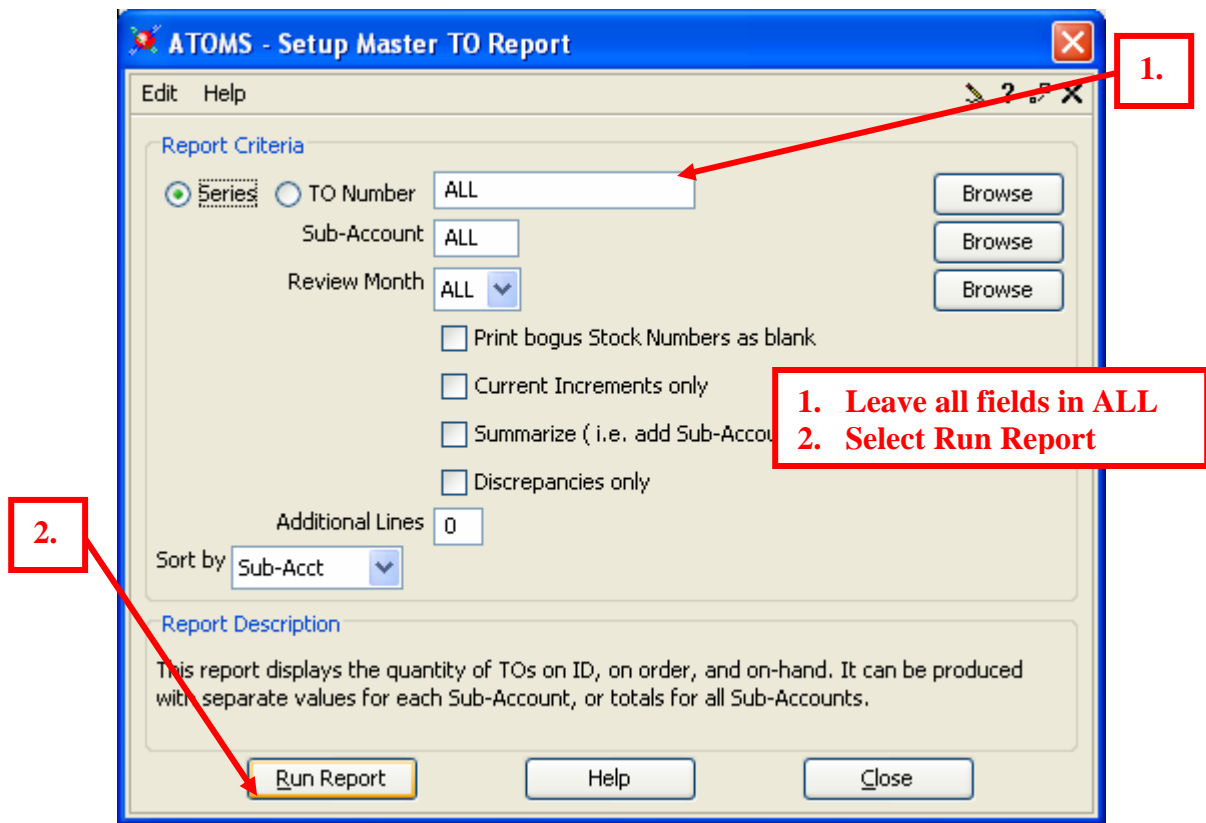


Figure 2

Select Save as CSV
NOTE: Again this is where we are going to save the report rather than print it from the program.

Sub-Acct	TO Increment	Stock Num	Class	Pub Date	Distrib Date	ID Qty	Add Qty	On Hand	On Order	Order Status
1000-1										
1	Rev 18	007005738000011	U	15 Sep 2003	24 Feb 2006	1		1		
1	Change 1	007005738000111	U	1 Mar 2004	24 Feb 2006					
1	137-6A-4		U							
1	Basic	017040118000006	U	5 Jun 2000					1	
1	Change 12	017040118001206	U	5 Dec 2005						
1	Supp 5-28	017040118028006	U	23 Feb 2006						
1	Supp 5-29	017040118029006	U	28 Feb 2006						
3	119-34		U			1				
3	Rev 4	017056573000006	U	1 Jan 2004	15 Mar 2006			1		
3	Change 3	017056573000306	U	1 Jan 2006	15 Mar 2006			1		
3	119-34-1		U			1				
3	Rev 3	017055532000006	S	1 Sep 2005	16 Mar 2006			1		
3	119-34-2		U			1			1	
3	1A-100-1		U			1				
3	Rev 7	017056573000006	U	1 Jul 2005	29 Mar 2006			1		
3	Supp 5-1	01705657300001P	U	15 Nov 2005						
3	Change 1	017056573000106	U	1 Dec 2005	29 Mar 2006			1		
3	Change 2	017056573000206	U	19 Feb 2006						
3	1A-100-34-1-1		U			1				
3	Rev 5	017055382000006	U	1 Jul 2005	29 Mar 2006			1		
3	Change 1	017055382000106	U	1 Dec 2005	29 Mar 2006			1		
3	1A-100-1		U			1			1	
3	1A-100-34-1-1		U			1			1	
3	1B-18-1		U			1				
3	Rev 1	017056412000006	U	1 Oct 2005	14 Apr 2006			1		
3	Change 1	017056412000106	U	15 Nov 2005	14 Apr 2006			1		
3	Change 2	017056412000206	U	1 Feb 2006					1	
3	1B-18-34-2-1		U			1				
3	Rev 2	017048708000006	U	15 Feb 2003	14 Apr 2006			1		
3	Change 3	017048708000306	U	15 Nov 2005	14 Apr 2006			1		
3	Supp 5-16	0170487080016P	U	10 Jan 2006						
3	1B-24-1		U			1				
3	Rev 1	017003163000006	U	1 Dec 1998	24 Apr 2006			1		
3	Change 24	017003163000246	U	18 Oct 2005	24 Apr 2006			1		
3	1B-24-34-2-1		U			1				
3	Rev 1	017003841000006	U	1 Oct 1998	24 Apr 2006			1		
3	Change 18	017003841000186	U	20 Aug 2005	24 Apr 2006			1		
3	1B-52H-1		U			1			2	
3	Rev 1	017005440000006	U	21 Aug 1996						
3	Change 21	017005440002106	U	1 Jul 2005						
3	1B-52H-34-2-1		U			1			2	
3	Basic	017005889000006	U	31 Aug 1996						
3	Change 11	017005889000116	U	1 Jul 2005					1	
3	1B-52H-34-2-6		U			1				
3	Rev 2	017059408000006	U	1 Jul 2005						
3	1B-15E-1		U			1				
3	Rev 1	017047521000006	U	15 Jul 2002	14 Apr 2006			1		
3	Change 5	017047521000056	U	15 Apr 2005	14 Apr 2006			1		
3	Supp 25-101	017047521510106	U	25 Aug 2005						
3	Supp 5-102	017047521P10206	U	28 Oct 2005						
3	Supp 5-103	017047521P10306	U	7 Dec 2005						
3	1B-15E-34-1-1		U			1			1	

Figure 3

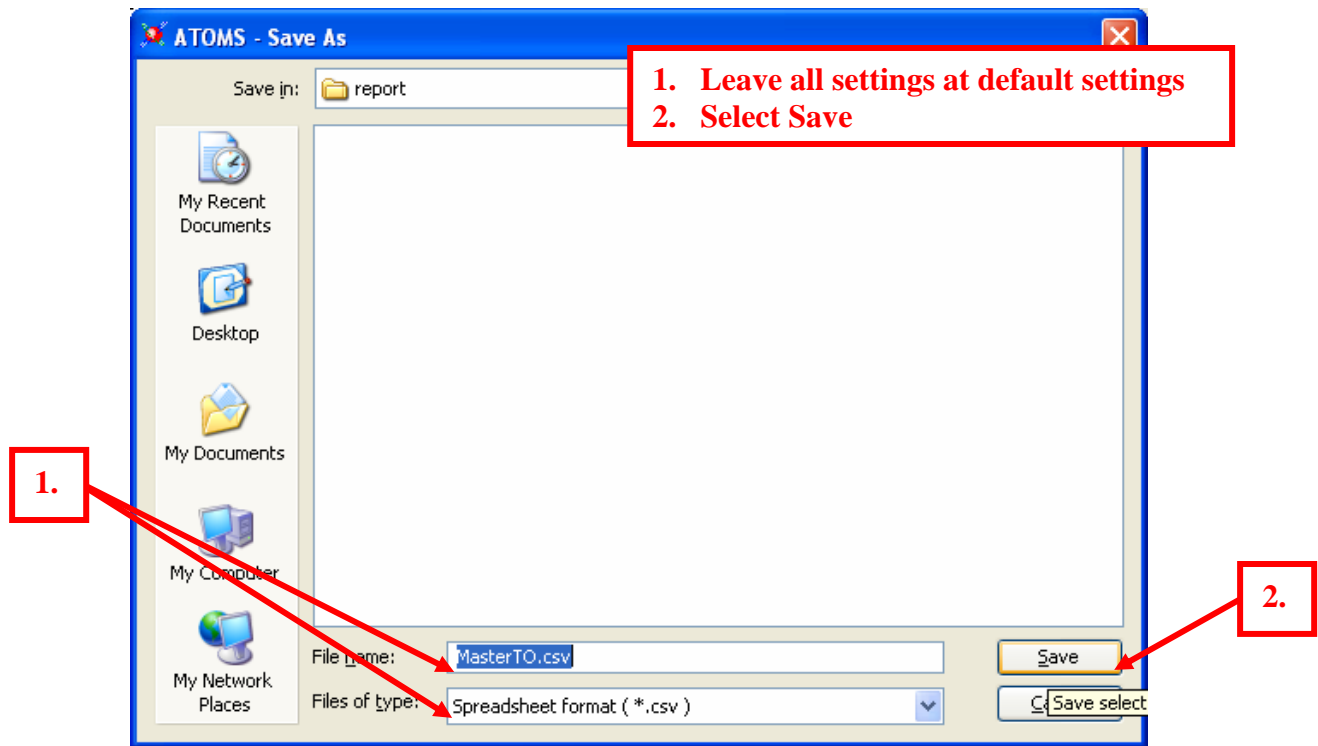


Figure 4

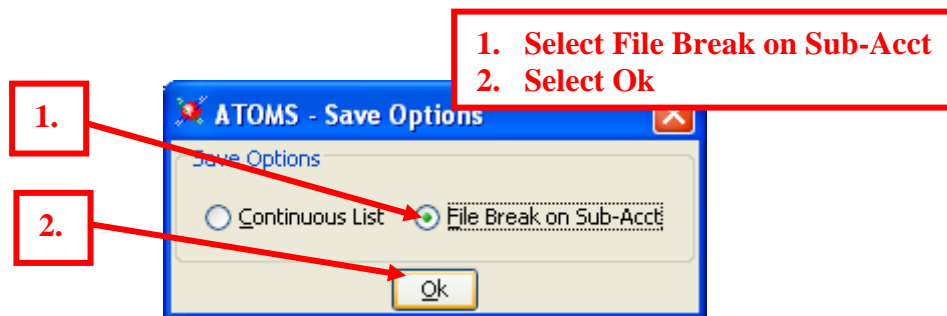


Figure 5

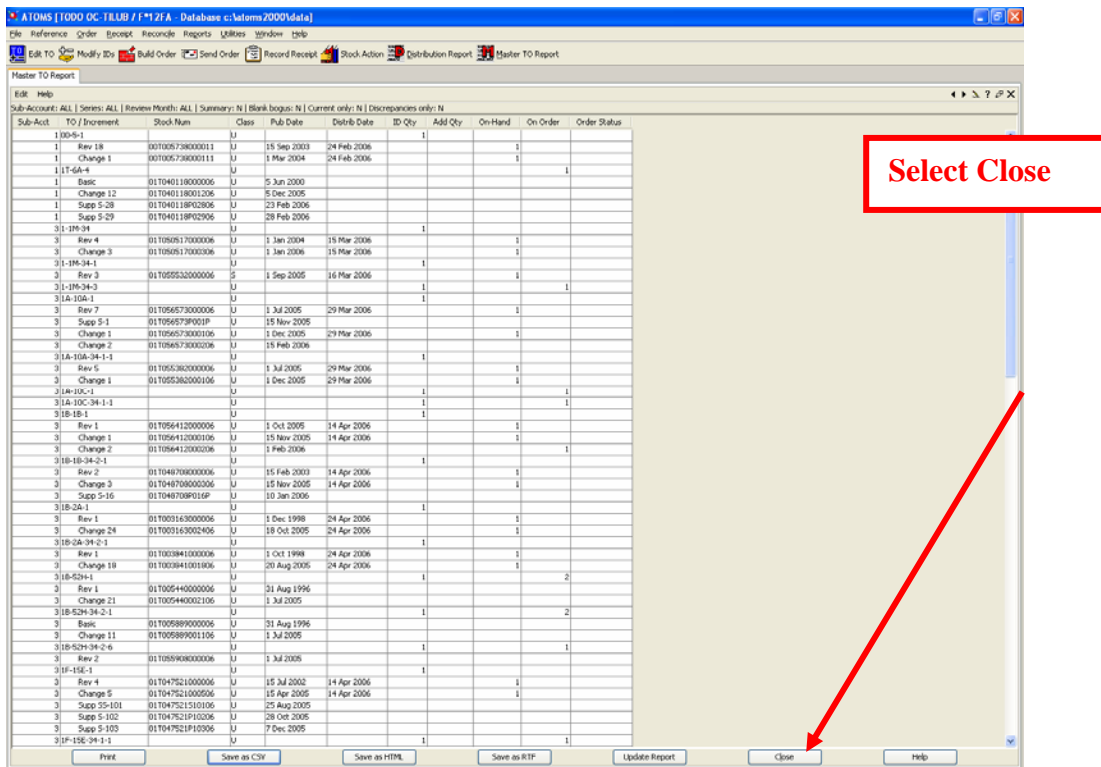


Figure 6

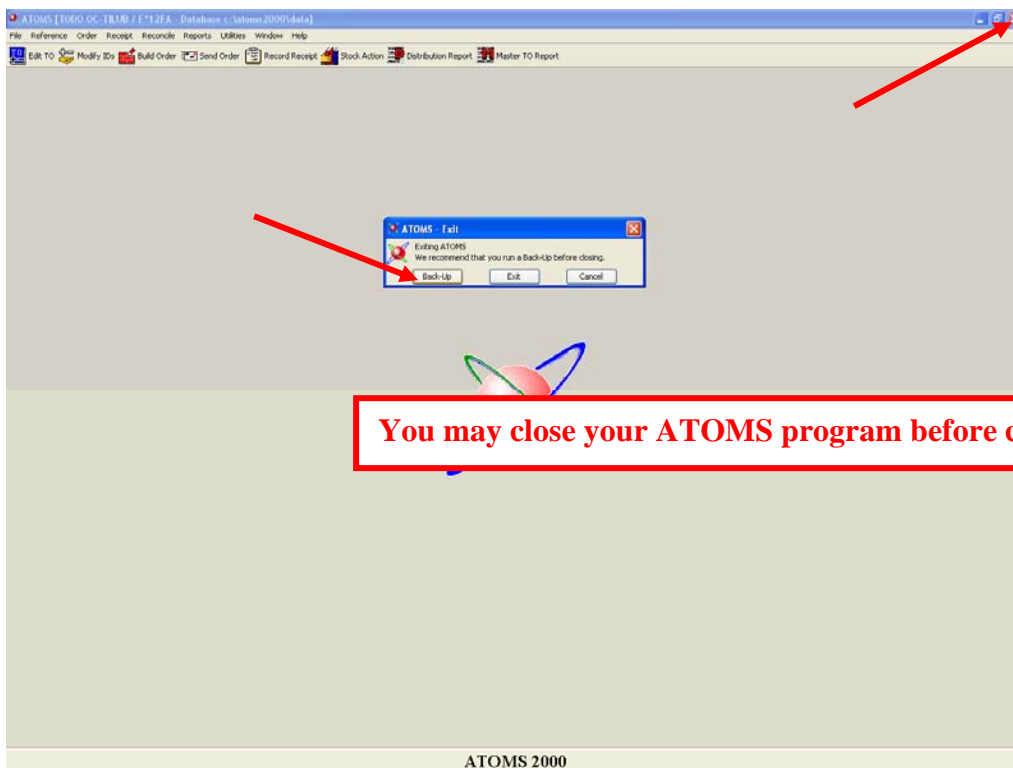


Figure 7

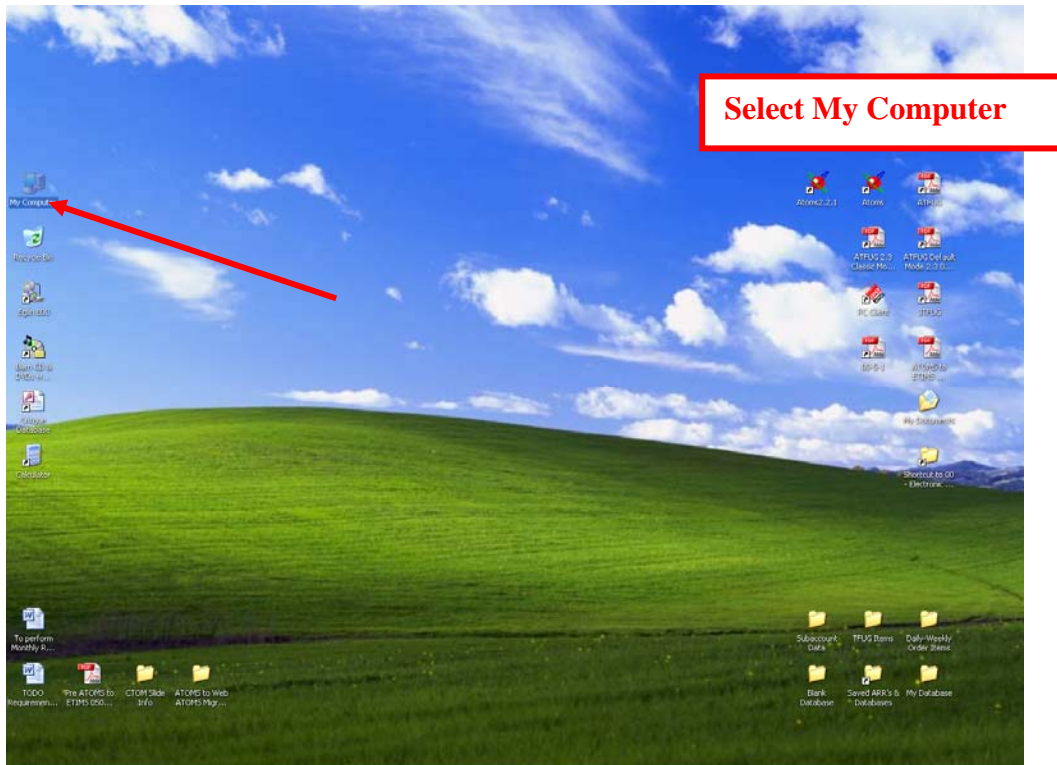


Figure 8

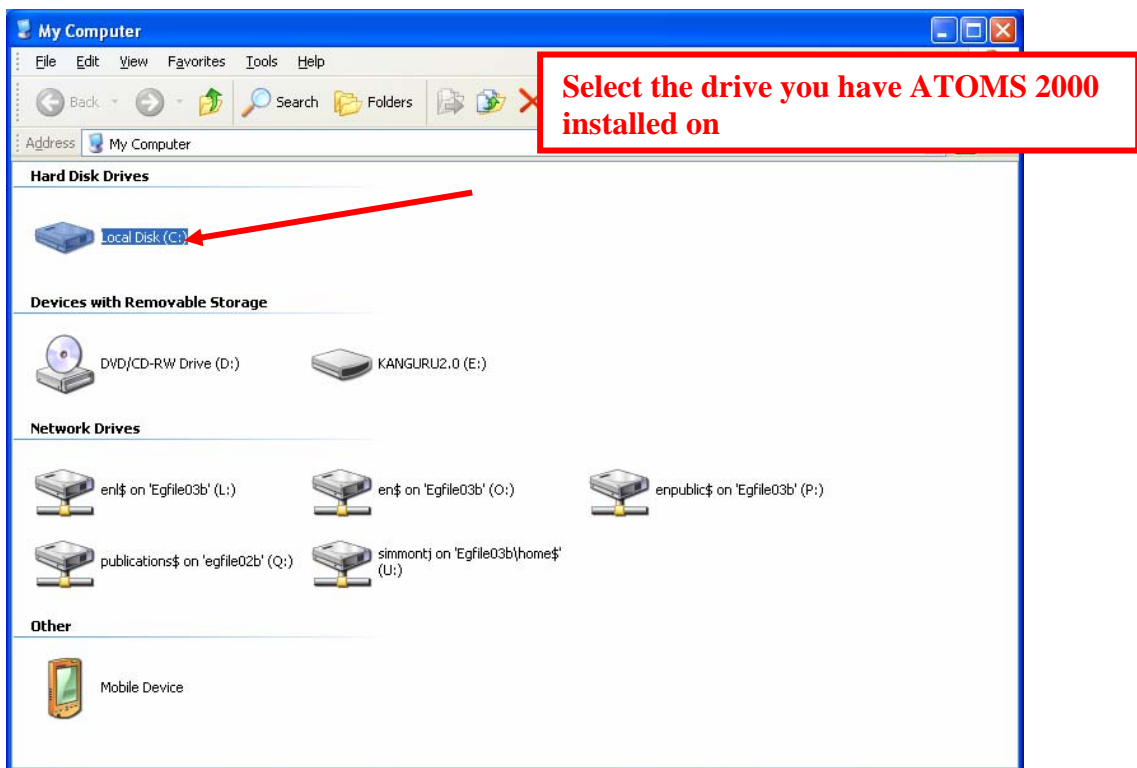


Figure 9

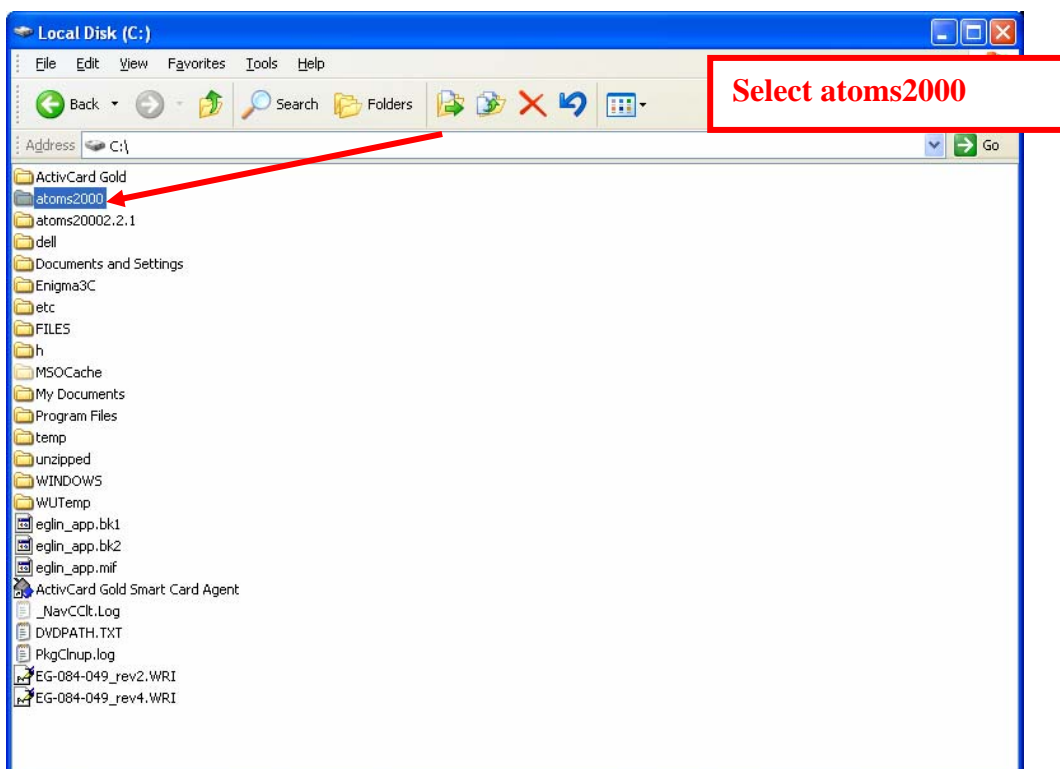


Figure 10

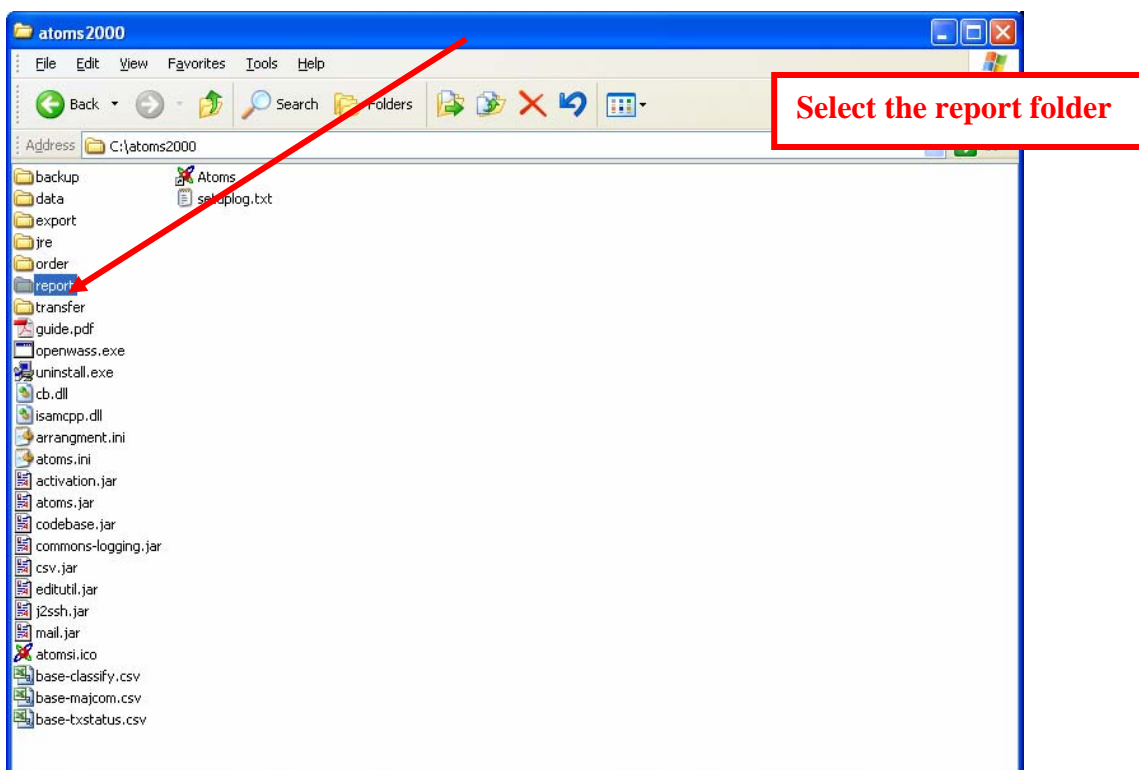


Figure 11

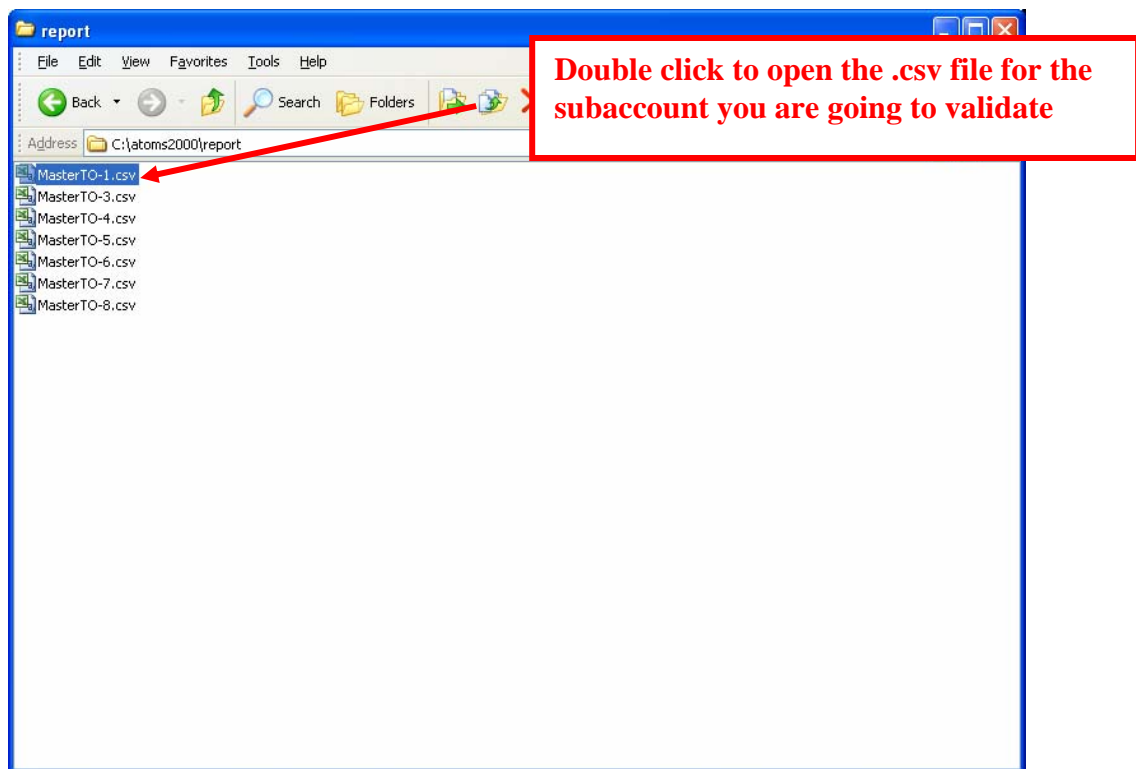


Figure 12

1.

2.

1. Select the square in the corner between Column A and Row 1 (this will highlight the entire sheet)
2. Place your cursor between Columns A and B (you will see a black line with arrows pointing left and right), double click here (this will auto fit each column, making this more readable.)

Sub-Acct	Increr Stock Num Class	Pub Date	Distrib Dat ID	City	Add City
1	00-5-1	U			
2	Rev 7 BOGUS20 U	15-Dec-01	8-Sep-04		
4	Rev 18 BOGUS28 U	15-Sep-03	8-Sep-04		
6	Chan BOGUS20 U	1-Mar-04	8-Sep-04		
7	00-5-1-WA-1	U			
8	Rev 7 BOGUS20 U	15-Dec-01			
9	Rev 7 BOGUS15 U	15-Sep-03			
10	Chan BOGUS20 U	1-Mar-04			
11	00-5-15	U			
12	Rev 700T00543E U	27-Mar-01			
13	00-5-15-WA-1	U			
14	Rev 7 BOGUS15 U	27-Mar-01			
15	00-5-17-WA-1	U			
16	Basir BOGUS16 U	#####			
17	00-5-18	U			
18	Rev 200T005767 U	1-Apr-01			
19	Chan00T005767 U	30-Sep-01			
20	00-5-18-WA-1	U			
21	Rev BOGUS15 U	1-Apr-01			
22	Chan BOGUS15 U	30-Sep-01			
23	00-20-1	U			
24	Rev 100T00571E U	30-Apr-03			
25	Othe BOGUS26 U	15-Jan-04			
26	Chan00T00571E U	#####	2-Jul-04		
27	00-20-1-WA-1	U			
28	Othe BOGUS16 U	15-Mar-02			
29	Basir BOGUS16 U	30-Apr-03			
30	Chan BOGUS16 U	#####	2-Jul-04		
31	00-20-2	U			
32	Rev 200T00576E U	15-Jun-03			
33	00-20-2-WA-1	U			
34	Basir BOGUS26 U	15-Jun-03			
35	00-20-3	U			
36	Rev 500T00577E U	1-May-04	2-Jul-04		
37	00-20-3-WA-1	U			
38	Rev 5 BOGUS27 U	1-May-04	2-Jul-04		
39	00-20-5-1-2	U			
40	Rev 200T004244 U	1-Aug-94			
41	Supp00T004244 U	15-Feb-96	8-Sep-04		
42	Supp00T004244 U	15-Jan-97	8-Sep-04		
43	00-20-9	U			
44	Rev 100T00569E U	1-Mar-03			
45	Chan00T00569E U	1-May-04	19-Jul-04		
46	00-20-9-WA-1	U			
47	Rev 18 BOGUS15 U	1-Mar-03			
48	Chan BOGUS15 U	1-May-04	19-Jul-04		

Figure 13

Microsoft Excel - MasterTO-1.csv

File Edit View Insert Format Tools Data Window Help

Type a question here

Final 10 Ready with Changes Edit Reviews

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
	Sub-Acct	TO / Increment	Stock Num	Class	Pub																					
1																										
2	1	00-5-1		U																						
3	1	Rev AFRC 1	BOGUS20190000	U	15-0																					
4	1	Rev 18	BOGUS2805000011	U	15-5																					
5	1	Change 1	BOGUS2805000011	U	1-M																					
6	1	00-5-1-WA-1		U																						
7	1	Rev AFRC 1	BOGUS20200000	U	15-0																					
8	1	Rev R18	BOGUS15960000	U	15-S																					
9	1	Change 1	BOGUS20200001	U	1-M																					
10	1	00-5-15		U																						
11	1	Rev 7	00T005439000011	U	27-M																					
12	1	00-5-15-WA-1		U																						
13	1	Rev 7	BOGUS15970000	U	27-M																					
14	1	00-5-17-WA-1		U																						
15	1	Basic	BOGUS16440000	U	15-M																					
16	1	00-5-18		U																						
17	1	Rev 3	00T005767000011	U	1-J																					
18	1	Change 1	00T005767000011	U	30-Sep-01																					
19	1	00-5-18-WA-1		U																						
20	1	Rev R3	BOGUS15980000	U	1-Apr-01																					
21	1	Change 1	BOGUS15980000	U	30-Sep-01																					
22	1	00-20-1		U																						
23	1	Rev 14	00T005719000011	U	30-Apr-03																					
24	1	Other AFRC 1	BOGUS26030000	U	15-Jan-04																					
25	1	Change 2	00T005719000011	U	15-May-04																					
26	1	00-20-1-WA-1		U																						
27	1	Other AFRC 1	BOGUS16420000	U	15-Mar-02																					
28	1	Basic	BOGUS16070000	U	30-Apr-03																					
29	1	Change 2	BOGUS16420002	U	15-May-04																					
30	1	00-20-2		U																						
31	1	Rev 24	00T005768000011	U	15-Jun-03																					
32	1	00-20-2-WA-1		U																						
33	1	Basic	BOGUS26200000	U	15-Jun-03																					
34	1	00-20-3		U																						
35	1	Rev 9	00T005776000011	U	1-May-04																					
36	1	00-20-3-WA-1		U																						
37	1	Rev 9	BOGUS27640000	U	1-May-04																					
38	1	00-20-4-1-2		U																						
39	1	Rev 2	00T004244000006	U	1-Aug-94																					
40	1	Supp 5	00T004244P00006	U	15-Feb-96																					
41	1	Supp 6	00T004244P00006	U	15-Jan-97																					
42	1	00-20-9		U																						
43	1	Rev 13	00T005699000011	U	1-Mar-03																					
44	1	Change 2	00T005699000011	U	1-May-04																					
45	1	00-20-9-WA-1		U																						
46	1	Rev 13	BOGUS15990000	U	1-Mar-03																					
47	1	Change 2	BOGUS15990002	U	1-May-04																					

MasterTO-1/

Ready

You may now print this report and use it to validate each library in your account. Make pen and ink changes to this report for inputs into your database later in this process.

Note: Use this data to update your database to ensure that your libraries and database match each other.

Figure 14

3. TCTO and Series Header Clean Up

Section 3 will be used to ensure that your database will show the TCTO Series Headers and TCTO in the proper configuration for the migration to Web ATOMS. Remember that TCTO Series Headers are placed in the Edit TO window as TO's, TCTO's are increments of the TCTO Series Headers.

In this section we will access your Edit TO window, find any TCTO's entered as TO's, correct this, find any TCTO Series Headers that are improperly marked, and correct them.

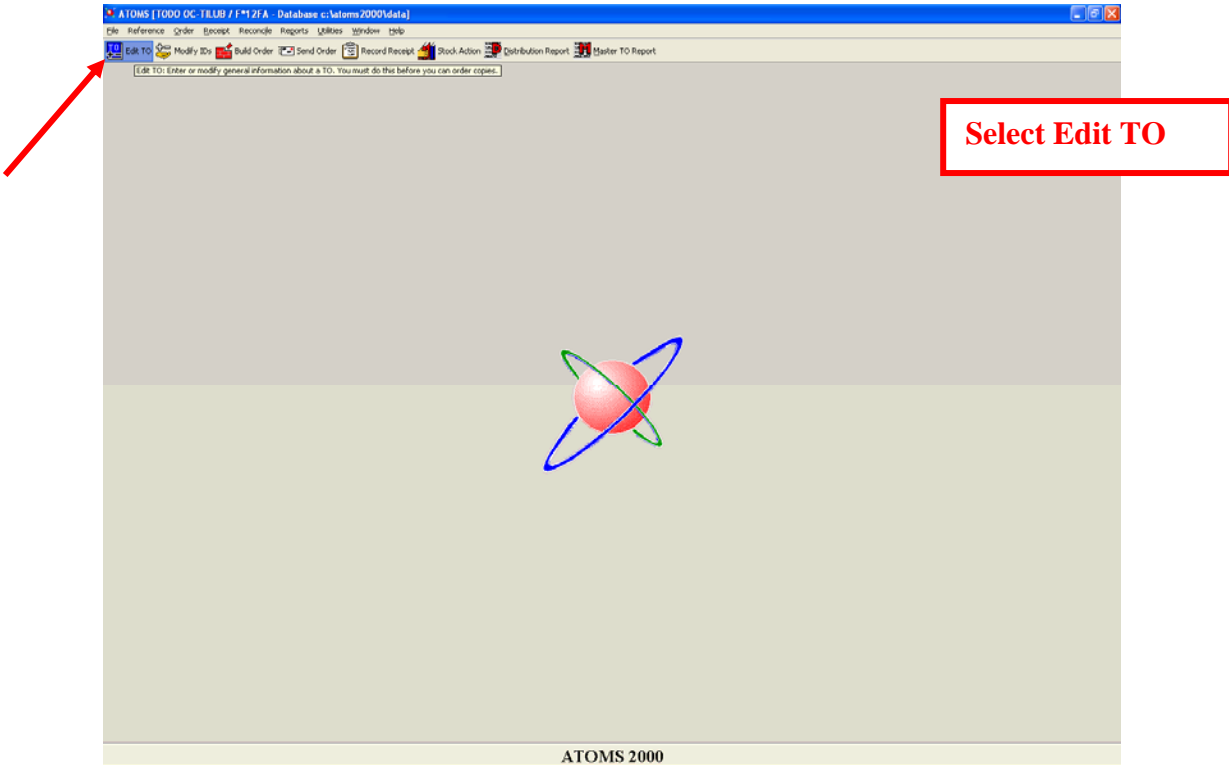


Figure 1

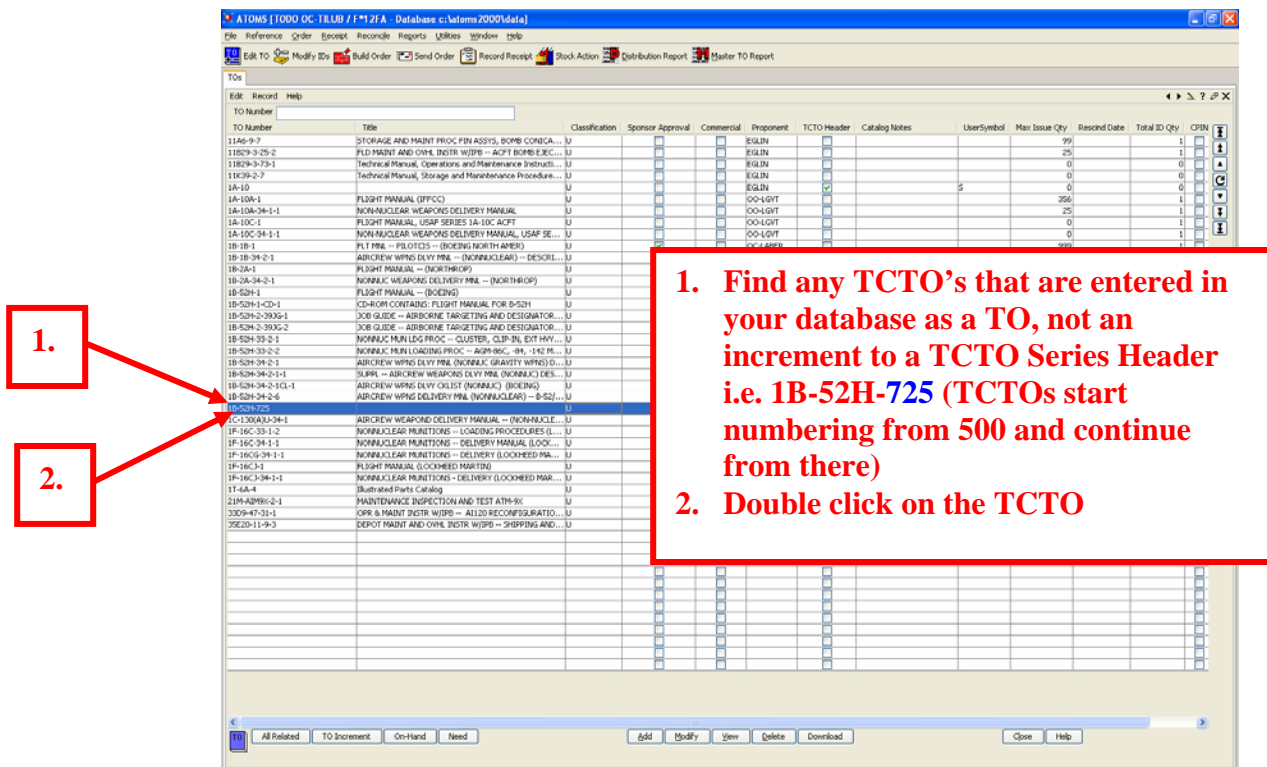


Figure 2

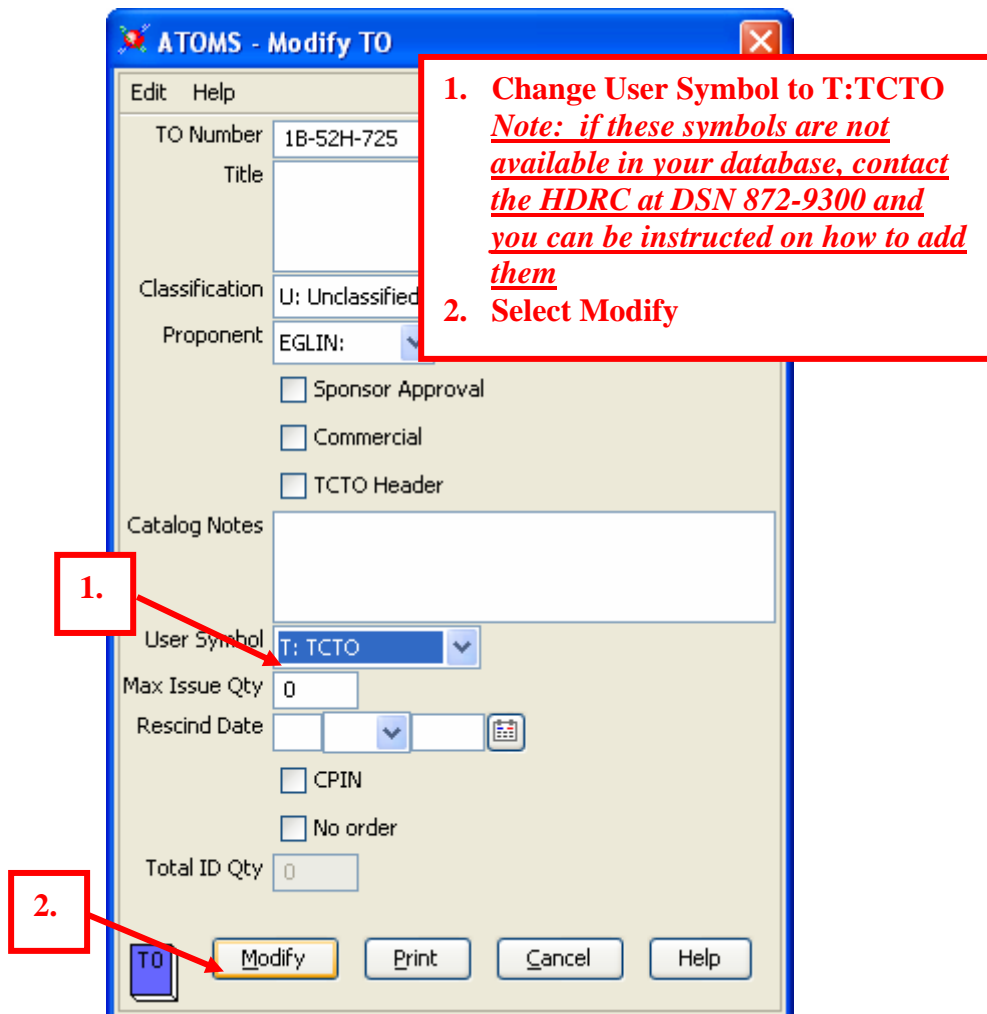
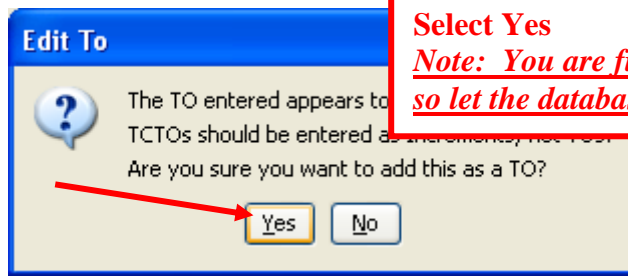


Figure 3



Select Yes

Note: You are fixing this problem so let the database add it as a TO

Figure 4

ATOMS [1000 OC:TRUB / F12FA - Database c:\atoms2000\data]

File Reference Order Receipt Records Reports Utilities Window Help

Edit TO Modify TOs Build Order Send Order Record Receipt Stock Action Distribution Report Master TO Report

TOs

TO Number	Title	Classification	Sponsor Approval	Commercial	Proponent	TCTO Header	Catalog Notes	UserSymbol	Max Issue Qty	Rescind Date	Total ID Qty	OPEN
11A6-9-7	STORAGE AND MAINT PROC FOR ASSYS, BOMB COMBICA...	U			EGLN				99		1	
11B29-3-2-2	FLIGHT MAINT AND OVN INSTR W/SP - ACFT BOMB ETC...	U			EGLN				25		1	
11B29-3-2-3	Technical Manual, Operations and Maintenance Instru...	U			EGLN							
11C36-2-7	Technical Manual, Storage and Maintenance Procedure...	U			EGLN							
1A-10	FLIGHT MANUAL (OFFCC)	U			EGLN							
1A-10A-34-1-1	NON-NUCLEAR WEAPON DELIVERY MANUAL	U			OO-LGWT							
1A-10C-1	FLIGHT MANUAL, USAF SERIES 1A-10C ACFT	U			OO-LGWT							
1A-10C-34-1-1	NON-NUCLEAR WEAPON DELIVERY MANUAL, USAF SE...	U			OO-LGWT							
1B-18-1	FLYING - PILOTS (BOEING NORTH AMER)	U			OC-LABER							
1B-18-34-2-1	AIRCREW W/PS DELVY PNL - (NONNUCLEAR) - DESCR...	U			OC-LABER							
1B-2A-1	FLIGHT MANUAL - (NORTHROP)	U			OC-LALM				25		1	
1B-2A-34-2-1	NONNUCLEAR WEAPON DELIVERY PNL - (NORTHROP)	U			OC-LALM				25		1	
1B-52H-1	FLIGHT MANUAL - (BOEING)	U			OC-LPHH				500		2	
1B-52H-1-CD-1	CD-ROM CONTAINING FLIGHT MANUAL FOR B-52H	U			EGLN				25		1	
1B-52H-2-3939-1	JOB GUIDE - AIRBORNE TARGETING AND DESIGNATOR...	U			EGLN				25		1	
1B-52H-2-3939-2	NONNUC MUN LOADING PROC - CLUSTER, CLIP-IN, EXT HY...	U			EGLN				25		1	
1B-52H-33-2-2	NONNUC MUN LOADING PROC - AGM 86C, 8H, 142 M...	U			EGLN				25		1	
1B-52H-34-2-1	AIRCREW W/PS DELVY PNL (NONNUC, GRAVITY W/PS) G...	U			OC-LPHH				25		2	
1B-52H-34-2-1-1	30 PNL - AIRCREW WEAPON DELVY PNL (NONNUC) DEL...	U			EGLN				2		1	
1B-52H-34-2-1CL-1	AIRCREW W/PS DELVY CLIST (NONNUC) (BOEING)	U			EGLN				25		1	
1B-52H-34-2-6	AIRCREW W/PS DELIVERY PNL (NONNUCLEAR) - B-52...	U			OC-LPHH				500		1	
10-52H-2-6								T				
10-130A3-34-1	AIRCREW WEAPON DELIVERY MANUAL - (NONNUCLE...	U			EGLN				999		1	
1P-16C-33-1-2	NONNUCLEAR MUNITIONS - LOADING PROCEDURES (...)	U			OO-VVVT				350		3	
1P-16C-34-1-1	NONNUCLEAR MUNITIONS - DELIVERY MANUAL, LOOK...	U			OO-VVVT				350		1	
1P-16C-34-1-1-1	NONNUCLEAR MUNITIONS - DELIVERY (LOOKREED MA...	U			OO-VVVT				350		1	
1P-16C-34-1	FLIGHT MANUAL (LOOKREED MARTIN)	U			OO-VVVT				350		1	
1P-16C-34-1-1-1	NONNUCLEAR MUNITIONS - DELIVERY (LOOKREED MA...	U			OO-VVVT				350		1	
17-4A-4	Thunderbolt Parts Catalog	U			EGLN				25		6	
23H-ABNR6-2-1	MAINTENANCE INSPECTION AND TEST ATN-95	U			WR-LEET				25		1	
3309-47-31-1	OPR & MAINT INSTR W/SP - A1120 RECONFIGURATIO...	U			EGLN				25		1	
33E20-11-9-3	DEPOT MAINT AND OVN INSTR W/SP - SHIPPING AND...	U			OO-WKNC				99		1	

10 All Related TO Increment On-Hand Need Add Modify View Delete Download Close Help

Ensure that User Symbol has been changed to "T"

Figure 5

A/TOMS [TODAY OC 18JUL / *112FA Database: c:\atms\z000\data]

File Reference Order Export Reconcile Reports Queries Windows Help

Edit To Go Modify TOs Build Order Send Order Record Receipt Stock Action Distribution Report Maintenance

TOS

Edit Record Help

TO Number Title Classification Sponsor Approval Comments

000-5-1 AF TECHNICAL ORDER SYSTEM U

1-10A-1 FLIGHT MANUAL (OPFC) U

1-10A-34-1-1 NONNUCLEAR WEAPONS DELIVERY MANUAL -- (NONNUCLE... U

1-10A-34-1 SUPPLEMENTARY MANUAL -- FLT MNL -- AIRCREW WEA... U

1-10A-34-1 STORAGE AND MAINT INTR WPB -- ACFT BOMB EXEC... U

1-10A-34-1-2 PLD MAINT AND CIVL INSTR WPB -- ACFT BOMB EXEC... U

1-10A-34-1-3 Technical Manual, Operations and Maintenance Instru... U

1-10A-34-1-4 Technical Manual, Storage and Maintenance Proceed... U

1-10A-34-1-5

1A-10A-1 FLIGHT MANUAL (OPFC) U

1A-10A-34-1-1 NONNUCLEAR WEAPONS DELIVERY MANUAL U

1A-10C-1 FLIGHT MANUAL, USER SERIES 1A-10C ACFT U

1A-10C-34-1-1 NONNUCLEAR WEAPONS DELIVERY MANUAL, USAF SE... U

1B-1B-1 FLT MNL -- PILOTS -- (BOEING NORTH AMER) U

1B-1B-34-1-1 AIRCREW WING DLYVY MNL -- (NONNUCLEAR) -- DESCR... U

1B-2B-1 FLIGHT MANUAL -- (NORTHROP) U

1B-2A-24-1-1 NONNUCL WEAPON DELIVERY MNL -- (NORTHROP) U

1B-2B-1 FLIGHT MANUAL -- (BOEING) U

1B-2B-1 CD-1 CD-ROM CONTAINS: FLIGHT MANUAL FOR B-52H U

1B-2B-2-3-3-1 JOB GUIDE -- AIRBORNE TARGING AND DESIGNATION... U

1B-2B-2-3-3-2 JOB GUIDE -- AIRBORNE TARGING AND DESIGNATION... U

1B-2B-34-1-1 NONNUCL MUN LDRG PROC -- CLUSTER, CLIP-BL, EXT WHT... U

1B-2B-34-1-2 NONNUCL MUN LOADING PROC -- AGR-MHC, AG-142 MI... U

1B-2B-34-1-3 AIRCREW WING DLYVY MNL (NONNUCL GRAVITY WINGD O... U

1B-2B-34-2-1-1 SUPPL -- AIRCREW WEAPONS DLYVY MNL (NONNUCL) DES... U

1B-2B-34-2-1-2 AIRCREW WING DLYVY OLST (NONNUCL) (BOEING) U

1B-2B-34-2-1-3 AIRCREW WING DELIVERY MNL (NONNUCL) -- B-52I... U

1C-10A-34-1-1 AIRCREW WEAPON DELIVERY MANUAL -- (NON NUCL... U

1F-1F-1 FLIGHT MANUAL (OCCONELL) U

1F-1F-1-1 FLIGHT MNL -- PERFORMANCE DATA (OCDBSBL) U

1F-1F-2-3-3-1 Weapons System Handbook: Submission - Bombs & SYS... U

1F-1F-2-3-3-2 NONNUCLEAR MUNITIONS LOADING PROCEDURES (MCD... U

1F-1F-2-3-3-3 CHECKLIST - NONNUCLEAR MUNITIONS LOADING PRO... U

1F-1F-2-3-4-1-1 NONNUCLEAR WEAPON DELIVERY AIRCRAFT (PROCE... U

1F-1F-2-6-2

1F-1F-2-3-1-2 NONNUCLEAR MUNITIONS -- LOADING PROCEDURES (L... U

1F-1F-2-3-1-3 NONNUCLEAR MUNITIONS -- DELIVERY MANUAL (LOC... U

1F-1F-2-3-1-4 NONNUCLEAR MUNITIONS -- DELIVERY (LOADED) PA... U

1F-1F-2-3-1-5 FLIGHT MANUAL (LOCKHEED MARTIN) U

1F-1F-2-3-1-6 NONNUCLEAR MUNITIONS -- DELIVERY (LOCKHEED MAR... U

1F-1F-2-3-1-7 Illustrated Parts Catalog U

1F-1F-2-3-1-8 MAINTENANCE INSPECTION AND TEST ATTH-RX U

3009-47-31-1 ORP & MAINT INSTR WPB -- ALL20 RECONFIGURATIO... U

35E20-11-9-3 DEPOT MAINT AND CIVL INSTR WPB -- SHIPPING AND... U

1F-1F-2-3-1-1 WR-AFLV 26 3 1

1F-1F-2-3-1-2 EFLN 500 0 1

1F-1F-2-3-1-3 T 0 0 1

1F-1F-2-3-1-4 COO-WPT 350 3 1

1F-1F-2-3-1-5 COO-WPT 350 1 1

1F-1F-2-3-1-6 COO-WPT 350 1 1

1F-1F-2-3-1-7 COO-WPT 350 1 1

1F-1F-2-3-1-8 EFLN 25 6 1

1F-1F-2-3-1-9 EFLN 25 1 1

1F-1F-2-3-1-10 EFLN 25 1 1

1F-1F-2-3-1-11 COO-WMC 99 1 1

All Related TO Increment On-Hand Item Add Modify View Update Download Close Help

1. Find any TCTO Series Headers marked in the TCTO Header column i.e. 1A-10A (this appears to be an incomplete TO, but is a series header). This can be verified by the AFT web page).

Note: This step is required due to AFT not allowing any TCTO's to be added or increments unless this is marked present.

2. Double click on the Series Header

Figure 6

ATOMS - Modify TO

Edit Help

TO Number

Title

Classification

Proponent

☐ Sponsor Approval

☐ Commercial

☒ TCTO Header

Catalog Notes

User Symbol

Max Issue Qty

Rescind Date

☐ CPIN

☐ No order

Total ID Qty

1. Ensure TCTO Header block is checked

2. Select Modify

1.

2.

Figure 7

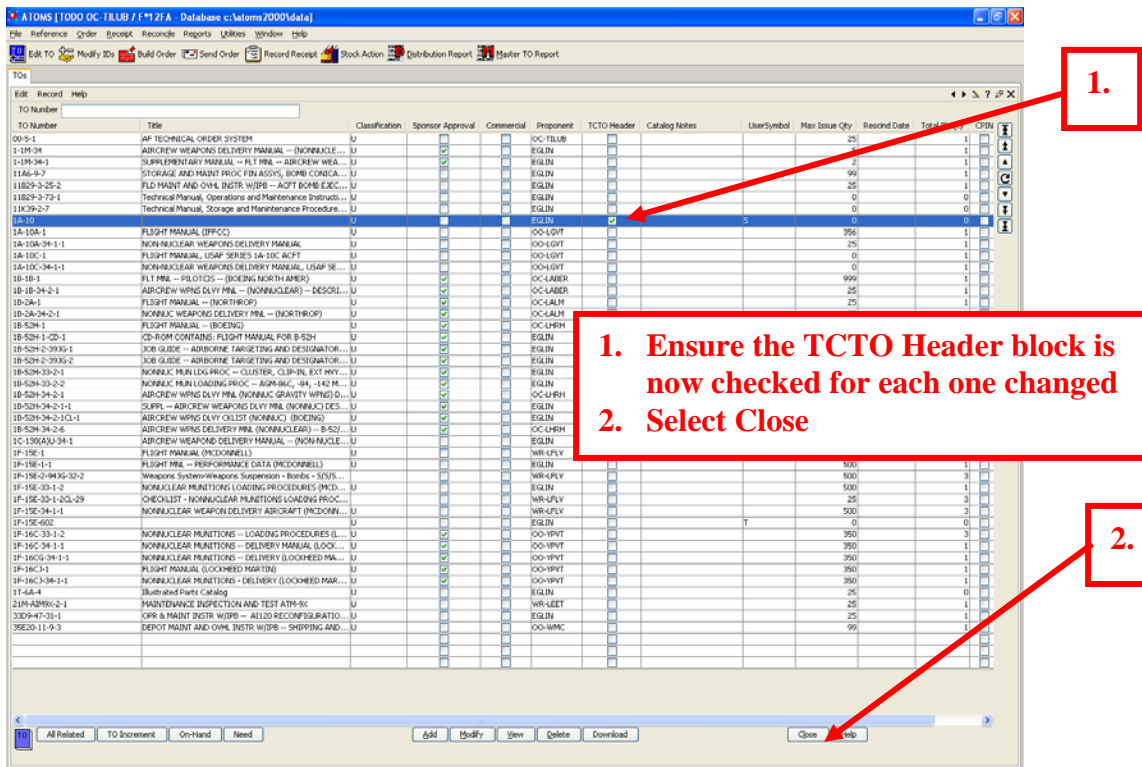


Figure 8

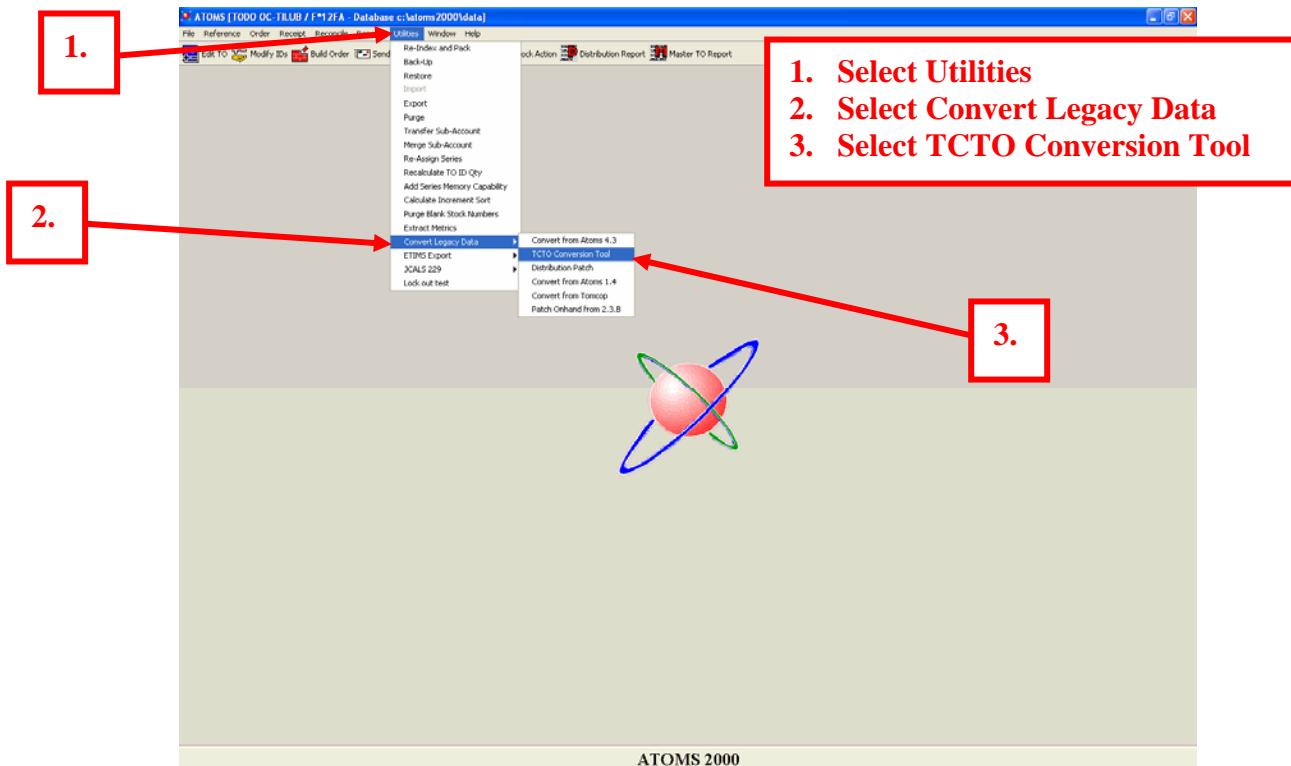


Figure 9

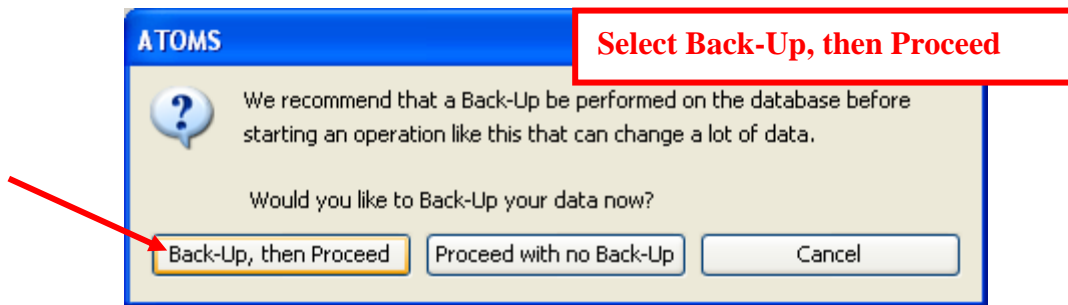


Figure 10

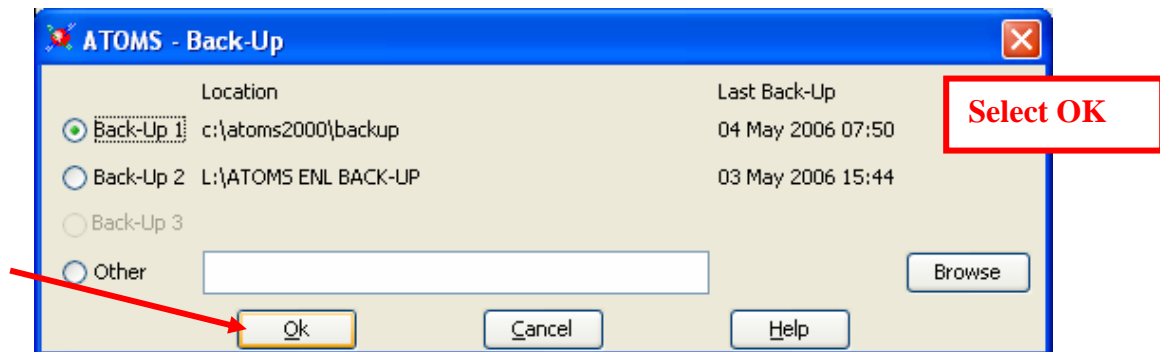


Figure 11

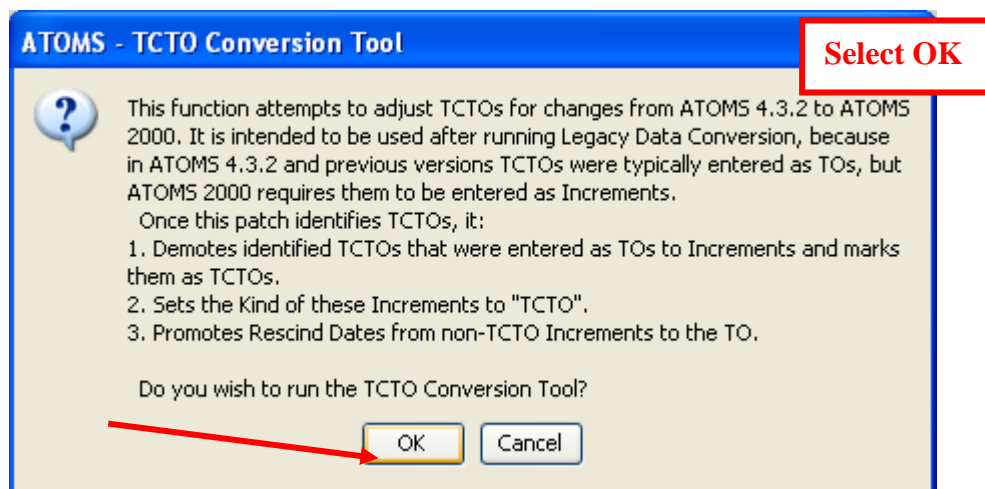


Figure 12

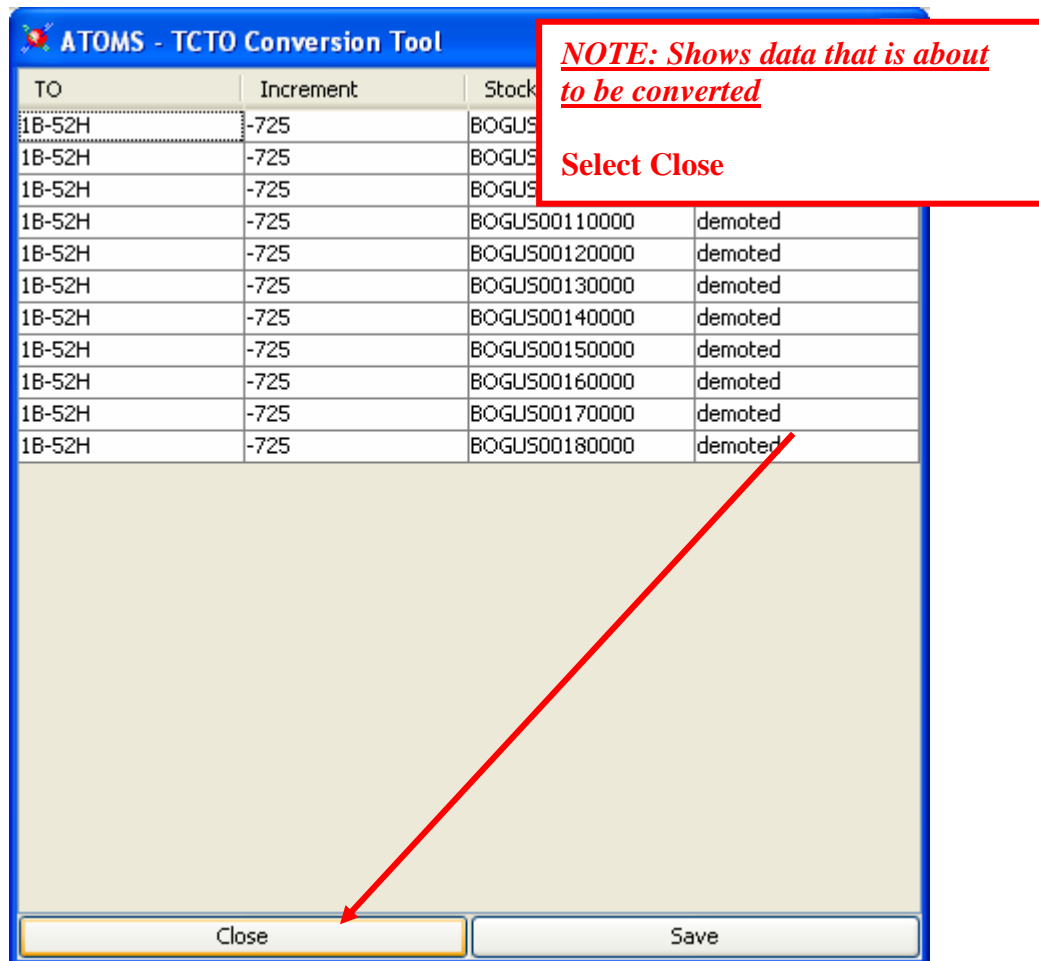


Figure 13

4. CPIN & Local Items Clean Up

Section 4 will be used to ensure that the CPINs and Local Items, ie. Local Workcards, Local Checklist, and Local Job Guides are marked correctly in your ATOMS 2000 database. These items must be marked correctly, since they are not ordered through ATOMS 2000 or Web ATOMS.

In this section we will use Edit TO, find any CPINs or local items, and modify them to mark them correctly for the migration process.

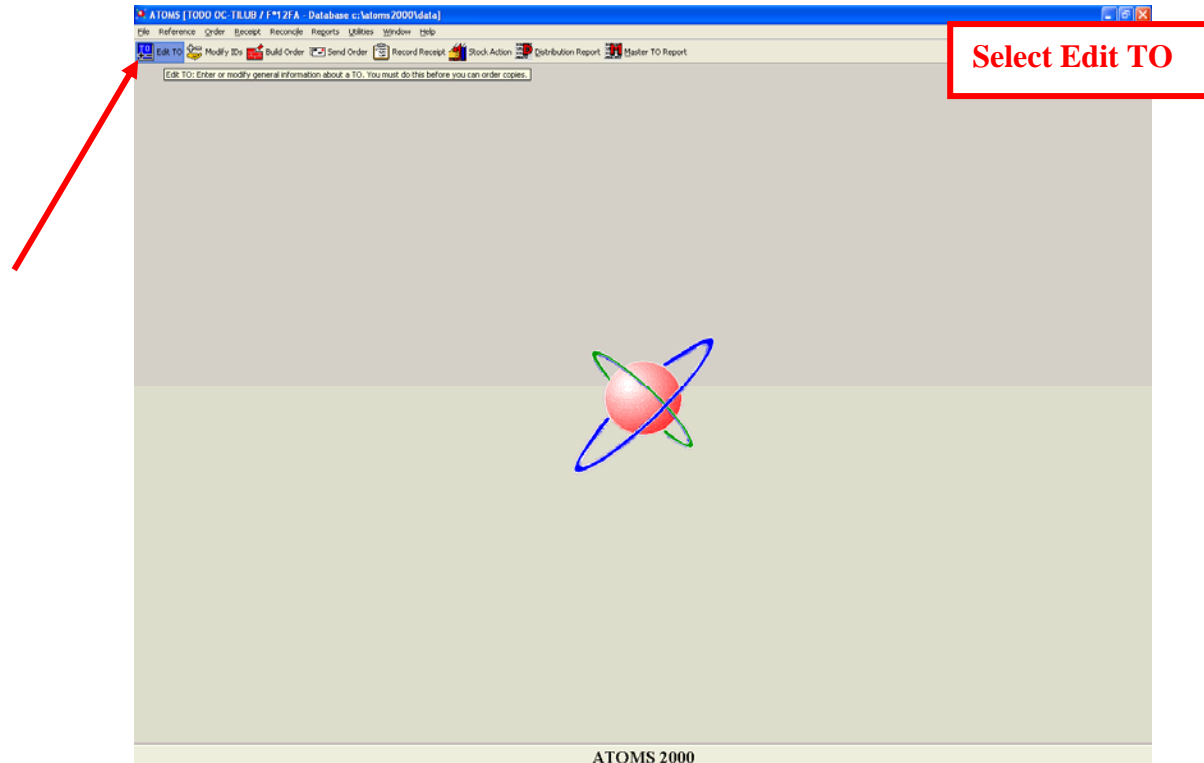
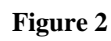


Figure 1

Note: If there is already a check in the CPIN box this is not necessary



ATOMS - Modify TO

Edit Help

TO Number: 31A-ASM700-S001-00A

Title: [Empty]

Classification: U: Unclassified

Proponent: Blank if not using Pub Stock #

☐ Sponsor Approval

☐ Commercial

☐ TCTO Header

Catalog Notes: [Empty]

User Symbol: No Entry

Max Issue Qty: 25

Rescind Date: [Empty] [Empty] [Empty]

☒ CPIN

☐ No order

Total ID Qty: 0

1. [Red box pointing to CPIN checkbox]

2. [Red box pointing to Modify button]

TO [Empty] Modify Print Cancel Help

1. Select the CPIN box

2. Select Modify

Figure 3

Edit To

? The TO entered appears to be a supplement. Supplements should be entered as Increments, not TOs. Are you sure you want to add this as a TO?

Note: ATOMS sees this as a supplement even though it isn't

Select Yes

Yes No

Figure 4

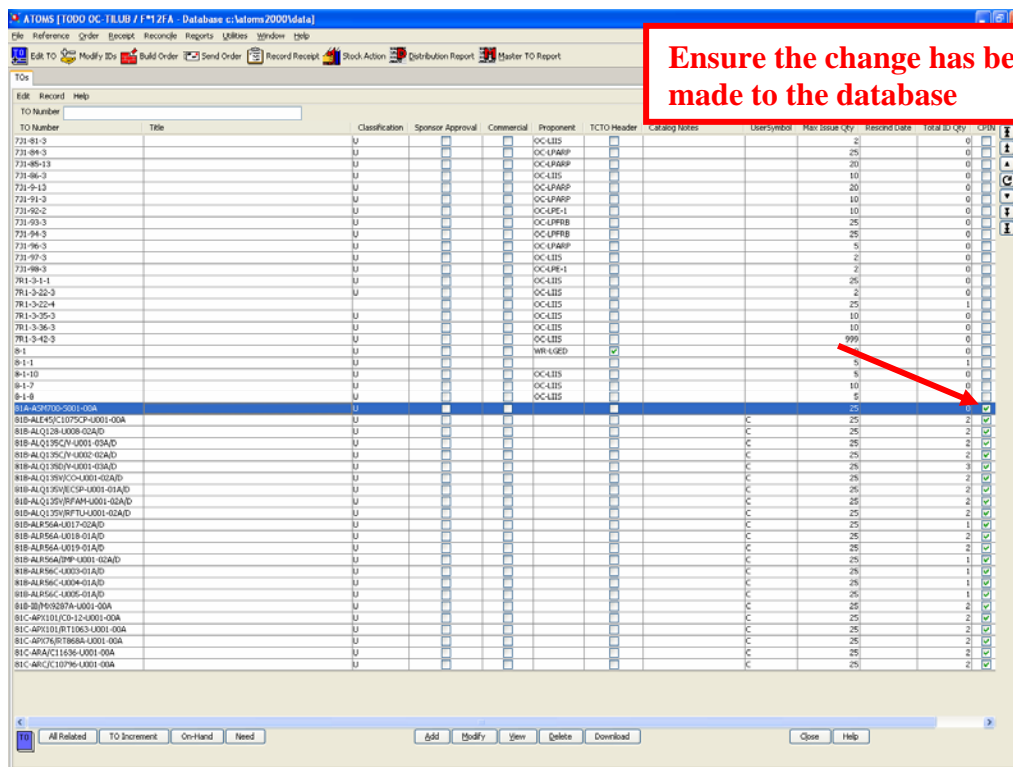


Figure 5

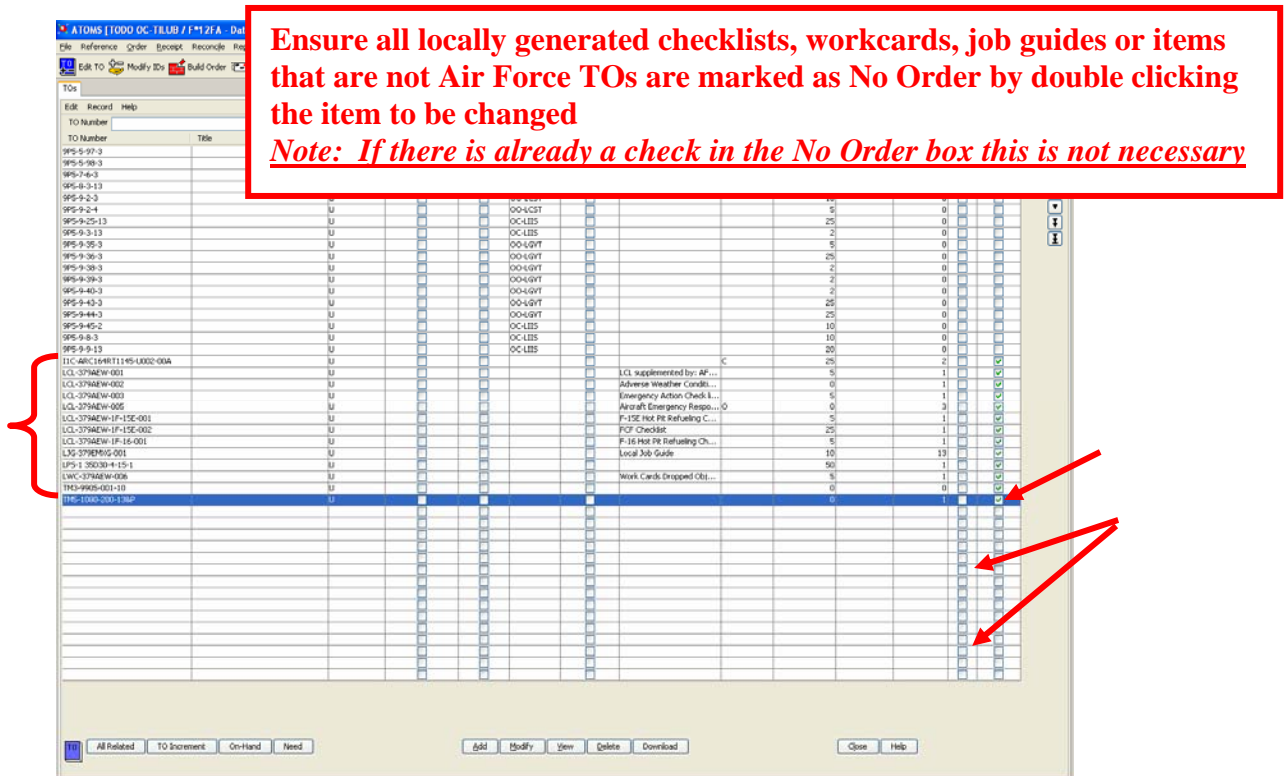


Figure 6

ATOMS - Modify TO

Edit Help

TO Number: 11C-ARC164RT1145-U002-00A

Title:

Classification: U: Unclassified

Proponent: Blank if not using Pub Stock #

☐ Sponsor Approval

☐ Commercial

☐ TCTO Header

Catalog Notes:

User Symbol: C: CPIN

Max Issue Qty: 25

Rescind Date:

☐ CPIN

☒ No order

Total ID Qty: 2

1. Select the No order block

2. Select Modify

1.

2.

TO Modify Print Cancel Help

Figure 7

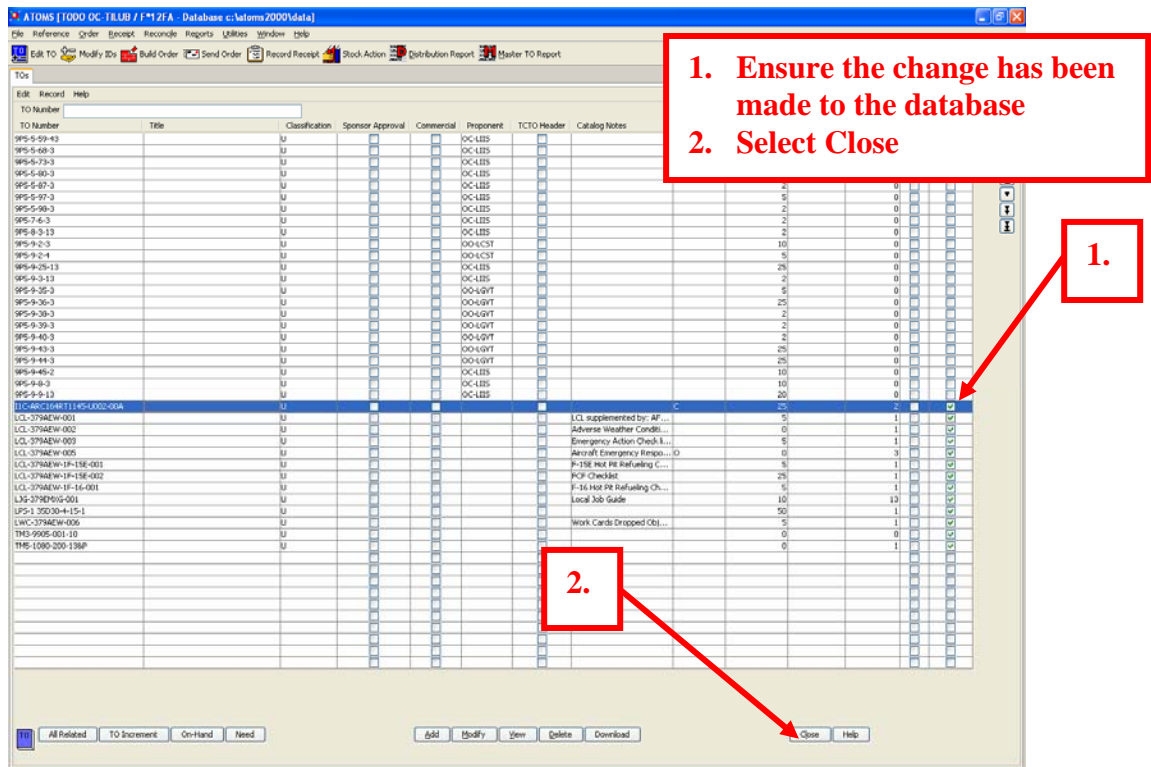


Figure 8

5. Reconciliation with the ARR

Section 5 will be used to reconcile your database with you Account Reconciliation Report. This will ensure that the JCALS gateway at Tinker and your ATOMS 2000 database have the same ID quantities listed for each TO in your database.

In this section we will reconcile your database and your ARR against each other, correct any discrepancies, modify your database to reflect the correction when the ARR has correct numbers, and build and send an order to Tinker when your database reflects the correct numbers.

Note: You can use your annual ARR or request an out of cycle ARR.

When we stated an out of cycle ARR, this means that you ask for an ARR before you receive your annual ARR. You will receive an ARR once a year automatically. You can ask for as many as you like during the year.

There are two ways to receive an out of cycle ARR:

1. You can e-mail Tinker AFB and request an out of cycle ARR (00-5-1 Paragraph 4.12.1). You can send an e-mail to csrl@tinker.af.mil be sure to include your TODO code and TM account number.
2. You can send an e-mail or call the JCALS/ATOMS TrainingHelp Desk. To contact the help desk:
 - a. Send an e-mail to jcalaac@eglin.af.mil again be sure to include your TODO code and TM account number.
 - b. You can call DSN 872-9300 or commercial 850-882-9300 and speak to help desk personnel and request an ARR which will then be e-mailed to you.
3. Once you receive this ARR copy it and navigate to C: atoms2000/order and paste the ARR in this folder.

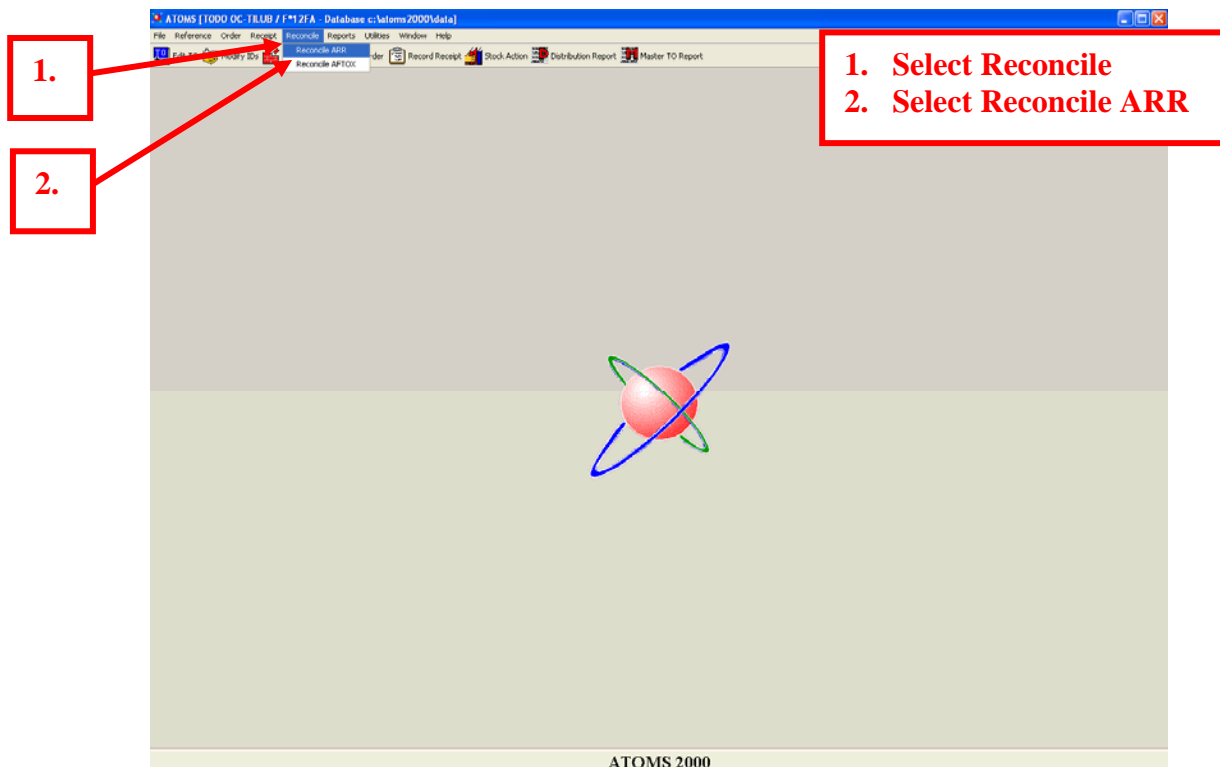


Figure 1

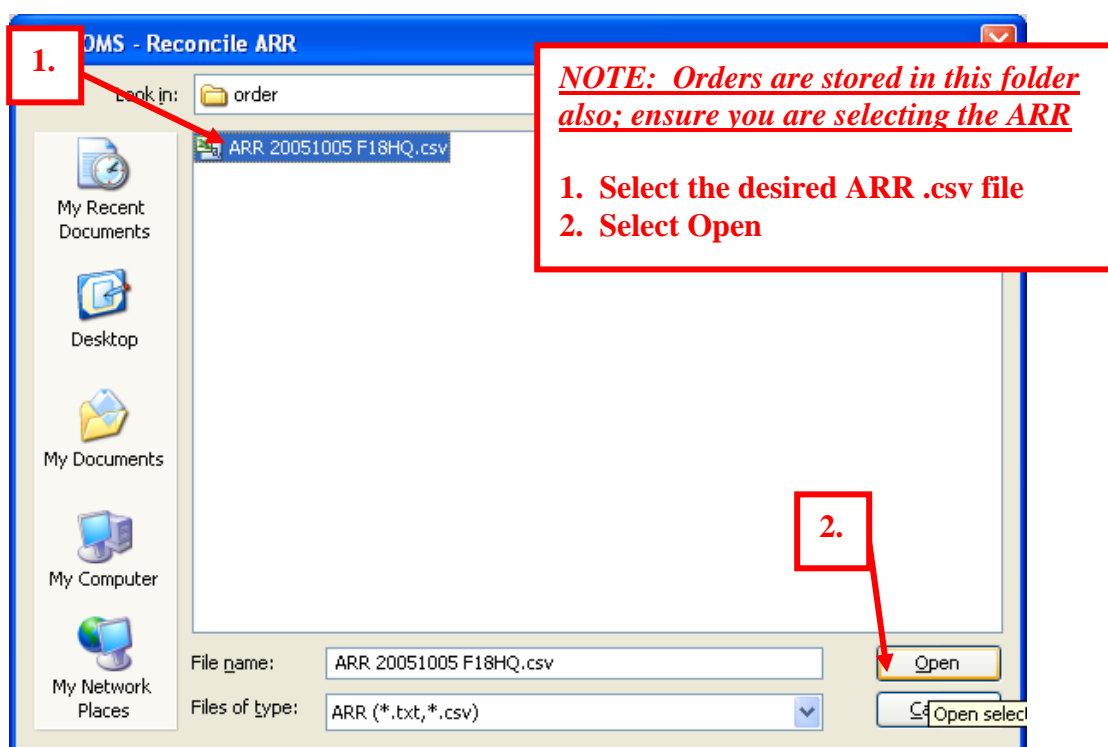


Figure 2

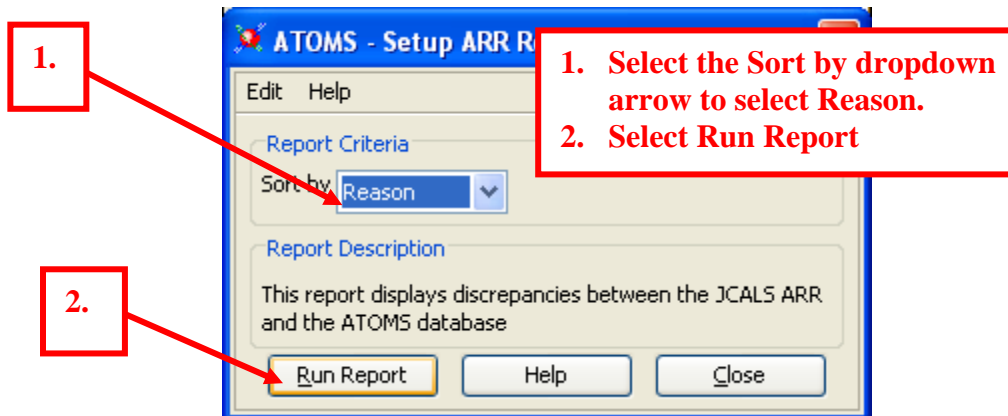


Figure 3

1. Review findings and chose whether to Accept ARR or Accept Database
2. If Reason is "ID Qty does not match" or "TO not in ARR", chose the subaccount to add the TOs to or to start subtracting the TOs from by select the Sub-Acct box and typing the sub-account number

Note 1: If you are subtracting TOs from your database, and the subaccount you have chosen does not have the TO as a need, it will be taken from the first subaccount that has a need and it will continue to subtract from the next subaccount until it meets the required number of TOs to be taken.

If you are adding TOs it will add the TOs to the sub-account you have selected.

Note 2: If at any point you chose "Accept DB", you must build and send an order to JCALS through the gateway once completed.

3. Select Modify Database

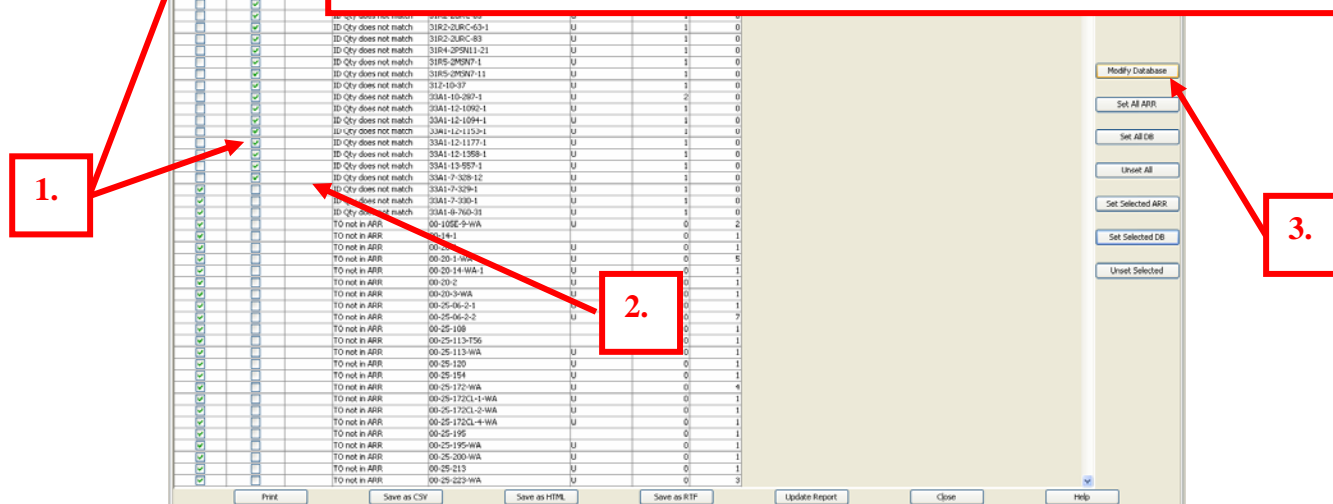


Figure 4

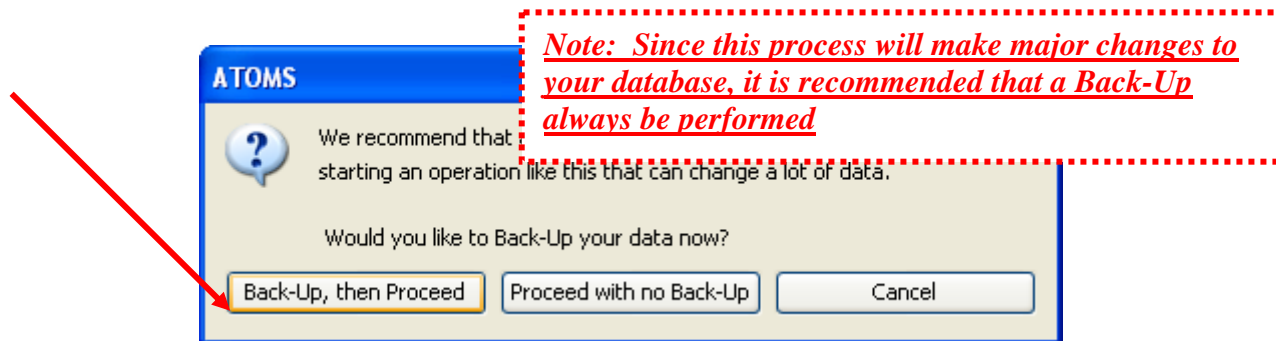


Figure 5

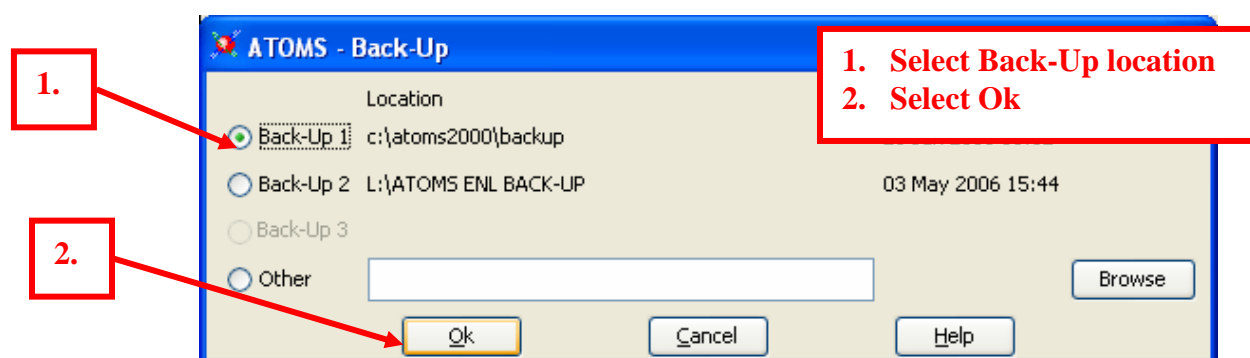


Figure 6

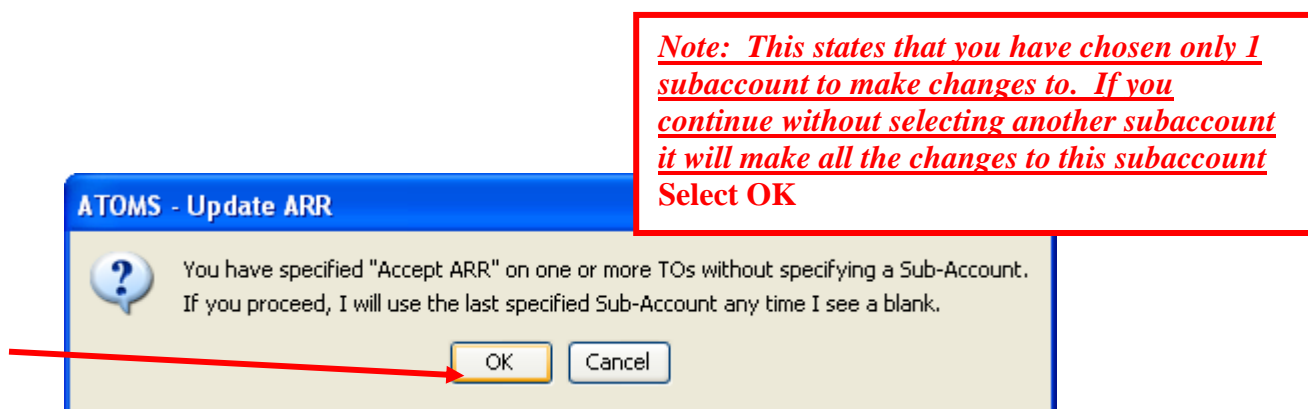


Figure 7

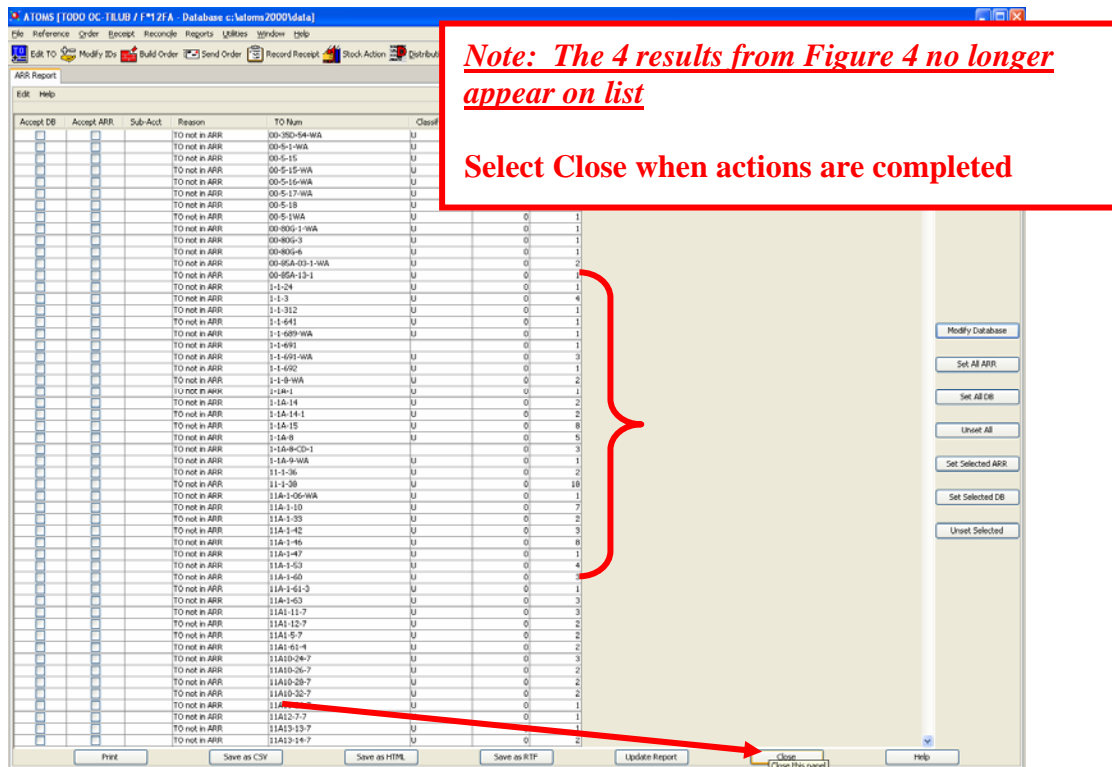


Figure 8

Note: At this point if you selected “Accept DB”, you must build and send an order to Tinker AFB in order to make those changes to future Account Reconciliation Reports.

This process will ensure that you are migrating correct and current data into Web ATOMS.

Refer to Section 6 of the ATOMS TODO Functional Users Guide for information on Building an Order available at the following link:
<https://afkm.wpafb.af.mil/ASPs/CoP/OpenCoP.asp?Filter=OO-LG-TO-HP>

BLANK PAGE

6. Reconcile AFTOX

Section 6 will be used to reconcile your database against the AFTOX Web Page. This will ensure that your database has matching data with the AFTOX to include; Max Issue Quantities, Pub dates, Proponents, Stock Numbers, current Increments, TO Titles, and Sponsor approval.

We will do this in series (or groups) of TOs, find any missing data between your database and the AFTOX, and correct the data in your database.

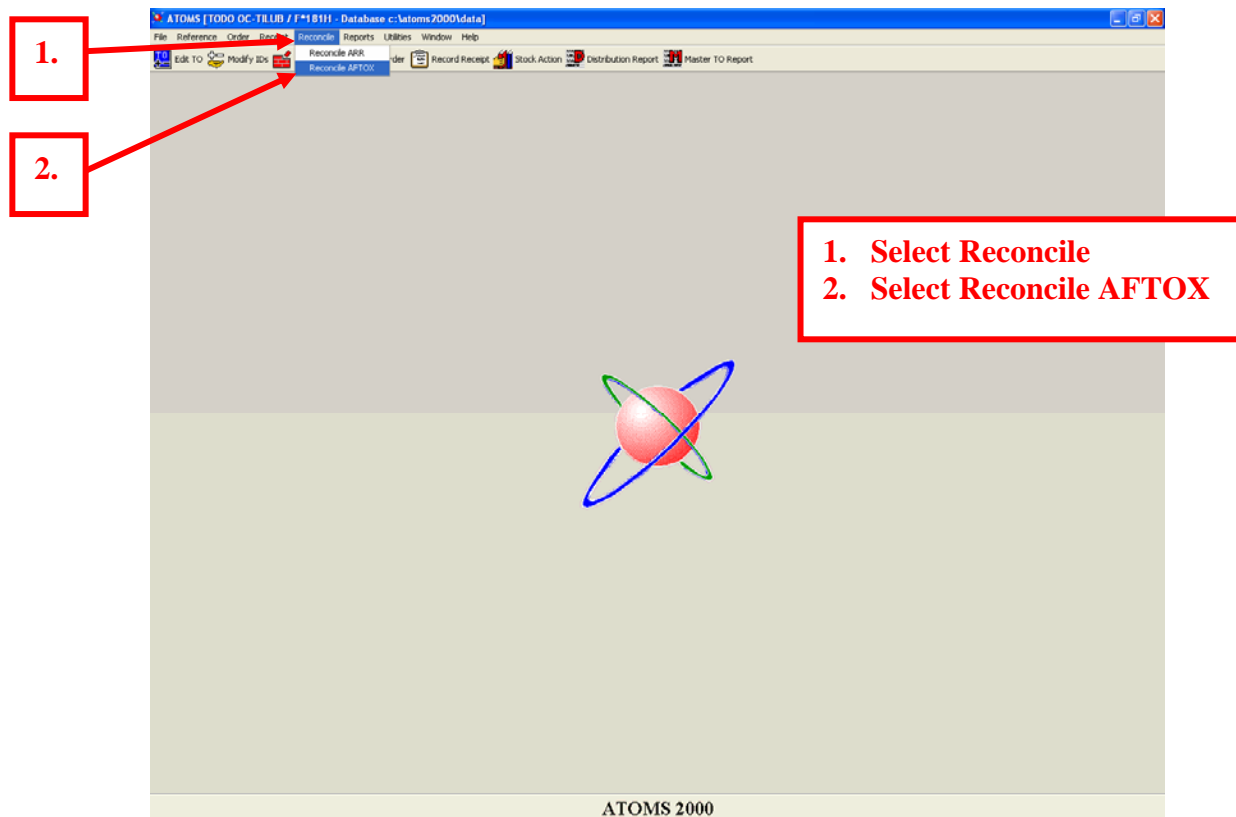


Figure 1

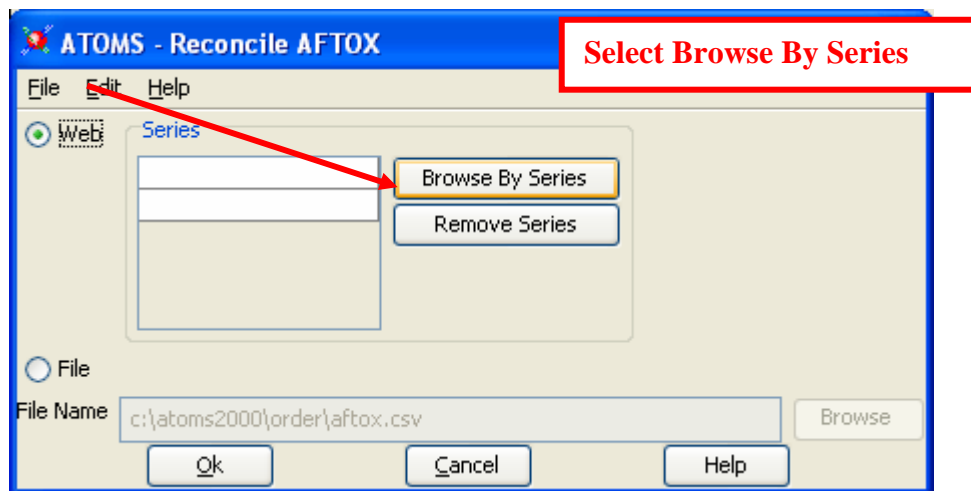


Figure 2

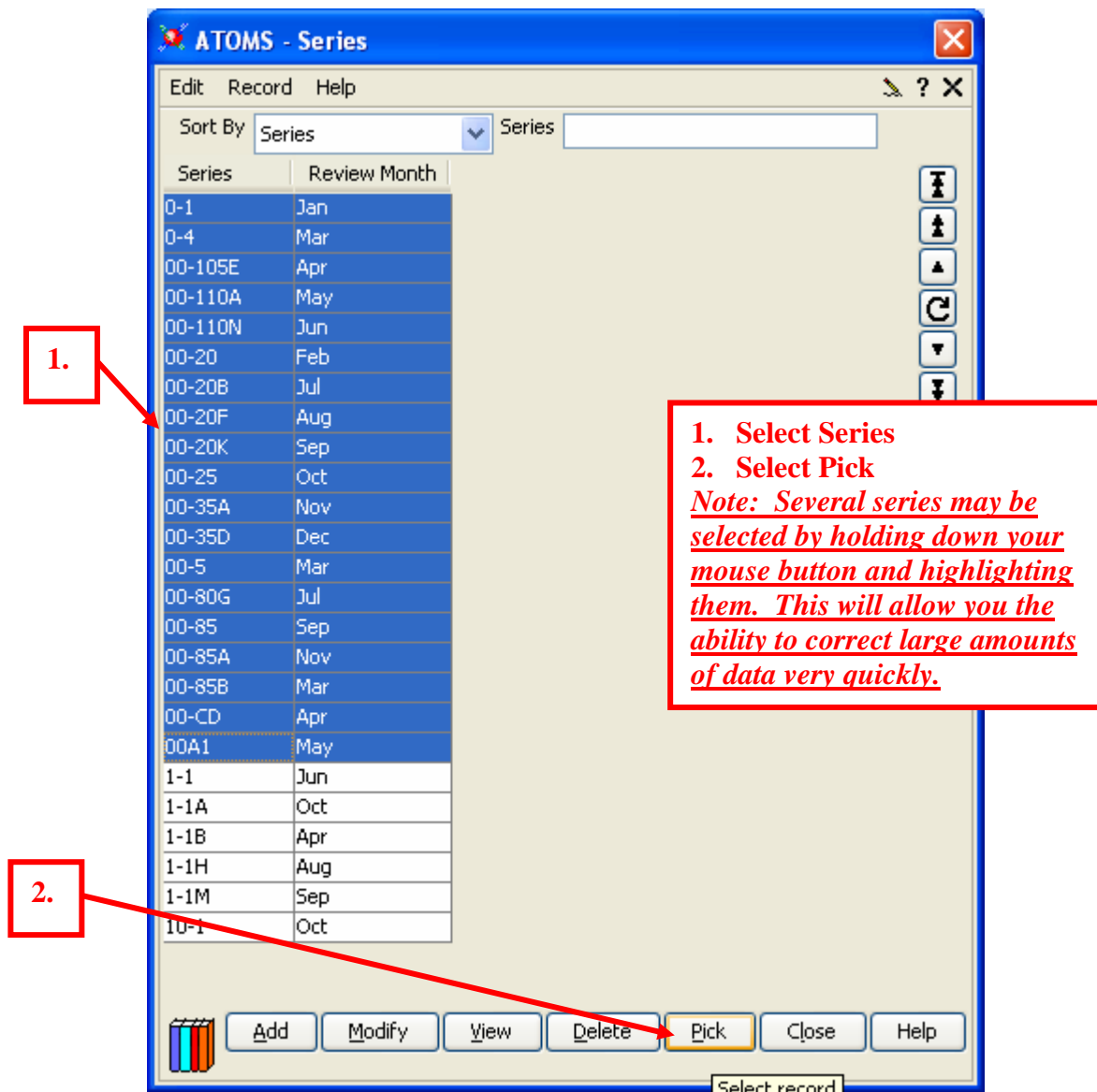


Figure 3

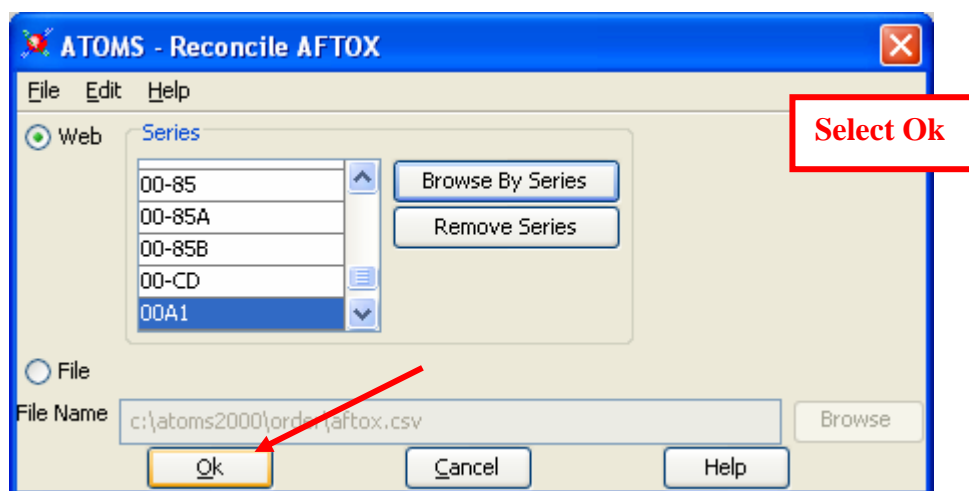


Figure 4

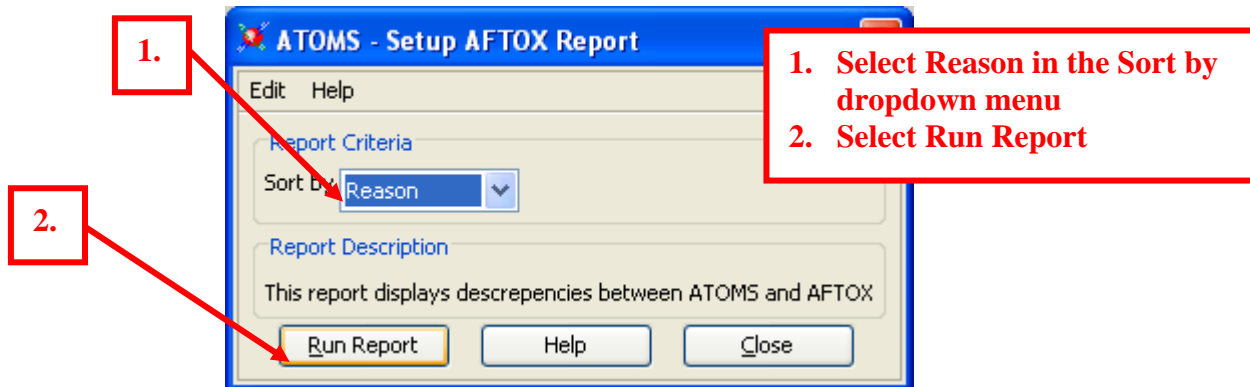


Figure 5

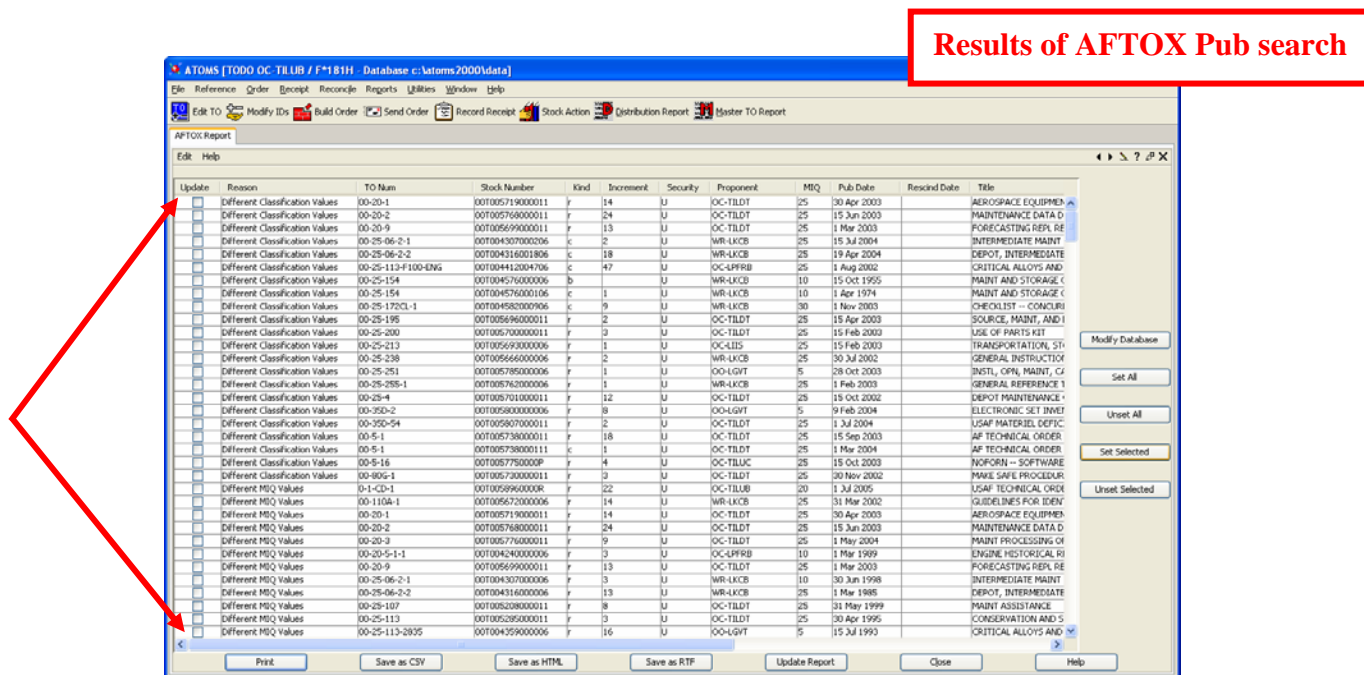


Figure 6

1. Select all changes you wish to make to your database by selecting and holding your mouse button down and dragging over each line you want to select

Note: Due to the large amount of data that can be changed here, we are only going to show a small amount being changed

2. Select Set Selected

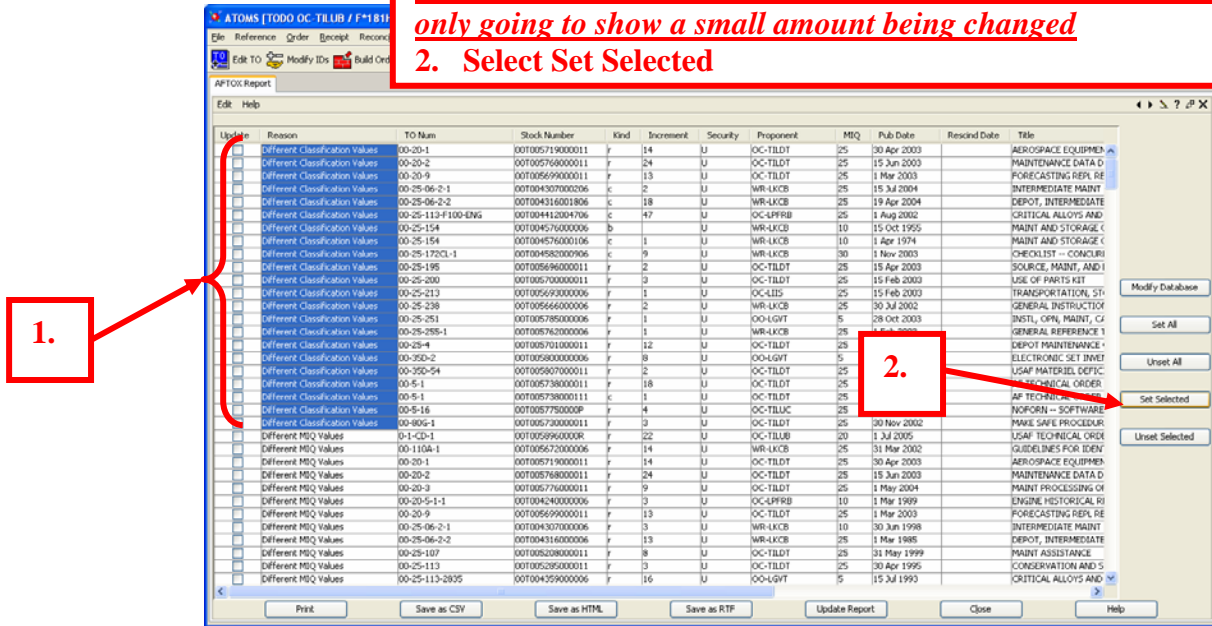


Figure 7

1. Ensure the desired updates have been identified with a check mark
2. Select the Modify Database

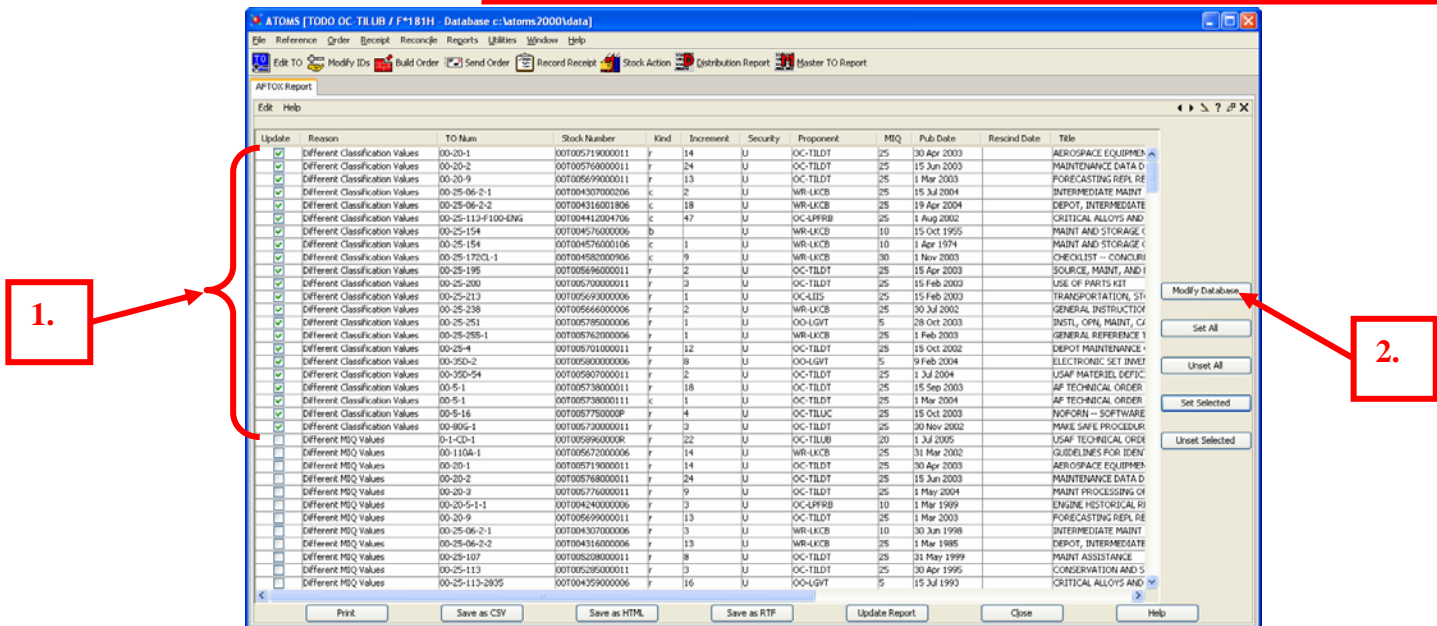


Figure 8

Due to the amount of data that can be changed using this tool it is recommended to always Back-up data at this point.

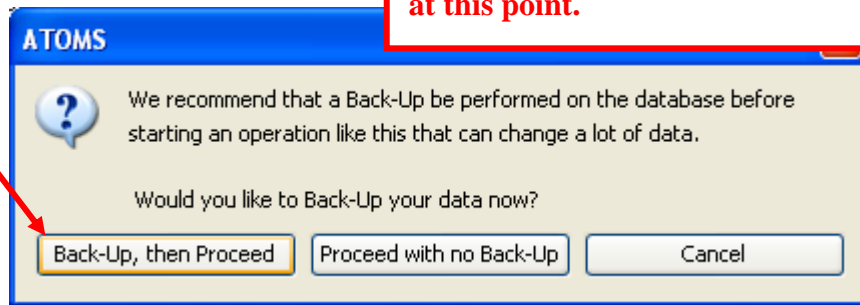


Figure 9

1. Once all the discrepancies [checked items] have been updated, the ATOMS-AFTOX Report Results will no longer show the discrepancy, indicating all discrepancies have been cleared.
2. Select Close

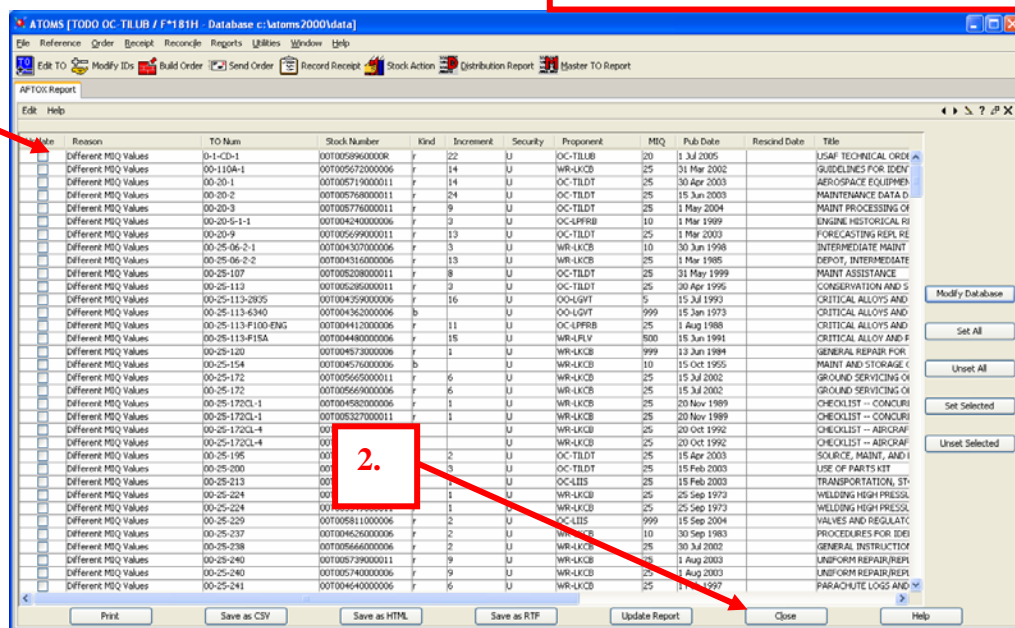


Figure 10

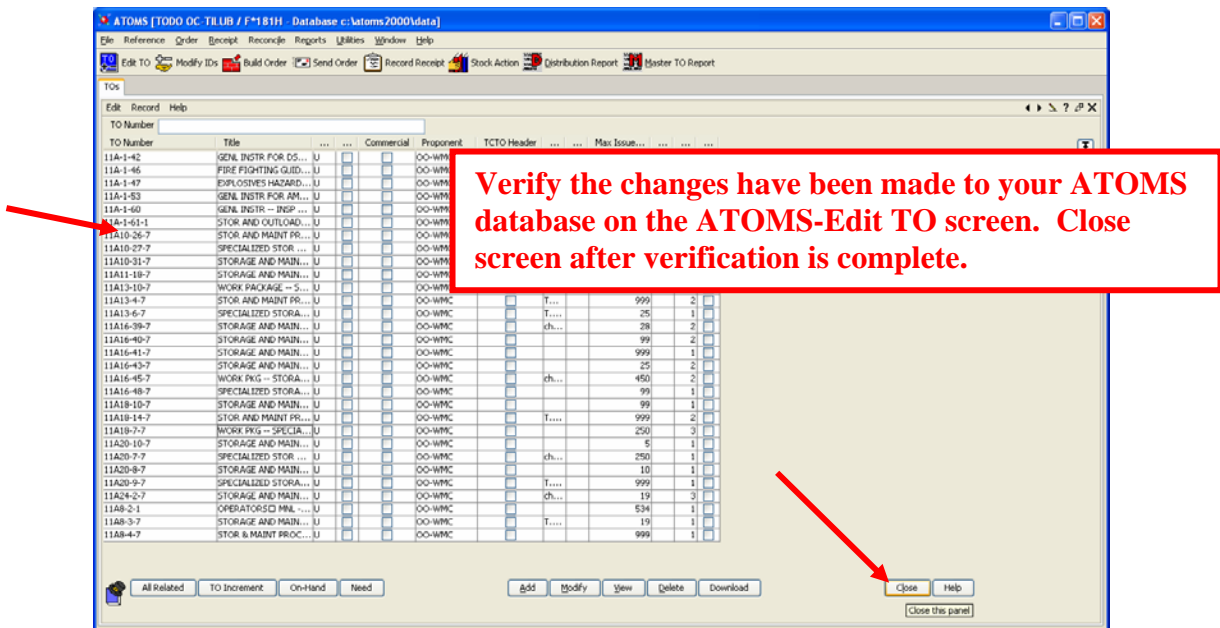


Figure 11

Having problems with your TO account, contact aac.wmbc.jcalsadmin@eglin.af.mil for assistance.

7. Increment Clean Up

Section 7 will be used to ensure the increments in your database are correct and that any incorrect increments are either corrected or removed from your database. Incorrect Increments will cause errors during the migration process. We will also find any TOs that are no longer available for several different reasons, such as being rescinded or superseded. In this section we will use Edit TO, find any TOs that are rescinded or superseded, research them to ensure this, find any increments that are no longer required, and remove them from your database.

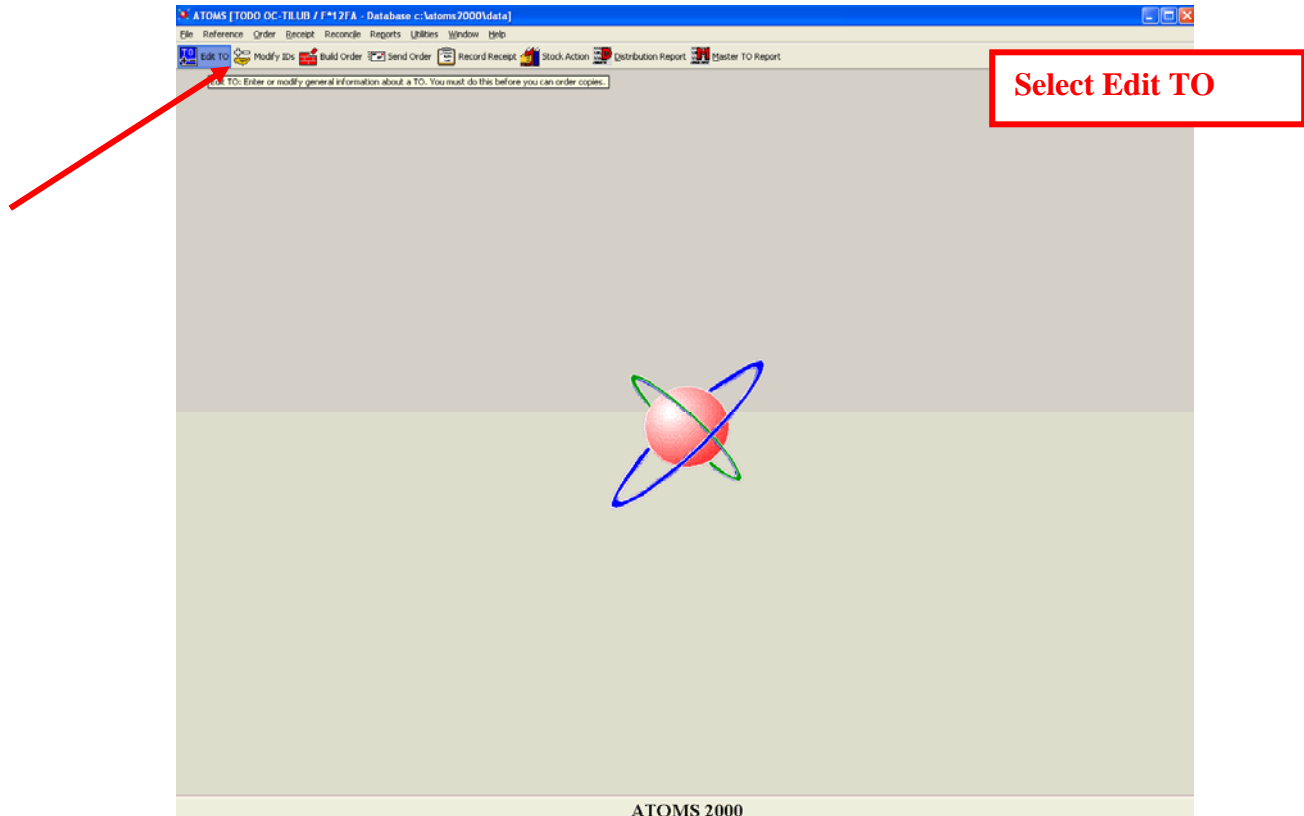


Figure 1

Note: This TO did not return any data after the Reconciliation with AFTOX (i.e. no proponent or max issue quantity) This could indicate the TO is no longer available. Check the AFTOX web page, if this TO has been rescinded or superseded, you can delete this TO from your database.

ATOMS [TODD OC-TLUB / 1/17/17] Database c:\atoms2\

File Reference Order Receipt Reconcile Reports Utilities Window

Edit TO Modify Iss Build Order Send Order Help

TOs Edit Record Help

TO Number	Title	Classification	Sponsor Approval	Commercial	Proponent	TCTO Header	Catalog Notes	UserSymbol	Max Issue Qty	Rescind Date	Total ID Qty	C
00-350-54-WA		U					This TO is available on the...		5		2	
00-5-1	AF TECHNICAL ORDER SYSTEM	U				OC-TLDT			25		0	
00-5-1-WA		U					This book is now located o...	A	0		21	
00-5-15	AIR FORCE TIME COMPLIANCE TEC...	U				WR-4 GED			25		1	
00-5-15-WA		U					This publication can be fo...		0		1	
00-5-16	NOFORN -- SOFTWARE MANAGERS...	U				OC-TLUC			25		0	
00-5-16-WA		U					This is WEB ACCESS ONLY		5		1	
00-5-16-WA-1		U				OC-TLUC			999		0	
00-5-17	USERS MANUAL -- USAF COMPUTE...	U				OC-TLUC			25		0	
00-5-17-WA		U					This is WEB ACCESS ONLY		5		1	
00-5-17-WA-1		U				OC-TLUC			999		0	
00-5-18	USAF TECHNICAL ORDER NUMBER...	U				OC-TLUB		A	25		1	
00-5-19	SECURITY ASSISTANCE TECHNICAL...	U				OC-TLUF			25		0	
00-5-19-WA		U						A	1		1	
00-5-3	TECHNICAL MANUAL ACQUISITION...	U				OC-TLDT			25		0	
00-75-5	USE, INSPECTION AND MAINTENAN...	U				WR-KGB			25		0	
00-80A-1	OVERSEAS SURFACE SHIPMENT OF...	U				OC-LGVT			6		0	
00-80G-3	BATTLEFIELD RECOVERY AND EVAC...	U				WR-KGB			25		0	
00-80G-2	INSP AND MAINT OF HUMAN REMAI...	U				OC-TLDT			20		0	
00-80G-1	MAKE SAFE PROCEDURES FOR PUB...	U				OC-TLDT			25		0	
00-80G-1-WA		U							0		1	
00-80G-10	ORG MAINT -- MAKE SAFE PROCED...	U				T155LG			999		0	
00-80G-11	PUBLIC DISPLAY PROCEDURES -- U...	U				WR-LXE			25		0	
00-80G-12	METHODS AND PROCEDURES FOR ...	U				OC-LAIM			2		0	
00-80G-13	MAKE SAFE PROCOR FOR PUBLIC S...	U				OC-LMES			999		0	
00-80G-14	Static Display Procedures	U				OC-LAKIO			0		0	
00-80G-15	MAKE SAFE PROCEDS FOR PUBLIC ...	U				WR-LTET			500		0	
00-80G-16	ORG MAINT -- MAKE SAFE PROCED...	U				OC-LXRM			999		0	
00-80G-17	ORG MAINT -- MAKE SAFE PROCED...	U				OC-LXRM			2		0	
00-80G-18	ORG MAINT -- MAKE SAFE PROCED...	U				OC-LXRM			2		0	
00-80G-19	ORG MAINT -- MAKE SAFE PROCED...	U				OC-LXRM			2		0	
00-80G-2	MAKE SAFE PROCEDURES FOR PUB...	U				OC-LXRM			25		0	
00-80G-20	ORG MAINT -- MAKE SAFE PROCED...	U				OC-LXRM			999		0	
00-80G-21	ORG MAINT -- MAKE SAFE PROCED...	U				OC-LXRM			5		0	
00-80G-22	ORG MAINT -- MAKE SAFE PROCED...	U				OC-LXRM			5		0	
00-80G-23	ORG MAINT -- MAKE SAFE PROCED...	U				OC-LXRM			25		0	
00-80G-24	MAKE SAFE PROCEDURES FOR PUB...	U				WR-LUTD			999		0	
00-80G-25	TECHNICAL MANUAL ORGANIZATI...	U				WR-LUTD			999		0	
00-80G-26	MAKE SAFE PROCEDURES FOR PUB...	U				OC-LPE-1			2		0	
00-80G-27	GENERAL PURPOSE MANUAL -- MA...	U				WR-LTH			5		0	
00-80G-29	MAKE SAFE PROCEDURES FOR PUB...	U				OC-LQVT			999		0	
00-80G-3	MAKE SAFE PROCEDURES FOR PUB...	U				WR-LPV			500		1	
00-80G-32	TECHNICAL MANUAL ORGANIZATI...	U				WR-LUTD			5		0	
00-80G-34	GENERAL TECHNICAL ORDER -- MA...	U				OC-LQRE			100		0	
00-80G-35	TECHNICAL MANUAL ORGANIZATI...	U				WR-LUTD			5		0	

TO All Related TO Increment On-Hand Need Add Modify View Delete Download Close Help

Figure 2

Note: There are two revisions. During the AFTOX reconcile Rev 2 was added to the database. Once you have received Rev 2, Rev1 can then be deleted from your database. You will also note that the AFTOX web page will only carry the basic/revision and latest change. You must determine if your local business practices require you to carry only the basic/revision and latest change or all current increments.

Select Close

The screenshot displays the ATOMS software interface. The top window shows a list of TOs (Technical Orders) with columns for TO Number, Title, Classification, Sponsor Approval, Commercial, Proponent, TC/TO Header, Catalog Notes, User/Symbol, Max Issue Qty, Rescind Date, and Total ID Qty. The bottom window shows a detailed view of TO 00-80G-41, including a table with columns for TO Number, TO Increment, Kind, Stock Number, Publication Date, Classification, Superseded By, Remarks, Rescind Date, Rescinded, and Compliance Date. Red arrows point to the 'TO Increment' field in the bottom window and the 'Close' button in the top window.

TO Number	Title	Classification	Sponsor Approval	Commercial	Proponent	TC/TO Header	Catalog Notes	User/Symbol	Max Issue Qty	Rescind Date	Total ID Qty
00-80G-15	MAKE SAFE PROCEDURES FOR PUBLIC...	U			WR-LTET				500		0
00-80G-16	ORG MAINT -- MAKE SAFE PROCED...	U			OC-LXRM				999		0
00-80G-17	ORG MAINT -- MAKE SAFE PROCED...	U			OC-LXRM				2		0
00-80G-18	ORG MAINT -- MAKE SAFE PROCED...	U			OC-LXRM				2		0
00-80G-19	ORG MAINT -- MAKE SAFE PROCED...	U			OC-LXRM				2		0
00-80G-2	MAKE SAFE PROCEDURES FOR PUB...	U			OC-LXRM				25		0
00-80G-20	ORG MAINT -- MAKE SAFE PROCED...	U			OC-LXRM				999		0
00-80G-21	ORG MAINT -- MAKE SAFE PROCED...	U			OC-LXRM				5		0
00-80G-22	ORG MAINT -- MAKE SAFE PROCED...	U			OC-LXRM				5		0
00-80G-23	ORG MAINT -- MAKE SAFE PROCED...	U			OC-LXRM				25		0
00-80G-24	MAKE SAFE PROCEDURES FOR PUB...	U			WR-LUTD				999		0
00-80G-25	TECHNICAL MANUAL ORGANIZATI...	U			WR-LUTD				999		0
00-80G-26	MAKE SAFE PROCEDURES FOR PUB...	U			OC-LPE-1				2		0
00-80G-27	GENERAL PURPOSE MANUAL -- MAK...	U			WR-LTH				5		0
00-80G-29	MAKE SAFE PROCEDURES FOR PUB...	U			OC-LGYT				999		0
00-80G-3	MAKE SAFE PROCEDURES FOR PUB...	U			WR-LUTD				500		1
00-80G-32	TECHNICAL MANUAL ORGANIZATI...	U			WR-LUTD				5		0
00-80G-34	GENERAL TECHNICAL ORDER -- MA...	U			OC-LCRE				100		0
00-80G-35	TECHNICAL MANUAL ORGANIZATI...	U			WR-LUTD				5		0
00-80G-36	ORGANIZATIONAL MAKE SAFE PRO...	U			OC-LXRM				5		0
00-80G-37	ORGANIZATIONAL MAKE SAFE PRO...	U			OC-LXRM				5		0
00-80G-39	MAKE SAFE PROCEDURES FOR PUB...	U			MPAT55/LG				25		0
00-80G-40	MAKE SAFE PROCEDURES FOR PUB...	U			OC-TILUB				5		0
00-80G-41	MAKE SAFE PROCEDURES FOR PUB...	U			OC-LXRM				25		0
00-80G-6	METHODS AND PROCEDURES MAN...	U			OC-LGPF				50		1
00-80G-7	MAKE SAFE PROCEDURES FOR PUB...	U			OC-LGYT				3		0
00-80G-8	METHODS AND PROCEDURES MAN...	U			OC-LGYT				50		0

TO Number	TO Increment	Kind	Stock Number	Publication Date	Classification	Superseded By	Remarks	Rescind Date	Rescinded	Compliance Date
00-80G-41	1	F	0010057500000R	31 Oct 2002	U	001005919000000R				
00-80G-41	2	F	001005919000000R	1 May 2006	U	001005920000000R				
00-80G-41	2	F	001005920000000R	1 May 2006	U					

Figure 4

8. Purging Database

Section 8 will be used to purge your database of any unnecessary data.

In this section we will access the purge function in ATOMS 2000, select any data we no longer require in our database, and remove it from the database.

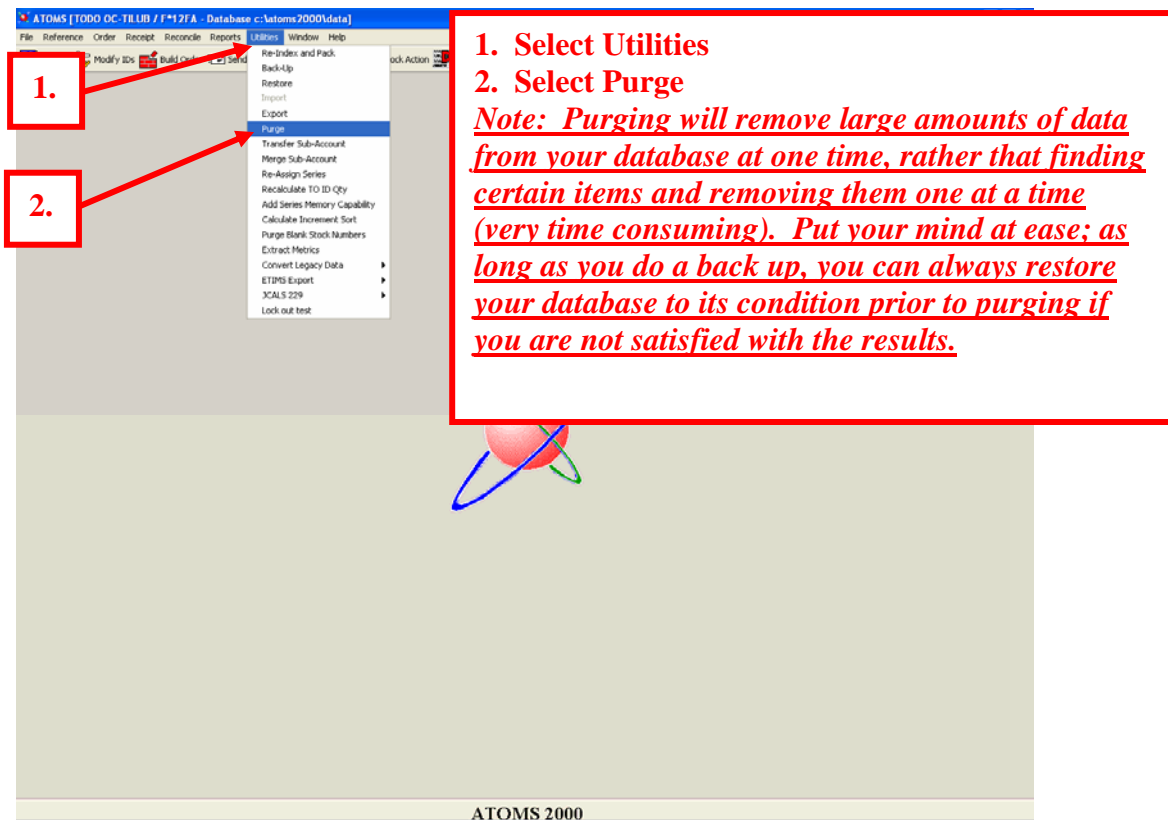


Figure 1

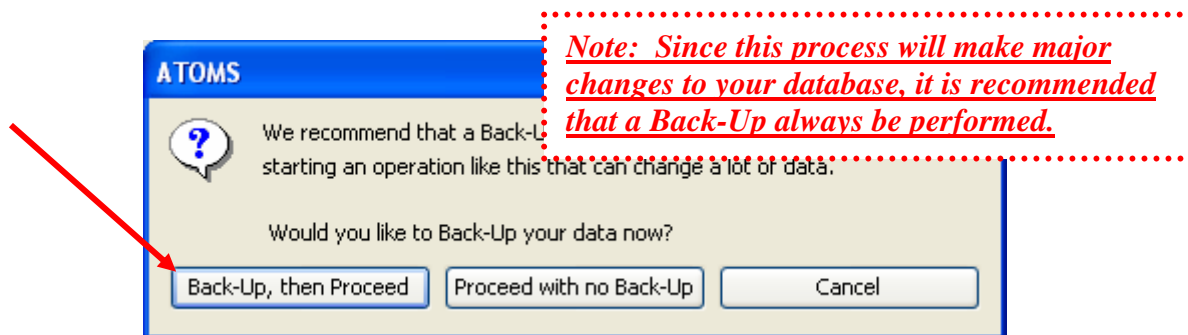


Figure 2

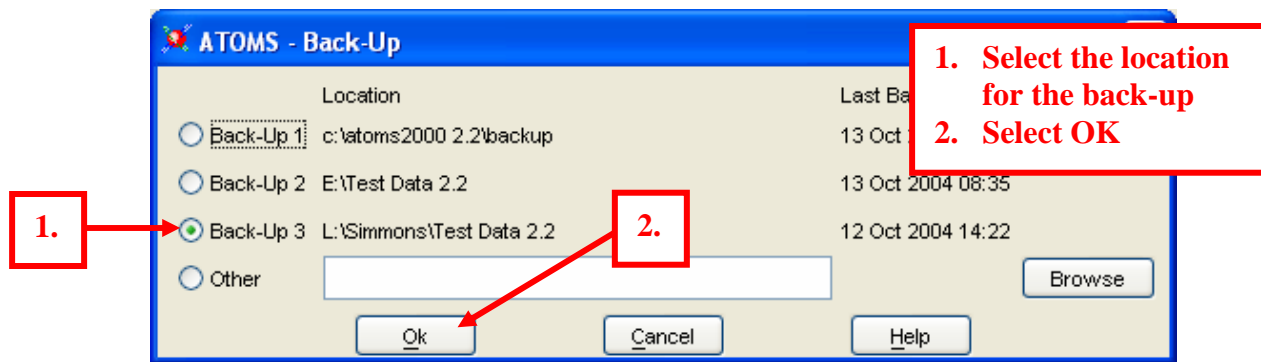


Figure 3

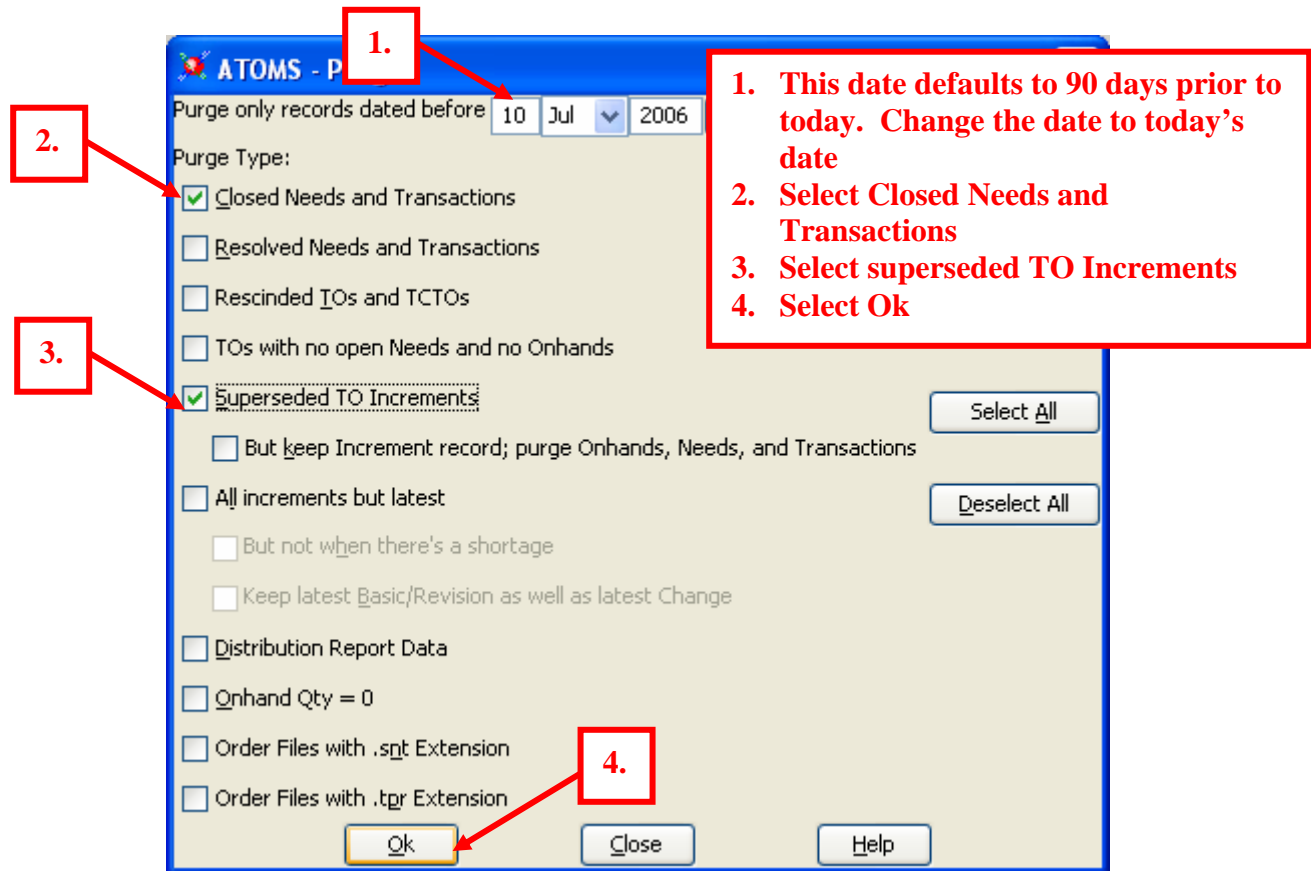


Figure 4

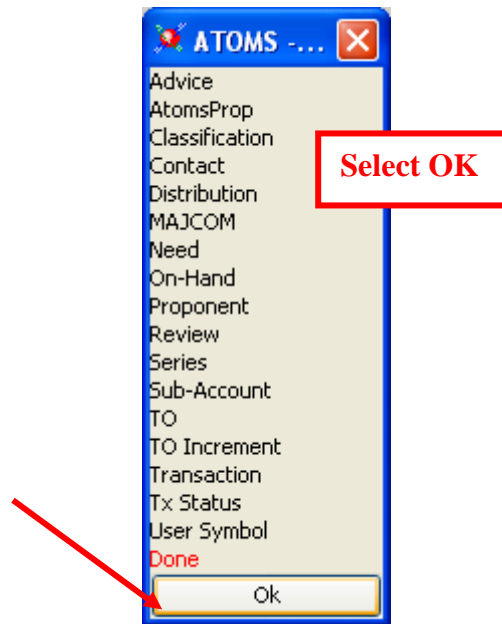


Figure 5

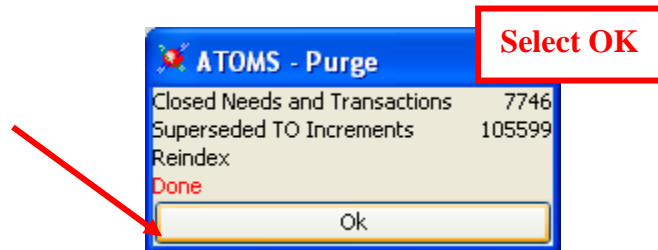


Figure 6

BLANK PAGE

9. Master TO Report for Discrepancies Only

Section 9 will be used to ensure that all the discrepancies in your database are located and corrected. Trying to migrate incorrect data into Web ATOMS will have a large impact on the process.

In this section we will access Master TO Report, run it for Discrepancies Only, determine how to correct the discrepancies, and give an example of the correction process.

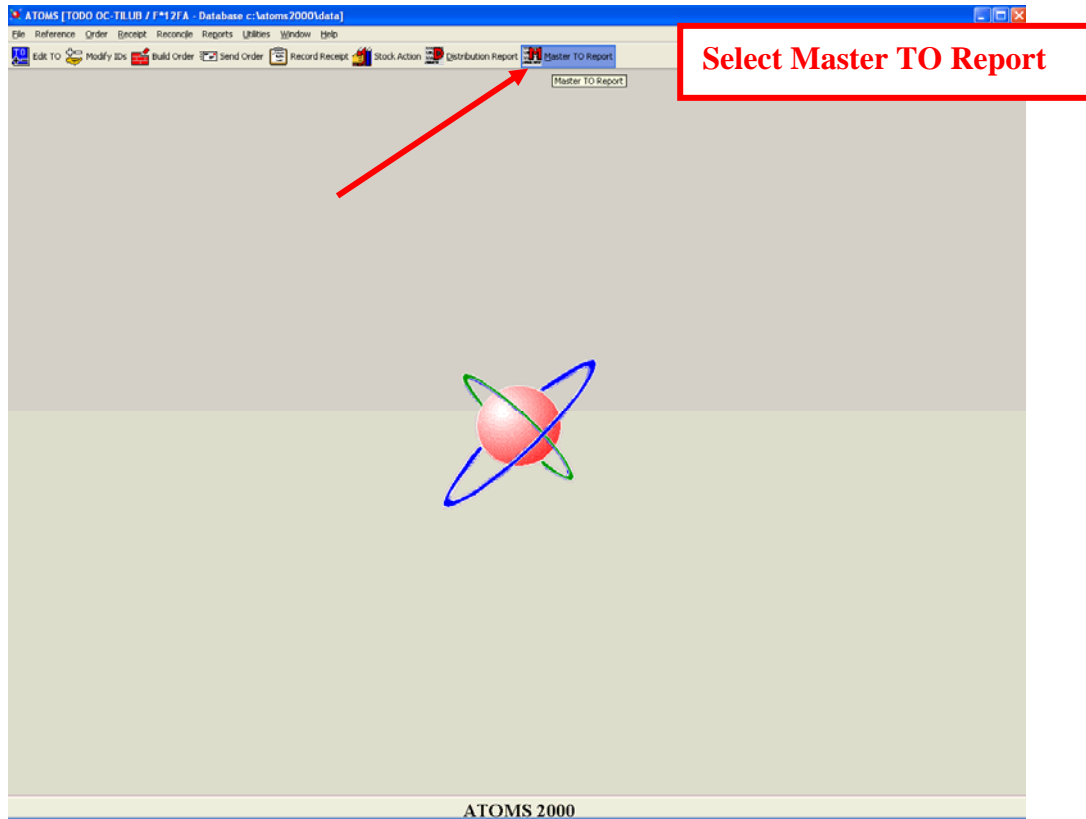


Figure 1

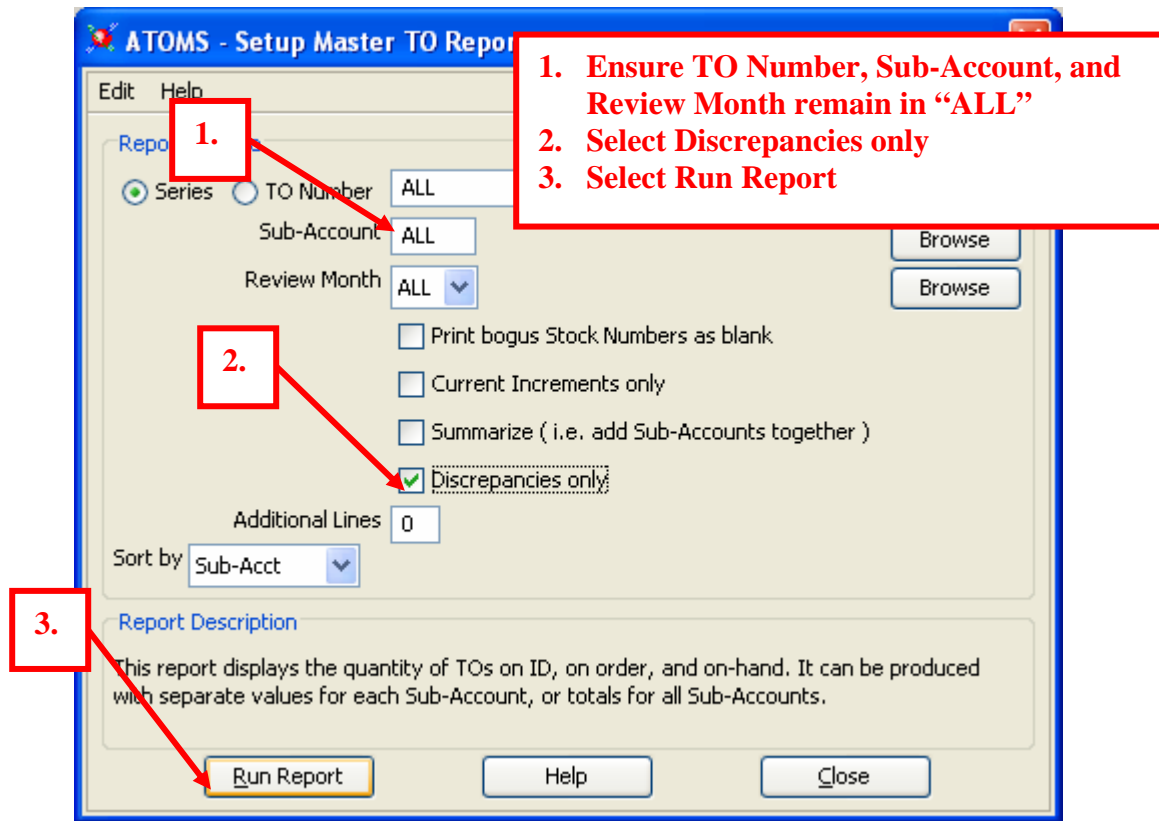
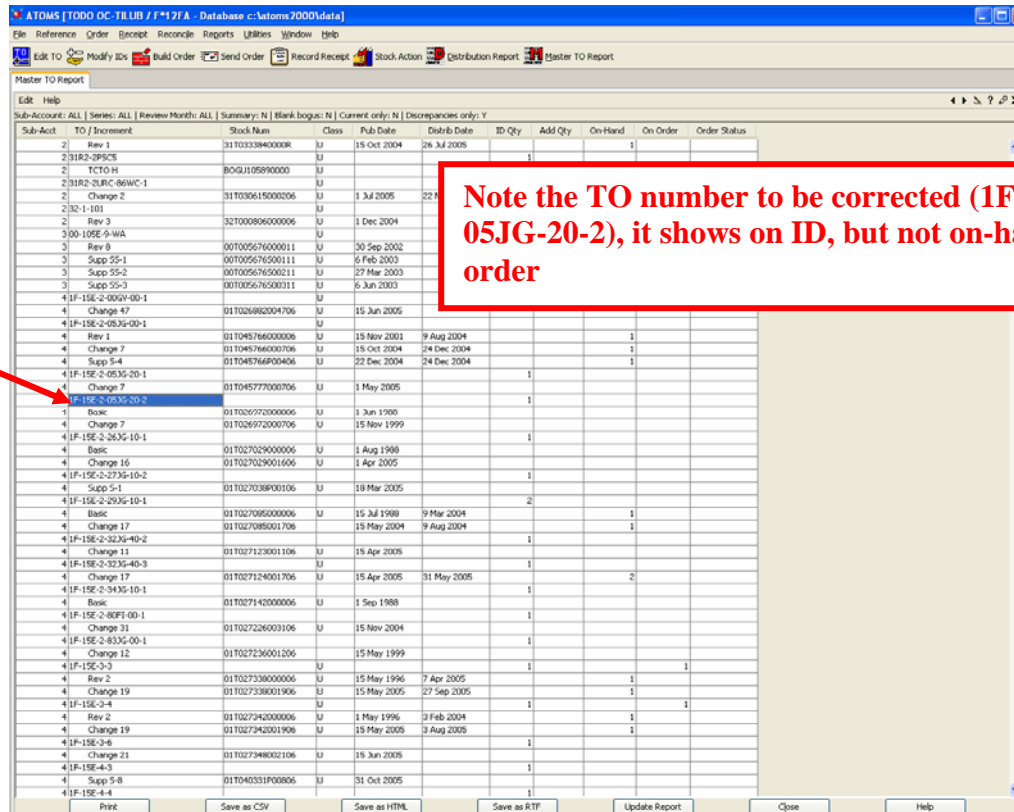


Figure 2

Note: This report is looking at three columns:

ID Quantity, On-Hand Quantity, and On Order Quantity. It considers any time that **On-Hand** quantities and **On Order** quantities do not add up to **ID** quantities and denotes a discrepancy. For this example, we will use the 1A-10A-06. Note Subaccount 1 is on ID for 5 of the TO, but does not have any of Change 2 on-hand or on order. In this example, we will use Cross Account to resolve this issue. Cross Account allows us to fix several subaccounts at once. It is only one of several ways to solve these types of problems. The others will be discussed in a note at the end of this process



ATOMS [TODO OC: TLUB / 1*12FA - Database c:\atoms2000\data]

File Reference Order Receipt Reconcile Reports Utilities Window Help

Master TO Report

Sub-Account: ALL Series: ALL Review Month: ALL Summary: N Blank bogus: N Current only: N Discrepancies only: Y

Sub-Account	TO / Increment	Stock Item	Class	Pub Date	Distrib Date	ID Qty	Add Qty	On Hand	On Order	Order Status
2	Rev 1	311033940000R	U	15 Oct 2004	26 Jul 2005	1		2		
2	21R2-3P5C5	BOGL105890000	U							
2	TCTO H									
2	21R2-2URC-86WC-1	311030615000206	U	1 Jul 2005	22 Mar 2005					
2	Change 2									
2	232-1-101		U							
2	Rev 3	321000806000006	U	1 Dec 2004						
3	00-105E-9-WA		U							
3	Rev 8	007005676000011	U	20 Sep 2002						
3	Supp 55-1	007005676500111	U	6 Feb 2003						
3	Supp 55-2	007005676500211	U	27 Mar 2003						
3	Supp 55-3	007005676500311	U	6 Jun 2003						
4	1F-15E-2-00GV-00-1		U							
4	Change 47	011026862004706	U	15 Jun 2005						
4	1F-15E-2-05JG-00-1		U							
4	Rev 1	011045766000006	U	15 Nov 2003	9 Aug 2004			1		
4	Change 7	011045766000706	U	15 Oct 2004	24 Dec 2004			1		
4	Supp 5-4	011045766000406	U	22 Dec 2004	24 Dec 2004			1		
4	1F-15E-2-05JG-20-1		U			1				
4	Change 7	011045777000706	U	1 May 2005						
4	1F-15E-2-05JG-20-2		U			1				
4	Basic	011026772000006	U	1 Jun 1990						
4	Change 7	011026772000706	U	15 Nov 1999						
4	1F-15E-2-26JG-10-1		U			1				
4	Basic	011027029000006	U	1 Aug 1988						
4	Change 16	011027029001606	U	1 Apr 2005						
4	1F-15E-2-27JG-10-2		U			1				
4	Supp 5-1	011027038000106	U	18 Mar 2005						
4	1F-15E-2-29JG-10-1		U			2				
4	Basic	011027085000006	U	15 Jul 1988	9 Mar 2004			1		
4	Change 17	011027085001706	U	15 May 2004	9 Aug 2004			1		
4	1F-15E-2-32JG-40-2		U			1				
4	Change 11	011027123001106	U	15 Apr 2005						
4	1F-15E-2-32JG-40-3		U			1				
4	Change 17	011027124001706	U	15 Apr 2005	31 May 2005			2		
4	1F-15E-2-34JG-10-1		U			1				
4	Basic	011027142000006	U	1 Sep 1988						
4	1F-15E-2-80P1-00-1		U			1				
4	Change 31	011027226003106	U	15 Nov 2004						
4	1F-15E-2-83JG-00-1		U			1				
4	Change 12	011027236001206	U	15 May 1999						
4	1F-15E-3-3		U			1			1	
4	Rev 2	011027338000006	U	15 May 1996	7 Apr 2005			1		
4	Change 19	011027338001906	U	15 May 2005	27 Sep 2005			1		
4	1F-15E-3-4		U			1			1	
4	Rev 2	011027342000006	U	1 May 1996	3 Feb 2004			1		
4	Change 19	011027342001906	U	15 May 2005	3 Aug 2005			1		
4	1F-15E-3-6		U			1				
4	Change 21	011027348002106	U	15 Jun 2005						
4	1F-15E-4-3		U			1				
4	Supp 5-8	011040331P00006	U	31 Oct 2005						
4	1F-15E-4-4		U			1				

Print Save as CSV Save as HTML Save as RTF Update Report Close Help

Figure 3

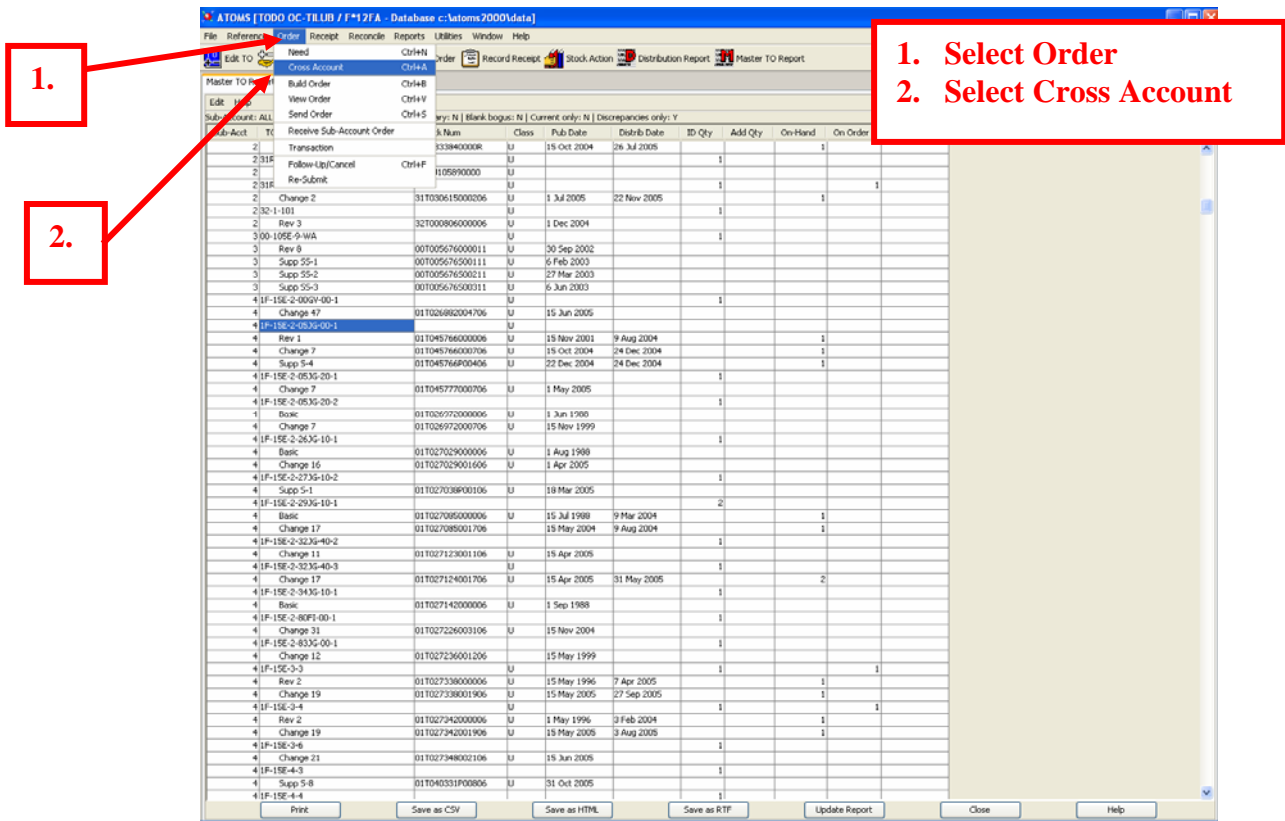


Figure 4

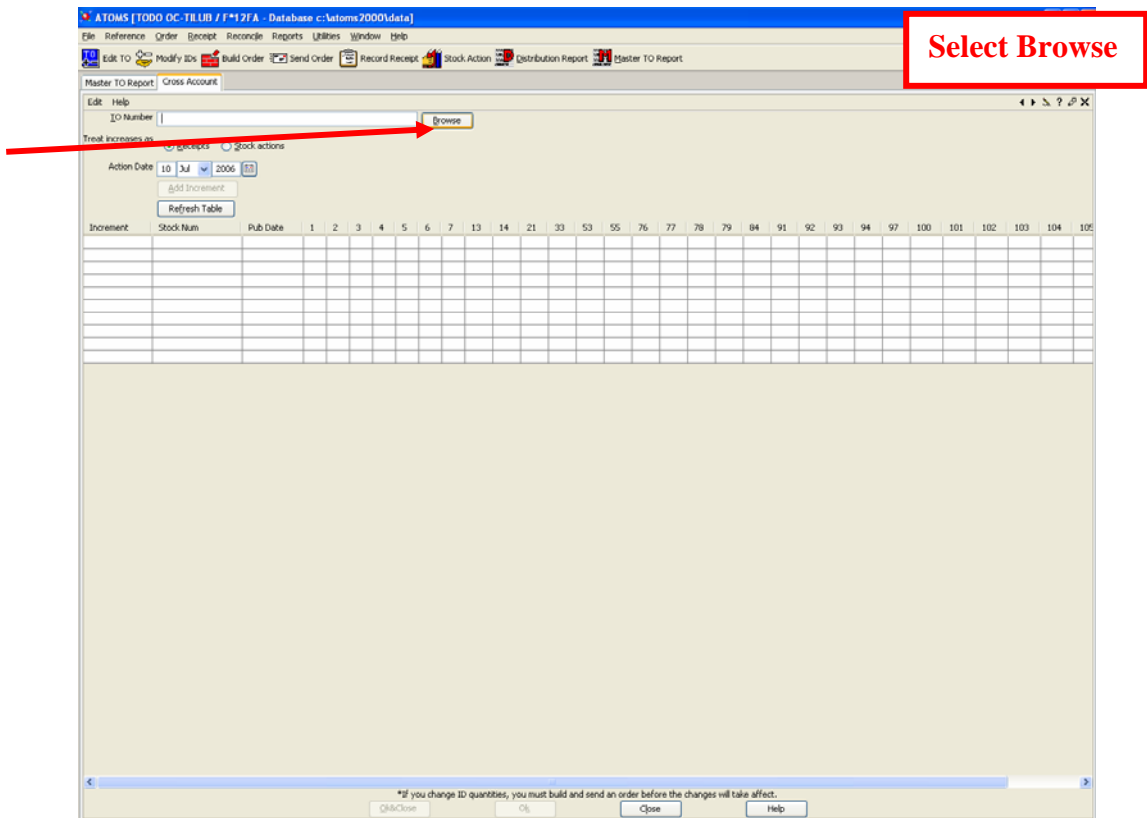


Figure 5

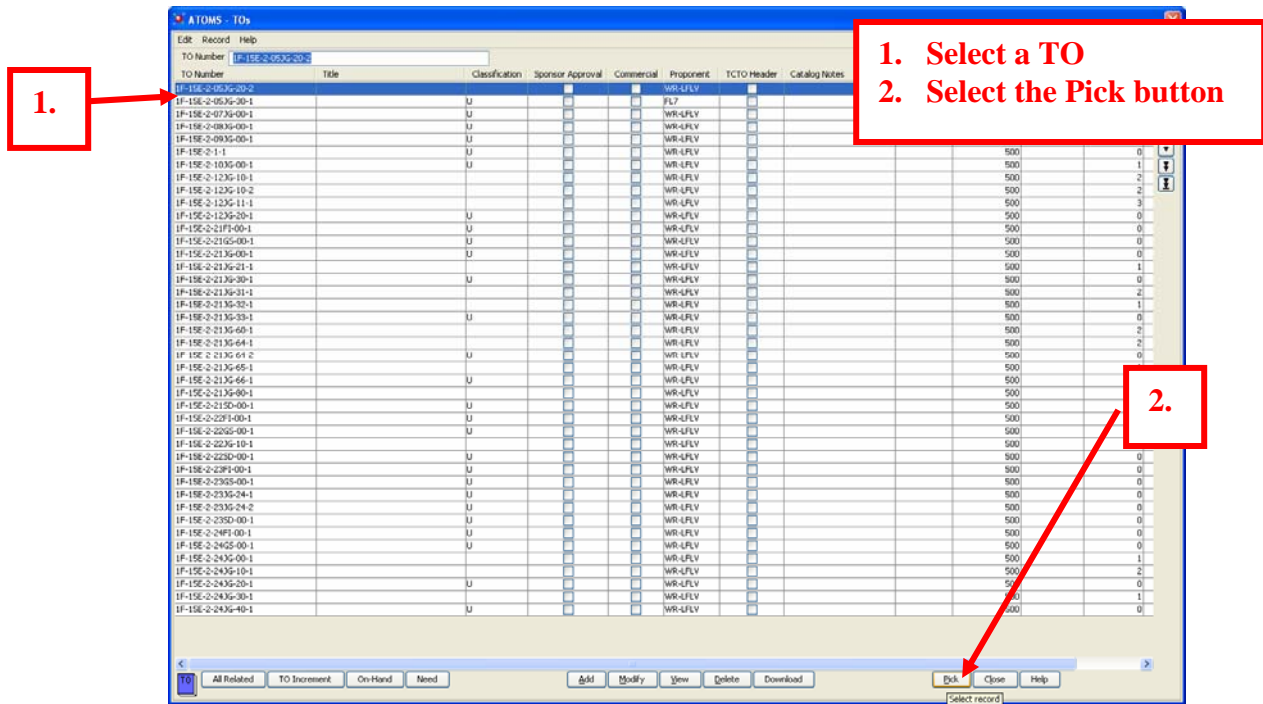


Figure 6

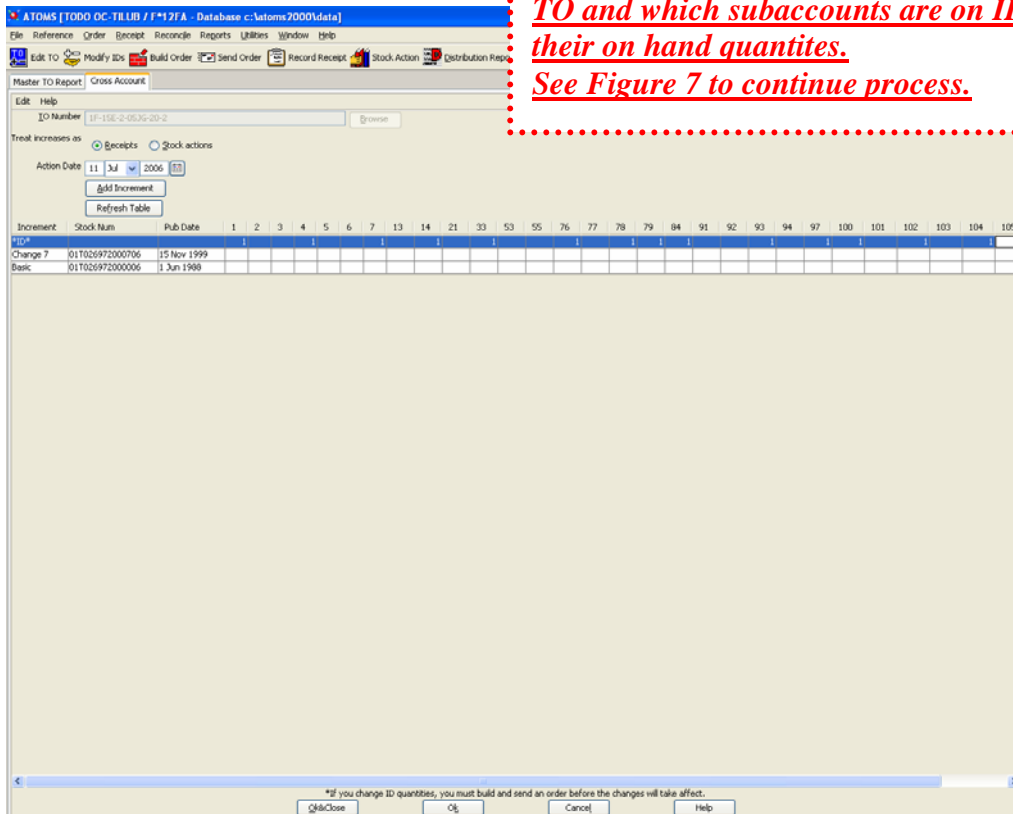


Figure 7

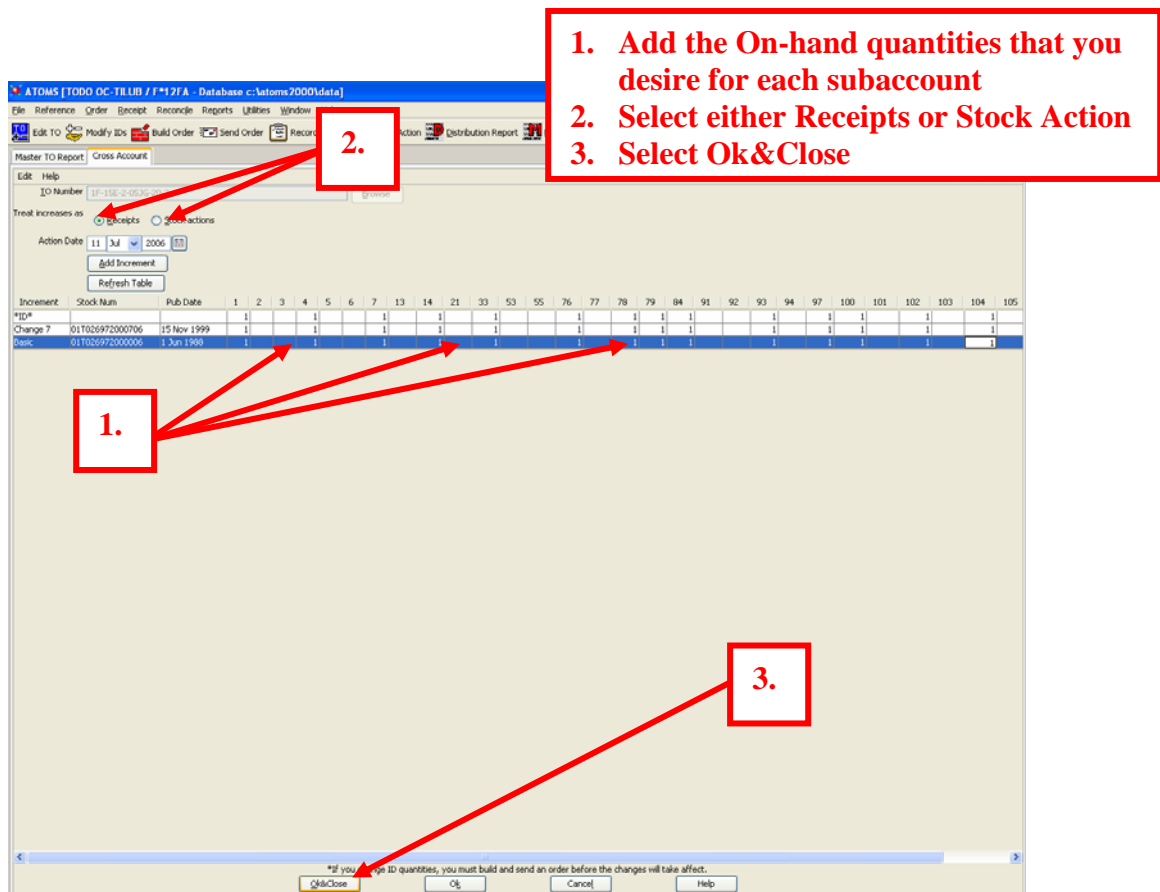


Figure 8

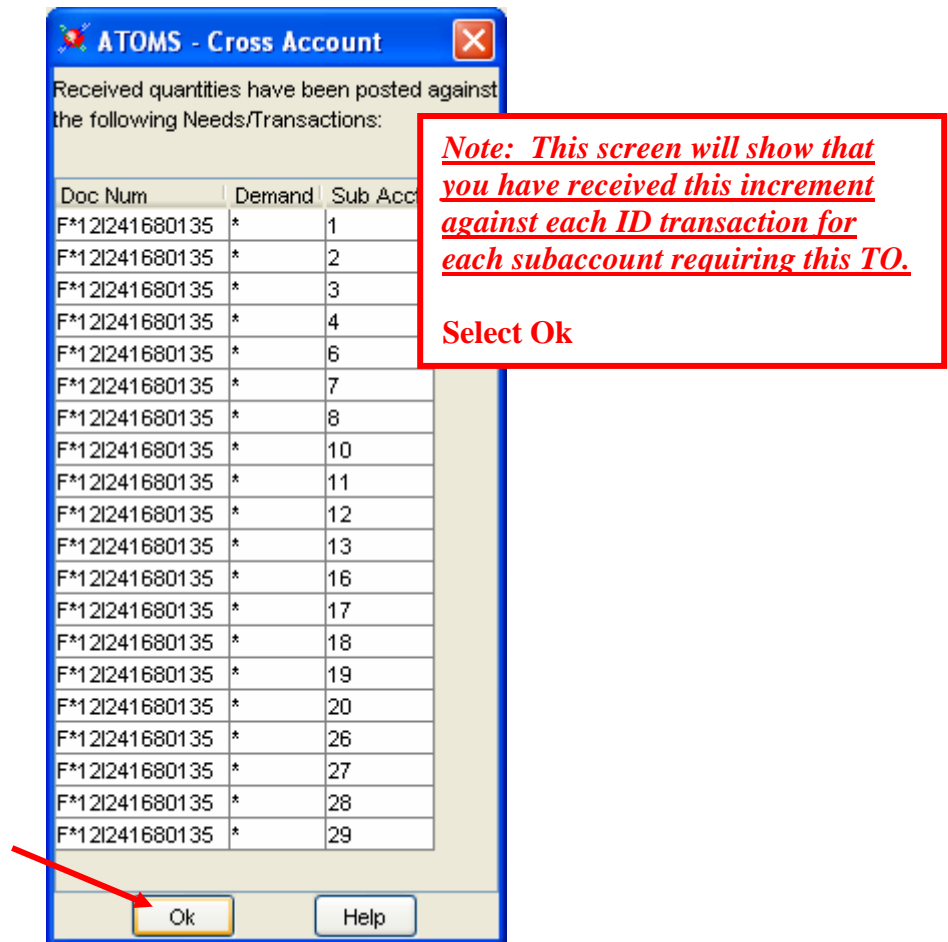


Figure 9

NOTE: The following figures are to be used if during the Account Reconciliation Report process you added the ARR identified TOs to your database. In this example the TOs were added to subaccount 1. You can now distribute the correct TO quantities to the appropriate sub-accounts throughout your database.

The screenshot shows the ATOMS software interface with the following details:

- Title Bar:** ATOMS [TODO OC: TLUB / F*127A - Database c:\atoms2000\data]
- Menu Bar:** File, Reference, Order, Receipt, Reconcile, Reports, Utilities, Window, Help
- Toolbar:** Edit TO, Modify IDs, Build Order, Send Order, Record Receipt, Stock Action, Distribution Report, Master TO Report
- Form Fields:**
 - TO Number: 1-18-50
 - Treat Increases as: ☒ Receipts ☐ Stock actions
 - Action Date: 11 Jul 2006
 - Buttons: Add Increment, Refresh Table
- Table:**

Increment	Stock Num	Pub Date	1	2	3	4	5	6	7	13	14	21	33	53	55	76	77	78	79	84	91	92	93	94	97	100	101	102	103	104	105
Rev 5	011054000000011	1 Mar 2005	20																												
- Footer:**
 - *If you change ID quantities, you must build and send an order before the changes will take affect.
 - Buttons: Quit/Close, OK, Close, Help

NOTE: All TOs were added to subaccount 1

Figure 10

1. Select Stock actions
2. Distribute the TOs between your subaccounts as required

NOTE: Ensure that the total number remains equal to the number that you started with in the original subaccount

3. Select Ok

The screenshot shows the ATOMS software interface. A red box labeled '1.' points to the 'Stock actions' menu item. Another red box labeled '2.' points to a table with columns for 'Increment', 'Stock Num', 'Pub Date', and a grid of subaccounts (1-105). A third red box labeled '3.' points to the 'Ok' button at the bottom of the dialog.

Increment	Stock Num	Pub Date	1	2	3	4	5	6	7	13	14	21	33	53	55	76	77	78	79	84	91	92	93	94	97	100	101	102	103	104	105
Rev 5	011054300000011	1 Mar 2005	1	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2

Figure 11

To complete this process build and send an order to the Tinker gateway. All required ID quantities and One Time Requisitions will be added to your needs. JCALS will be updated to reflect the needs in your database.

For more information on:

Add Needs, Building, Viewing, Editing, and Sending Orders, see Chapter 6 of the ATOMS Functional Users Guide (ATFUG)

If this process created extra copies of books already on-hand see Chapter 8 of the ATFUG

The ATFUG can be found at:

<https://afkm.wpafb.af.mil/ASPs/CoP/OpenCoP.asp?Filter=OO-LG-TO-HP>

***NOTE:** Cross Account is one of several ways to correct discrepancies in your database. Some other ways are:*

Stock Action will -- show receipt of TOs, change ID quantities, add/destroy on hand quantities, and transfer TO's from one subaccount to another.

Record Receipt will -- show receipt of TOs and add on-hand quantities.

Add Need will -- put subaccounts on ID, increase/decrease ID quantities or take subaccounts off ID.

You can also place one time orders for one of three reasons (shortages, additions or replacements).

Sometimes after a correction has been made, you must Build an Order for the change to take place in your database. You will not send this order to the gateway. When you do send an order, always verify it is the one you intend on sending.

10. Data Migration

Section 10 will be used to migrate your data from ATOMS 2000 to Web ATOMS. In this section we will use the ATOMS 2000 program to export the database to your export folder, and send the export folder created there through the ftp to Wright Patterson AFB.

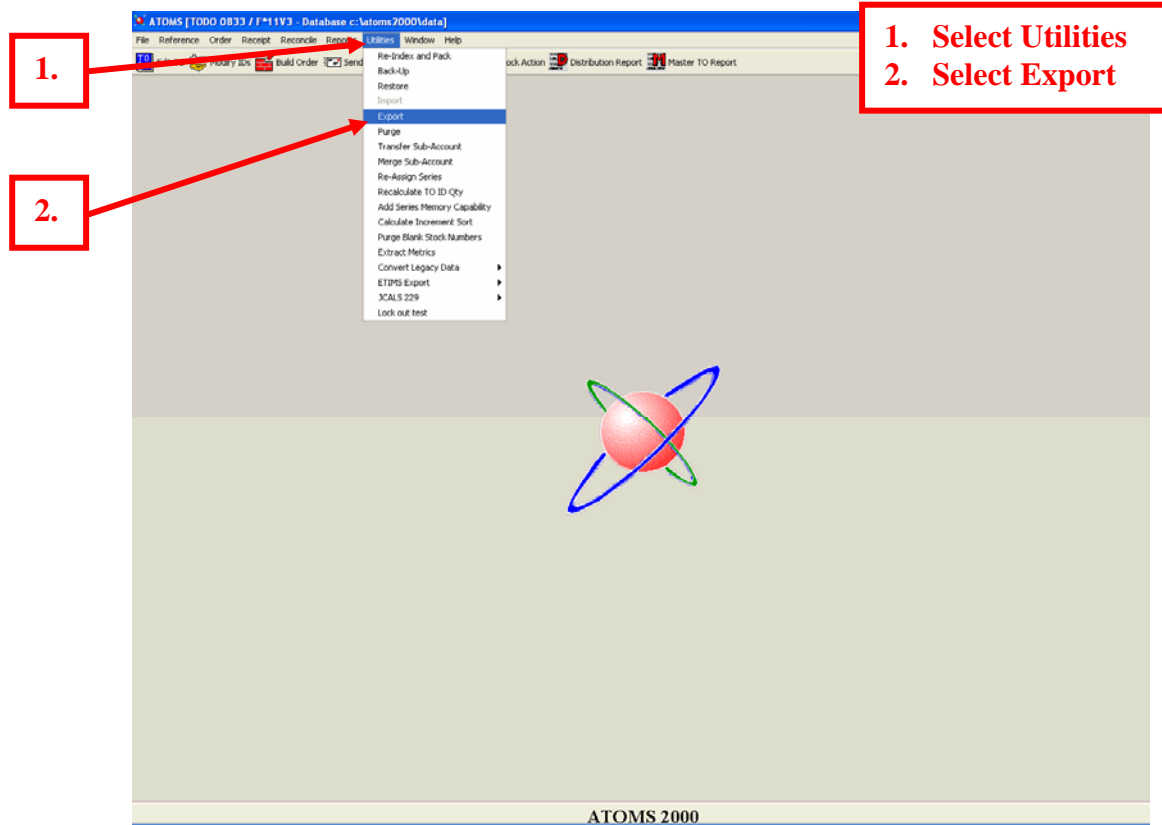


Figure 1

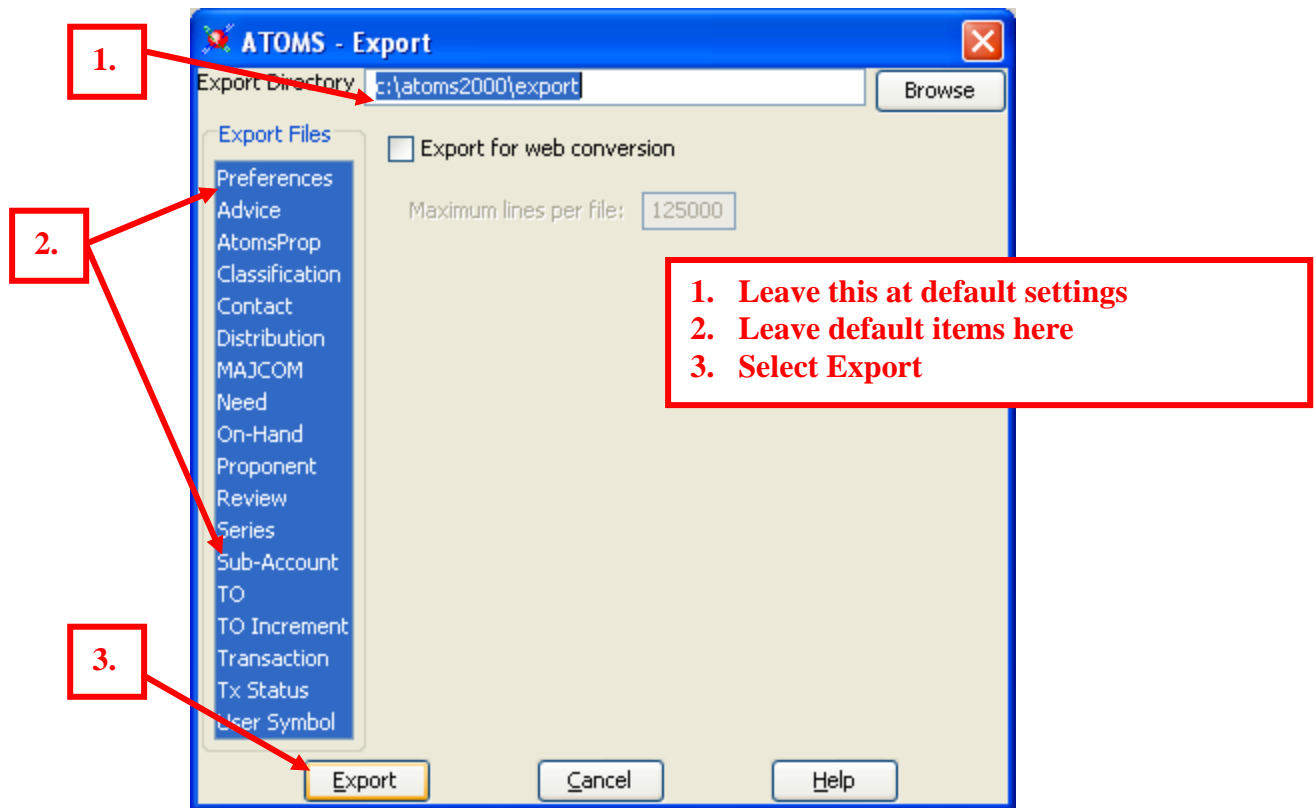


Figure 2

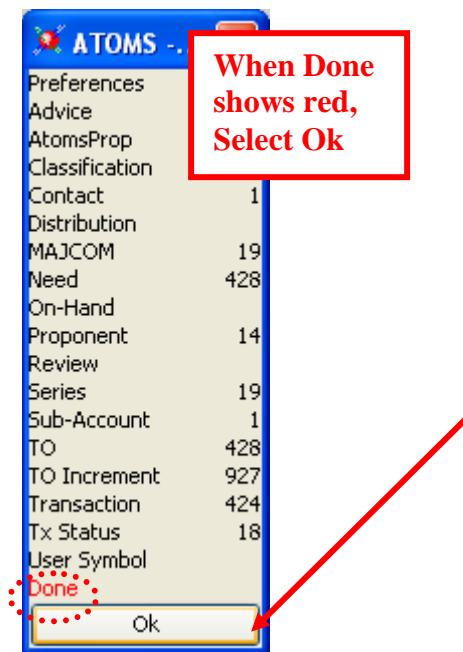


Figure 3

Note: Once this process is done, it will create 12 excel files in your ATOMS 2000 export folder. You will use these files in order to migrate your ATOMS 2000 information into Web ATOMS. This process will be covered in the Web ATOMS Functional Users Guide.

11. Possible Firewall Issue & Correction

Section 11 will be used to help resolve some possible common firewall issues. Not all issues will be solved here, and help from your IT personnel may be required to help correct any that are not covered here.

In this section we will discuss how to solve some common firewall issues.

ATOMS RECONCILE AFTOX & FTP PROBLEMS - SOFTWARE CTO ISSUES

1. TODO's that receive a Java error message when trying to Reconcile AFTOX must take the following steps to resolve the issue:
 - a. With the ATOMS program open go to File, Preferences, open the Email/Web Tab and ensure the following URL is in the AFTOX Web Address field.
<https://techdata.wpafb.af.mil/teststuff/aftox/atomsaftox.asp> . If the URL is different, correct it. Now attempt to run the Reconcile AFTOX function again. If it works we're done. If it doesn't proceed.
 - b. After the AFTOX Web Address has been verified open your Internet Explorer Browser and type the following URL in,
<https://techdata.wpafb.af.mil/teststuff/aftox/atomsaftox.asp?series=01,00&todocode=1234> , either press the enter key or click on the Go button.
 - i. If the above URL test achieves successful test results, you should see a sample listing of AFTOX data which will all run together and will end with "CAF JCALS TRAINING MANUAL end of data", the problem is most likely a PROXY issue. The TODO may have to contact their computer systems administrator for assistance. The Proxy data is located in the ATOMS Preferences Proxy tab at the "Set Https Proxy" location. The Proxy tab information may need to be filled in and or corrected. Your Proxy Server data can be found by going to your Internet Explorer Brower, click on Tools and select Internet Options. Click on the Connections Tab and select the LAN Settings button. Check the Proxy Server box. The Proxy Server Address and Port information will populate.
 - ii. If the Proxy settings have been entered, verified and the Reconcile AFTOX process still does not work the TODO or their computer systems administrator must submit an ATOMS "FIRE WALL ISSUE" help desk ticket to the Combat Support Systems Help Desk (CSSHD) or FAB @ DSN 596-5771, Comm. (334) 416-5771, enter options 1, 1, 5, 9. If the phone lines are busy use the following direct E-mail link: team5@gunter.af.mil. In form the TODO that this could be a firewall issue between their site and WPAFB. The TODO or their computer systems administrator must open a help desk ticket with their communication organization. Make sure the text of their help desk ticket identifies that this is a "FIREWALL" issue between their site and WPAFB.
2. TODO's that are having problems sending their orders (error message such as "TODO is getting a 530 login error during FTP Send Order" or "javax.netftp.FTPExceptionerror Unresolved (or unrecognized) host").
 - a. Ensure the TODO has updated the Gateway IP address to reflect the new "OC-aisg1.okc.disa.mil" domain name. If the domain name is correct have the TODO

- change the IP to the numeric domain name 152.229.159.109. Resend the order. If that fails go to step b.
- b. Have the TODO make the following changes in their ATOMS Preferences FTP tab, switch the FTP Mode from Passive to Active. If that doesn't fix the problem, delete and then re-enter the Gateway Address and User Name on the FTP tab. Have them delete and re-enter the TODO Code, JCALS TM Account number, TODO Name (keep it short) and phone number on the TODO tab. Have the TODO attempt to resend the order. If it still fails to send go to step c.
 - c. Have the TODO attempt to go directly to the Tinker FTP. Have them click on the Start button. Click on the Run button. Type in "cmd" in the open field and click on the OK button. Have the TODO type the following on the command line: [FTP 152.229.159.109](ftp://152.229.159.109) and press the Enter key. This will be either a "GO" or NO-GO" test. If the TODO sees a "Connected to 152.229.159.109" message the test was a "GO". Have the TODO exit/get out of the FTP screen immediately. You may want to have the TODO go back through steps a & b, re-install the ATOMS software or go to step 5. If the TODO sees a failure to connect message they are having a FIREWALL issue. Go to step 4.
3. If the problem continues to exist for steps a & b there is a firewall issue. Have the TODO or their computer systems administrator open a help desk ticket with their communications organization. Be sure they identify in the text of the ticket that this is a "FIREWALL" issue between their site and Tinker AFB.
 4. Have the TODO or their computer systems administrator submit an ATOMS software help desk ticket to the Combat Support Systems Help Desk (CSSHD) or FAB @ DSN 596-5771, Comm. (334) 416-5771, enter options 1, 1, 5, 9. If the phone lines are busy use the following direct E-mail link: team5@gunter.af.mil. Ensure the TODO provides a detailed description of all the procedures taken up to this point.

POC's WPAFB: Lynn Fisher, DSN: 674-0845, Jay Johansen, DSN: 674-0822, or Commercial: 937-878-8450, Rob McBroom, DSN: 674-0851